

**Getting it right for every child – Lead Officer Meeting****18 June 2018****Action Points**

No	Discussion/ Decision	Action Point	Status/ Completion Date	Lead
1	<p><b>Welcome &amp; Introduction</b></p> <p>The Chair welcomed all attendees to the meeting and introduced Ian Welsh, Chair of the Getting it right for every child Practice Development Panel</p>	No actions arising		
2	<p><b>Engagement with Ian Welsh, Independent chair of the GIRFEC Practice Development Panel.</b></p> <ul style="list-style-type: none"> <li>• Ian Welsh, Chief Executive of Health and Social Care Alliance introduced himself and three other members of the GIRFEC Practice development panel (Anne Houston, Jennifer King and Brian Johnston) to the group.</li> <li>• The chair of the panel updated the group on the work of the Panel to develop a draft code of practice for information sharing to support Pts 4 &amp; 5 of the C&amp;YP Act 2014.</li> <li>• The chair confirmed that the Panel will engage the Lead Officers Group as part of comms &amp; engagement around the draft Code.</li> </ul>	No actions arising		

<b>3</b>	<p><b>Discussion on outstanding actions from previous meeting (19 April)</b></p> <ul style="list-style-type: none"><li>• Previous minutes were agreed</li></ul> <p><b>Proposal to develop updated GIRFEC Policy Guidance</b></p> <ul style="list-style-type: none"><li>• [Redacted] advised attendees that the GIRFEC policy team is considering a proposal to develop updated GIRFEC policy guidance in response to feedback from key stakeholders. It proposed that the GIRFEC National Implementation Support Group will oversee this work and that it would be produced in partnership with stakeholders.</li><li>• The purpose of the updated GIRFEC policy guidance is to reaffirm Government's commitment to the GIRFEC approach and support strategic managers and others working in children services locally to ensure local practice accurately reflects the national policy ambition. this work would provide the basis for the development of practice guidance and communications materials.</li></ul>	No Actions Arising		
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4	<p><b>Engagement with GIRFEC and Information Sharing teams.</b></p> <ul style="list-style-type: none"> <li>• [Redacted] informed members that the GIRFEC Team's current engagement programme with LO, Health and 3<sup>rd</sup> sector groups is being reviewed</li> <li>• Views have been sought from each group on their preferred frequency, format, content of these meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Members are asked to provide feedback to the GIRFEC team on preferred format, frequency and content of these regular meetings</li> </ul>		
5	<p><b>GDPR and Data Protection</b></p> <ul style="list-style-type: none"> <li>• The group discussed the new data protection regime that had come into force on 25 May</li> </ul>	No actions arising		
6	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• The date of the next meeting is being scheduled</li> </ul>			

**Attendees**

<b>Attendees:</b>	
Ian Welsh	Health and Social Care Alliance Scotland (guest)

<b>Jennifer King ( Guest)</b>	ADES
<b>Ann Houston ( Guest)</b>	Child Protection Committees Scotland
<b>Brian Johnston( Guest)</b>	Police Scotland
[Redacted]	Education Scotland
[Redacted]	Aberdeenshire
[Redacted]	East Dunbarton
[Redacted]	Edinburgh
[Redacted]	Shetland
[Redacted]	West Lothian
[Redacted]	Glasgow
[Redacted]	Midlothian
[Redacted]	South Ayrshire
[Redacted]	Renfrewshire
[Redacted]	North Ayrshire Education
[Redacted]	Scottish Borders
[Redacted]	East Lothian
[Redacted]	East Lothian
[Redacted]	South Lanarkshire
[Redacted]	South Lanarkshire
[Redacted]	Moray
[Redacted]	Scottish Government
[Redacted]	Scottish Government
[Redacted]	Scottish Government
[Redacted]	Scottish Government
[Redacted]	Scottish Government