

landlord's address

tenant's address

date

Dear Name of tenant(s)

Privacy notice

Private residential tenancy of property address

This privacy notice is being issued in order to comply with obligations under the General Data Protection Regulation.

Your personal information will be held for the purpose of administering and managing the tenancy.

Your personal information:-

1. may be shared with the local authority in connection with taxes and any other associated charges;
2. will be shared with a tenancy deposit administrator in accordance with legislative requirements; and
3. will be shared with _____

e.g. any agent that helps with HMO compliance

e.g. in order to ensure compliance with applicable law

Yours sincerely

Name/s of landlord