

## **DISPENSING PRACTICES SHORT LIFE WORKING GROUP** **TERMS OF REFERENCE**

### **Introduction**

1. These Terms of Reference set out the purpose of the Dispensing Practices Short Life Working Group (“the group”), its membership and its place in wider health and social care governance arrangements.

### **Purpose of the group**

2. The group will:
  - a. Consider the implications of the implementation of Phase One of the 2018 GMS Contract on Dispensing Practices including the role of pharmacists and pharmacy technicians. In particular it will consider the implementation of Pharmacotherapy services in Dispensing practices.
  - b. Identify opportunities to develop and support dispensing practices (including 2C practices) in the future to continue to provide a high quality, safe and sustainable service.

### **Outwith the scope of the group**

3. The group will have no role renegotiating current dispensing contract arrangements.
4. The group will have no role renegotiating current dispensing financial arrangements as set out in the Statement of Financial Entitlements 2018/19.
5. The group will not discuss on-going negotiations between the Scottish Government and Scottish General Practitioners’ Committee towards Phase Two of the Contract unless input on a dispensing issues/service is requested jointly by the SG and SGPC negotiating teams.
6. As pay stability for Phase One of the 2018 contract has been agreed, Dispensing Payment arrangements will not be within the scope of the group. However the group should review any issues caused by the implementation of the 2018 GMS contract which might affect dispensing practices in Phase One.
7. The group will have no role to consider or comment on the decisions of the National GMS Oversight Group or Rural SLWG. However it may be asked for advice on aspects of Implementation with a Remote and Rural dispensing context.

## **Membership**

8. The group will be chaired by Fiona Duff, Senior Advisor, Primary Care Division.

Members will include:

<b>Name*</b>	<b>Designation</b>	<b>Organisation</b>
Fiona Duff	Chair	Primary Care Division, Scottish Government
Alison Strath	Principal Pharmaceutical Office, Pharmacy Division	Scottish Government
Andrew Buist	General Practitioner and Chair of SGPC	SGPC
Andy Vickerstaff	Dispensing Practice Manager	NHS Highland
Chris Nicholson	Director of Pharmacy	NHS Shetland
Clare Morrison	Quality Improvement Advisor	NHS Highland
David Prince	Head of Primary Care	SGPC
Findlay Hickey	Lead Pharmacist	NHS Highland
Fiona Howe	Policy, Primary Care Division	Scottish Government
Hal Maxwell	General Practitioner	Dispensing Doctors Association
Iain Kennedy	General Practitioner	SGPC
Jill Gillies	Portfolio Lead for Primary Care	Healthcare Improvement Scotland
Jurgen Tittmar	General Practitioner	Rural GP Association (RGPAS)
Kirsty Brightwell	Associate Medical Director (Primary Care)	NHS Western Isles
Kirsty Robinson	General Practitioner	SGPC
Lesley MacFarlane	Portfolio Lead for Primary Care	Healthcare Improvement Scotland
Maureen Firth	Primary Care Manager	NHS Orkney
Ross Grant	Secretariat	Scottish Government
TBC	General Practitioner	RCGP

\* Deputies will be permitted

9. Representatives will cover a range of rural/island Health Boards and Integration Authorities.

10. Other representatives (such as representatives from NES or PSD) may be invited to join the group as and when required.

### **Connection to wider system**

11. The group will report as required to Scottish Government/SGPC negotiations.

12. It will advise the National GMS Oversight Group as required.

### **Meetings**

13. The first meeting took the form of a scoping workshop (November 2018) to ensure that the members of the group fully understand current dispensing arrangements and issues, before agreeing priorities for the group.

14. The Group will meet quarterly, either in Edinburgh or Glasgow with the aim of producing an end year report on their work. At this point the group will review its Terms of Reference and consider what further work is necessary.

15. Video Conferencing facilities should be available at all meetings.