

**BTP Integration**  
**1<sup>st</sup> Joint Programme Board Meeting**  
**Thursday 21<sup>st</sup> January 2016**  
**1100-1230hrs**  
**at St Andrews House (2WR.01), Edinburgh, EH1 3DG**

*Telephone Conference Facilities are available*  
**Participants should dial: [redacted] and use Code: [redacted]**  
*On arrival at SAH attendees should phone [redacted]*

**AGENDA**

1. Attendance & Apologies
2. Note of SG/DfT bilateral meeting 18 Nov 15 (DfT) JPB 01/02
3. Draft Terms of Reference (SG) JPB 01/03
4. Draft Outline Business Case (SG) JPB 01/04
  - a. Draft Programme Plan
  - b. Draft Project Leads
5. Draft Consultation (SG) JPB 01/05
6. Draft Timeline Risks (DfT) JPB 01/06
7. AOB
- a. Note of BTP CC-CSJ Meeting 7 Jan 16 (SG) JPB 01/07
8. Draft dates for future JPB meetings:
  - a. 21 January 2016 Edinburgh
  - b. 30 March 2016 London
  - c. 25 May 2016 Edinburgh
  - d. 19 July 2016 London
  - e. 20 September 2016 Edinburgh
  - f. 23 November 2016 London

*Telephone Conference facilities will be available for all meetings*