Subject	Location	Date	Recurrence Pattern
FM Press Conference	SAH	Wed 02/11/2016	
FH - PRESS REGULATION		Thu 03/11/2016	
Travel to London		Tue 22/11/2016	
Investor Gathering (London) AAM (Speaking at 11:00-11:30) (Briefing Requested COP Monday 14 November)	London	Tue 22/11/2016	
Ambassadors Lunch (Hosted by Slovakia) (Briefing requested COP Monday 14 November)	London	Tue 22/11/2016	
Travel to Edinburgh		Wed 23/11/2016	
UK Supreme Court - Update on interveners Article 50 case - handling discussion	Scottish Parliament	Thu 24/11/2016	
Sev Carrell, garden lobby		Wed 30/11/2016	
Charlotte St dinner - Allan Little & James Naughtie		Thu 01/12/2016	
Coffee with Reuters	parliament or elsewhere	Wed 07/12/2016	
Comms handling Europe Proposal	Scottish Parliament	Wed 14/12/2016	
Preparations for Europe paper	SAH	Fri 16/12/2016	
FM's Media Reception	Bute House	Tue 20/12/2016	
Fw: SpAd New Year Call		Wed 04/01/2017	
Christmas Recess		Sat 24/12/2016	
Daily Record Meeting with David Clegg RE Column	Scottish Parliament	Wed 11/01/2017	
ITV Borders	Scottish Parliament	Tue 24/01/2017	
Bauer		Tue 24/01/2017	
BBC		Tue 24/01/2017	
Bloomberg TV - Telephone Interview		Wed 25/01/2017	
Prep session ahead of Friday's Brexit debate with Michael Gove	Scottish Parliament	Tue 31/01/2017	
Political Cabinet	Bute House	Tue 31/01/2017	
Prep session ahead of Gove Debate	Scottish Parliament	Thu 02/02/2017	
Howard Simpson BBC		Tue 07/02/2017	
Catch up	SAH	Tue 07/02/2017	
Spad meeting	Bute House	Thu 16/02/2017	
RBS dinner Timberyard		Thu 16/02/2017	
February Recess		Sat 11/02/2017	
FM interview - Luara Kuenssberg, Bute		Wed 22/02/2017	
Interview with Holyrood Magazine	Bute House	Mon 27/02/2017	
Meeting with Thomas Opperman, Chair of SPD (Briefing Requested COP Thur 23 Feb)	Bute House	Tue 28/02/2017	
Dinner with Alan Muir and Andy Nicoll, The Scottish Sun	Bute House	Thu 02/03/2017	
Meeting with FM	Bute House	Tue 07/03/2017	
Andrew Whitaker, garden lobby		Wed 08/03/2017	
Reuters, Parliament		Wed 08/03/2017	
Jenny McKiernan, garden lobby		Wed 08/03/2017	
12:15-13:15 FMQ de-brief	Scottish Parliament	Thu 09/03/2017	
Conference Planning meeting	Scottish Parliament	Thu 09/03/2017	
Conference call		Sun 12/03/2017	
DS		Wed 15/03/2017	
Conference Planning	Scottish Parliament	Wed 15/03/2017	
Stewart Kirkpatrick, Parliament		Wed 15/03/2017	
Media bid - Scotland Tonight		Thu 16/03/2017	
1840 SGoRR(M) - Westminster Attack - 22 March 2017		Wed 22/03/2017	
Meeting with FM	Bute House	Tue 28/03/2017	
FOI Handling Plan	SAH	Wed 12/04/2017	
Easter Recess		Sat 01/04/2017	

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Accompanying FM in London		Tue 18/04/2017	
Accompanying FM in London		Wed 19/04/2017	
Stephen Getheis - Question Time		Wed 26/04/2017	
Catch up	Scottish Parliament	Wed 03/05/2017	
HQ - Joanna Cherry QT briefing		Wed 10/05/2017	
Chat with DFM and Spads	Scottish Parliament	Wed 10/05/2017	
1530-1630 Catch up with Minister	Scottish Parliament	Tue 23/05/2017	
Invitation: Prep session for BBC election debate (LAM) @ Tue 30 May 2017 15:00 - 17:00 (BST)	SNP HQ	Tue 30/05/2017	
Group meeting		Wed 14/06/2017	
Interview with P&J - Jennifer McKiernan	Scottish Parliament	Wed 14/06/2017	
FW: Pre-Cabinet Informal	Bute House	Tue 23/10/2012	every Tuesday from 10:30 to 11:00
FW: Cabinet Meeting	Bute House	Tue 23/10/2012	every Tuesday from 11:00 to 13:00
GDP/LMS handling meeting	SAH	Tue 16/04/2013	every 12 weeks on Tuesday from 14:30 to 15:30
Cabinet Meeting	SAH	Tue 30/04/2013	every Tuesday from 11:00 to 13:00
Special Advisers' Planning Meeting	SAH	Fri 07/06/2013	every Friday from 13:00 to 13:40
Pre-Cabinet Informal	Bute House	Tue 10/09/2013	every Tuesday from 10:30 to 11:00
Cabinet Meeting	Bute House	Tue 10/09/2013	every Tuesday from 11:00 to 13:00
FMQ prep (conference call for those in Edinburgh)	London	Wed 09/10/2013	every Wednesday from 17:15 to 18:45
Constitution Strategic Coordination Meeting	SAH	Mon 25/11/2013	every 2 weeks on Monday from 15:00 to 16:00
Prep for paper launch	Bute House	Tue 27/05/2014	every Tuesday from 17:15 to 17:45
Pre-Cabinet Informal	Bute House	Tue 05/08/2014	every Tuesday from 10:30 to 11:00
Cabinet Meeting	Bute House	Tue 05/08/2014	every Tuesday from 11:00 to 13:00
Pre-Cabinet Informal	Bute House	Tue 23/09/2014	every Tuesday from 10:30 to 11:00
Cabinet Meeting	Bute House	Tue 23/09/2014	every Tuesday from 11:00 to 13:00
Pre-Cabinet Informal	Bute House	Tue 28/10/2014	every Tuesday from 10:30 to 11:00
Cabinet Meeting	Bute House	Tue 28/10/2014	every Tuesday from 11:00 to 13:00
Pre-Cabinet Informal	Bute House	Tue 06/01/2015	every Tuesday from 09:30 to 10:00
Cabinet Meeting	Bute House	Tue 06/01/2015	every Tuesday from 10:00 to 12:00
Political meeting	SNP HQ	Thu 26/02/2015	every Thursday from 18:30 to 20:30
Pre-Cabinet Informal	Bute House	Tue 01/09/2015	every Tuesday from 09:30 to 10:00
Cabinet Meeting	Bute House	Tue 01/09/2015	every Tuesday from 10:00 to 12:00
FW: Comms Team Leaders and SpAds catch up meeting	SAH	Mon 30/11/2015	every Monday from 12:00 to 12:15
Pre-Cabinet Informal	Bute House	Tue 05/01/2016	every Tuesday from 09:30 to 10:00
Cabinet Meeting	Bute House	Tue 05/01/2016	every Tuesday from 10:00 to 12:00
FW: Comms Team Leaders and SpAds catch up meeting	SAH	Mon 07/03/2016	every Monday from 12:00 to 12:15
Pre-Cabinet Informal	Bute House	Tue 31/05/2016	every Tuesday from 09:00 to 09:30
Cabinet Meeting	Bute House	Tue 31/05/2016	every Tuesday from 09:30 to 11:30
Pre-Cabinet Informal	Bute House	Tue 06/09/2016	
Cabinet Meeting	Bute House	Tue 06/09/2016	every Tuesday from 09:00 to 09:30 every Tuesday from 09:30 to 11:30
Pre-Cabinet Informal	Bute House	Tue 25/10/2016	every Tuesday from 09:00 to 09:30
	Bute House	Tue 25/10/2016	
Cabinet Meeting Pre-Cabinet Informal	Bute House	Tue 10/01/2017	every Tuesday from 09:30 to 11:30
			every Tuesday from 09:00 to 09:30
Cabinet Meeting	Bute House	Tue 10/01/2017	every Tuesday from 09:30 to 11:30
Special Advisers' Strategy Meeting	Bute House	Mon 12/06/2017	every Monday from 10:00 to 11:00
Weekend Communications Call	Dute Heure	Thu 15/06/2017	every Thursday from 14:30 to 15:00
Pre-Cabinet Informal	Bute House	Tue 05/09/2017	every Tuesday from 09:00 to 09:30
Cabinet Meeting	Bute House	Tue 05/09/2017	every Tuesday from 09:30 to 11:30

Pre-Cabinet Informal Cabinet Meeting

Bute House Bute House

Tue 24/10/2017 every Tuesday from 09:00 to 09:30 Tue 24/10/2017 every Tuesday from 09:30 to 11:30