

Williamson M (Michelle)

From: Astwood J (Jonathan)
Sent: 03 October 2017 09:46
To: Williamson M (Michelle)
Subject: FW: Scan from a Xerox WorkCentre
Attachments: DOC.PDF

Thanks
Jonathan

-----Original Message-----

From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
Sent: 21 September 2017 20:12
To: Astwood J (Jonathan)
Subject: FW: Scan from a Xerox WorkCentre

Jonathan

We spoke earlier today about the Hacking & Paterson properties mentioned on our list. The attached pdf is a letter to ourselves and attached was the Ministers response to the Hacking & Paterson notification

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards
Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

-----Original Message-----

From: Raymond.Barlow@glasgow.gov.uk [<mailto:Raymond.Barlow@glasgow.gov.uk>]
Sent: 21 September 2017 20:03
To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>
Subject: Scan from a Xerox WorkCentre

Please open the attached document. It was scanned and sent to you using a Xerox WorkCentre.

Attachment File Type: PDF, Multi-Page

WorkCentre Location: machine location not set
Device Name: PRT_X00AYG66

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Minister for Local Government and Housing
Kevin Stewart MSP



Scottish Government
Responsible and Forward
gov.scot

T: 0300 244 4000
E: scottish.ministers@gov.scot

Mr Neil Watt
Hacking & Paterson
1 Newton Terrace
GLASGOW
G3 7PL

ATTACHED WITH HACKING &
PATERSON LETTER TO GCC OF
21ST INDICATING CLADDING ON
PROPERTIES AT GLASGOW HARBOUR

Your ref: NW/AC
Our ref: 2017/0022720

July 2017

Thank you for your letter dated 22 June to Angela Constance MSP/Cabinet Secretary for Communities, Social Security and Equalities about the action taken by the Scottish Government in response to the devastating fire in Grenfell tower in London on 14 June.

Thank you also for your subsequent letter dated 5 July 2017 to Kevin McArthur in the Scottish Government's public engagement unit. I would firstly like to explain that the letter sent to you by Mr McArthur on 28 June is a generic standard acknowledgement issued to confirm that the correspondence has been received and we aim to reply within 20 working days. That does not mean that we will take a full 20 days to reply and we endeavour to answer all correspondence as quickly as possible. Both letters have been passed to me for reply as my portfolio includes responsibility for housing in Scotland.

The Scottish Government has and is taking very seriously the need to assess and respond to potential risk to residents in Scotland from the facts as they emerge about the tragic fire at Grenfell Tower. As you are aware, following information from the UK Government we asked local authorities in Scotland for information about the presence in high rise domestic properties in their areas of the type of cladding system used in Grenfell Tower and reported to have contributed to the spread of the fire (Aluminium Composite Material - ACM). This information was sought in relation to high rise domestic blocks defined as having a floor high than 18 metres and was sought for properties in both the social rented and private sectors.

Scottish building regulations state that cladding on high rise domestic buildings built since 2005, and cladding added to existing high rise domestic buildings since 2005, should be made of non-combustible materials or a cladding system that has met stringent fire tests. External cladding on high rise domestic buildings built before 2005 has to meet a Class 0 classification which was the most demanding anti-flame spread classification at that time.

St Andrew's House, Regent Road, Edinburgh EH1 3DG
www.gov.scot



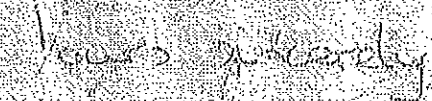
All local authorities in Scotland keep records of their buildings and the type of material used to build them which have enabled them to determine whether ACM cladding has been used. Physical inspections are carried out where any issues are identified or further reassurance is sought. All 32 local authorities have reported that no social rented sector high rise domestic buildings have ACM cladding. To date 30 of 32 local authorities have also reported that no high rise domestic blocks in the private sector have ACM cladding and work is on-going in the remaining local authorities, Glasgow and Edinburgh, to complete their investigations as a matter of urgency. To support local authorities in determining the position with privately owned or mixed-tenure blocks the Scottish Property Federation, Homes for Scotland and the Property Managers Association all issued letters to their respective members asking that any relevant information be submitted to the planning and building control sections of the relevant local authority. If you are a member of any of these bodies, you should I hope have received such a call for assistance and I am grateful to you and to other members of these organisations in supporting local authorities in what has been a resource intensive process.

You raised in your letter of 5 July that you have evidence of high rise property, owned and occupied by several hundred homeowners, that has been identified as having ACM cladding. This is extremely important information and I would urge you please to present this information to the relevant local authority or authorities as soon as you can so appropriate verification and if necessary testing can take place.

You also ask about testing facilities and I can confirm that the BRE testing facilities set up by the UK Government for landlords and building owners who have doubt over the cladding material used in their building, are available to anyone in the UK. Further details are available on UK Government website at <https://rpm.org.uk/docs/public/170620MelanieDaweslettertoprivateresidentialbodies.pdf>

I am confident that in Scotland we have stringent building and fire safety regulations. However, public safety is of paramount importance and the Ministerial working group that has been established to oversee a review of building and fire safety regulations in Scotland has agreed a range of actions. These include bringing forward a consultation this year on fire safety standards on fire and smoke detectors in housing in Scotland consider current regulations and the evidence base for the use sprinkler systems in high rise domestic buildings to determine if further action should be taken.

I hope that this information is helpful in reassuring you of the importance given to addressing the implications in Scotland of the Grenfell Tower fire tragedy. I thank you in advance for contacting the relevant local authorities in helping to identify any potential use of ACM cladding in high rise domestic buildings that you have knowledge of and also for your on-going co-operation and engagement in helping to ensure the safety of households in Scotland.



KEVIN STEWART

Williamson M (Michelle)

From: Astwood J (Jonathan)
Sent: 03 October 2017 09:46
To: Williamson M (Michelle)
Subject: FW: Phone call

Thanks
Jonathan

From: Astwood J (Jonathan)
Sent: 21 September 2017 18:01
To: Barlow, Raymond (DRS)
Subject: RE: Phone call

Raymond

I suspected the call might have been from you. I am at home but you can call me [REDACTED]

Thanks
Jonathan

From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
Sent: 21 September 2017 17:41
To: Astwood J (Jonathan)
Subject: Phone call

Jonathan

R u around? Just got your voice mail but didn't leave a message. Just trying to follow up on our conversation this morning

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

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Williamson M (Michelle)

From: Williamson M (Michelle)
Sent: 10 October 2017 16:03
To: Williamson M (Michelle)
Subject: FW: Information Request

From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
Sent: 21 September 2017 11:36
To: Astwood J (Jonathan)
Cc: Dodds WH (Bill); Pathirana S (Stephen); McPherson J (Jessica); Hogg KJ (Kenneth)
Subject: RE: Information Request

Hi Jonathan

Thanks for your reply.

I would just firstly note that from our e-mail exchanges and conversations we were all very aware of the importance of getting the requested information back to the Minister whilst at the same time making you aware of the difficulties in establishing such. Whilst we then supplied a list against that background it was a reflection of how far we were able to establish the detail of matters and where I included items 6,7,8, 12 & 13 it was so that those requesting the information could better appreciate the difficulties even this far down the line. Essentially we thought it best to give an honest appraisal of where matters stood at the point. We're obviously aware of the Ministers letters of the 15th and 19th which I discussed with you and latterly Bill, as mentioned in in the attached e-mail. As noted from those discussions it was the matter of ACM details in the letter of the 19th which we then focussed on.

In retrospect it would obviously have been far better for resource planning to know at that point if matters such as area and coverage were what was being looked for. The requested level of detail influenced our eventual decision in relation to the earlier offer of assistance i.e. if we had taken up the offer at that point it would have been to initially assist us to go through the 45 warrant files mentioned in our email of the 17th Aug where we were still trying to establish possible ACM use - and so compile the level of detail you are outlining now.

I have been away from my desk working on matters and I can see an e-mail that you have called. I'll be back at my desk soon and will call you.

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203

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E-Mail: raymond.barlow@glasgow.gov.uk

From: Jonathan.Astwood@scotland.gsi.gov.uk [mailto:Jonathan.Astwood@scotland.gsi.gov.uk]

Sent: 20 September 2017 22:27

To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>

Cc: Bill.Dodds@scotland.gsi.gov.uk; MacAlpine, Kirsty (Senior Adviser to the Leader)

<Kirsty.MacAlpine@glasgow.gov.uk>; Stephen.Pathirana@scotland.gsi.gov.uk;

Jessica.McPherson@scotland.gsi.gov.uk; Kenneth.Hogg@scotland.gsi.gov.uk

Subject: RE: Information Request

Raymond

Thank you for your email confirming acceptance of the Minister's offer of assistance and I have provided the further information you asked for below.

It might be helpful first to recap on the context. The original request from the Minister on 15 June asked local authorities to identify all high rise domestic buildings (those with a floor which is more than 18 metres above ground level) in their area and ascertain the original construction. It asked local authorities to establish any remedial works (such as overcladding) that have been carried out and in these cases to identify the materials and construction techniques used. The Minister confirmed at that time that the Scottish Fire and Rescue Service were ready to assist where they can. The Minister then wrote to local authorities on 19 June to confirm specifically whether Aluminium Composite Material (ACM) has been used in the cladding systems of any high rise housing properties within their geographical area, and if so, which properties and when was this installed.

We know that different types of ACM exist, each with varying properties in terms of reaction to fire. Also that compliance with building regulations depends on the regulations in force at the time of the building warrant application and that compliant designs are properly constructed. Following the tragic events at Grenfell Tower the overriding concern must be about the safety of people in buildings rather than just compliance with building regulations.

In the return you provided:

- in some cases composite cladding is noted as present but it is not clear whether it is ACM or not;
- in some cases the plans have not been retrieved so it is not clear whether ACM is present or not; and
- in some cases ACM is noted as being present on a building but the extent of use of ACM (whether isolated panels, partial elevation or complete elevation) or the type of ACM is unclear.

We need now to clarify urgently the position. I have responded below in more detail to each of your 16 comments.

1. Our notes say specifically that ACM is used in panels between windows – **what more do you consider is required?**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

2. Unclear where it is used and so we may not be able to expand further – **we will liaise with our staff on this whilst awaiting clarity on the general extent of additional information desired**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

3. ACM noted as used on only the two new top storeys at the top of the building – **what more do you consider is required?**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

4. **Await your clarification on the level of detail now desired**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

5. ACM noted as used only on the two new top storeys - **what more do you consider is required?**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

6. No plans

7. No plans

8. No plans

SG comment: No plans retrieved so there should be further investigation into whether ACM is present and if so, the type if known.

9. Noted ACM on top two storeys - **what more do you consider is required?**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

10. **Await your clarification on the level of detail now desired**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

11. **Await your clarification on the level of detail now desired**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

12. Noted ACM but we were refused further information from the agents– unlikely that we can give any additional information

SG comment: Possible ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

13. Noted ACM on top two storeys but were refused further information from the agents– unlikely that we can give any additional information

SG comment: Composite cladding noted but no full specification so there should be further investigation into whether ACM is present and the type if known.

14. **Await your clarification on the level of detail now desired**

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

15. We were doubtful of the type of material shown but the factors Hacking & Paterson have informed us and you of ACM use. **If you can provide clarification on the general level of detail required we can request that information from the factors**

SG comment: Noted that Hacking & Paterson have already notified details of these properties to SG. I need to look further into this entry and will get back if further information is required.

16. Await your clarification on the level of detail now desired

SG comment: ACM is noted so it would be helpful to have an indication of the extent of coverage (e.g. area, proportion of external wall covered) and the type of ACM if known.

I hope this provides the further clarification you asked for.

I note that Glasgow City Council have accepted our offer of assistance, so I will be in touch with you tomorrow morning to discuss this further and get an indication from you of the level of resourcing that you think you would need. This should be quantified as number of hours for a qualified building standard surveyor level person. I will then source the appropriate agency help and update you on arrangements and timescales.

Finally, I note from a press release earlier today from GCC that "...there is no suggestion that these buildings [where GCC has identified ACM] are a particular fire risk, all of them have fire systems in place and all these buildings comply with the building regulations which were in force at the time they were constructed."

Can you share with us please the steps you have taken in order to reach that conclusion. For example in terms of any building warrant, that a certificate of completion for pre-2005 BWs was issued and that an acceptance of a completion certificate was issued for post-2005 BWs. I also note that you have not shared your evidence directly with the Scottish Fire & Rescue Service: this is a step we would strongly advise you take now.

I look forward to hearing from you and will be in touch tomorrow morning about the agency help.

Thanks
Jonathan

Jonathan Astwood
Head of Practice Unit - Building Standards Division

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YouTube Channel https://www.youtube.com/channel/UCoyQNrDjqx_FOZPub59CY6A



From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
Sent: 20 September 2017 18:15
To: Astwood J (Jonathan)
Cc: Dodds WH (Bill); MacAlpine, Kirsty (Senior Adviser to the Leader)
Subject: FW: Information Request

Jonathan

Further to our previous communications below and my last e-mail of the 15th Sept with the above attachment.

Following today's developments I am writing on behalf of Glasgow City Council to confirm acceptance of the Ministers offer of assistance.

However in order to expedite this stage as quickly as possible can you urgently advise me by return of the clarifications we have requested.

On the matter of assistance can you also advise what staff will be at my disposal from tomorrow so that once we have exchanged further information I can then best assess how to use the resource and so obtain an estimate of when the exercise could be completed.

I look forward to receiving the clarifications but in addition I believe it would also be best to have a discussion tomorrow morning – including next steps after this stage. I have my diary clear so could you advise me when you are free?

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

From: Barlow, Raymond (DRS)
Sent: 15 September 2017 19:58
To: 'Jonathan.Astwood@scotland.gsi.gov.uk' <Jonathan.Astwood@scotland.gsi.gov.uk>
Subject: RE: Information Request

Jonathan

Thanks for your e-mail.

Whilst the research to identify the information about domestic properties was extensive, time consuming and difficult the terms of the request in the Ministers letter of the 19 June were quite straightforward i.e. had ACM been used and, if so, which properties and when this occurred. The information we provided satisfies these questions but also contains some additional commentary.

If more detail had been required by you it is disappointing that this was not made clear to us when we were carrying out our extensive research. This could have avoided the questions we are now being asked.

At the moment we are not in a position to respond to your comments for additional information or the offer of assistance unless you specify clearly what additional level of detail is now being looked for under the terms 'extent and location'.

If you can provide that clarification I will liaise with my staff who looked at these records, assess our position and then come back to you.

At the same time I have to note that we did already give some information in relation to extent and location.

To help with moving this forward I have attached a Version 2 of our list where I have numbered each block of addresses for ease of reference and corrected the odd typo. I have then highlighted in red where we have already provided additional information, such as locations, and below have asked for clarity where this isn't sufficient as well as listing comments on all of the entries.

In relation to those properties in 6,7 & 8 where there were no files available then it is likely we will withdraw them from the list if we cannot ascertain any information. I will advise on those once I have spoken further to the staff involved.

1. Our notes say specifically that ACM is used in panels between windows – what more do you consider is required?
2. Unclear where it is used and so we may not be able to expand further – we will liaise with our staff on this whilst awaiting clarity on the general extent of additional information desired
3. ACM noted as used on only the two new top storeys at the top of the building – what more do you consider is required?
4. **Await your clarification on the level of detail now desired**
5. ACM noted as used only on the two new top storeys - what more do you consider is required?
6. No plans
7. No plans
8. No plans
9. Noted ACM on top two storeys - what more do you consider is required?
10. **Await your clarification on the level of detail now desired**
11. **Await your clarification on the level of detail now desired**
12. Noted ACM but we were refused further information from the agents– unlikely that we can give any additional information
13. Noted ACM on top two storeys but were refused further information from the agents– unlikely that we can give any additional information
14. **Await your clarification on the level of detail now desired**
15. We were doubtful of the type of material shown but the factors Hacking & Paterson have informed us and you of ACM use. **If you can provide clarification on the general level of detail required we can request that information from the factors**
16. **Await your clarification on the level of detail now desired**

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

From: Jonathan.Astwood@scotland.gsi.gov.uk [mailto:Jonathan.Astwood@scotland.gsi.gov.uk]
Sent: 14 September 2017 14:23
To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>
Cc: Bill.Dodds@scotland.gsi.gov.uk; Stephen.Pathirana@scotland.gsi.gov.uk;
Jessica.McPherson@scotland.gsi.gov.uk; Kenneth.Hogg@scotland.gsi.gov.uk
Subject: FW: Information Request

Raymond

Thank you for providing your information on hi-rise domestic properties as requested by Kevin Stewart, Minister for Local Government and Housing, in June following the Grenfell Tower fire. I appreciate this has been a very difficult exercise for you. I see that you have identified evidence of aluminium composite cladding (ACM) on some buildings but from your table the extent or coverage on individual cases is not clear. Also there are cases where you have not retrieved the plans.

Mr Stewart sits on the Ministerial Working Group (MWG) on building and fire safety and this matter was discussed at the 5th MWG meeting last Friday 8 September. The group has the picture from all other local authorities and would like to see a more complete picture for Glasgow.

In my email on 8 August, I confirmed the Minister's offer to provide assistance on collating this information. This offer still stands and if you wish to take this up, please let me know what you would need. This should be in terms of staff level (for example BS surveyor) and anticipated number of staff hours. I will then be able to try to source the appropriate agency help.

I would be grateful if you let me know by next Friday 22 September how much longer you will need and whether you need additional help. If you have any queries please contact me and please note that Bill is on leave until 26 September.

Thanks
Jonathan

Jonathan Astwood
Head of Practice Unit - Building Standards Division

Scottish Government
Directorate for Local Government and Communities
Ground Floor
Denholm House
Ext: 46573
Direct Dial: 0131 244 6573

Email: jonathan.astwood@gov.scot

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Twitter: [@ScotGovBldgStds](https://twitter.com/ScotGovBldgStds)
YouTube Channel https://www.youtube.com/channel/UCoyQNrDjqx_FOZPub59CY6A

From: Dodds WH (Bill)
Sent: 06 September 2017 20:47
To: Pathirana S (Stephen); McPherson J (Jessica)
Cc: Hogg KJ (Kenneth); Astwood J (Jonathan)
Subject: FW: Information Request

Stephen

Return from Glasgow –not great in terms of rigour. Does suggest that there may be some issues but difficult to quantify. We will need to discuss what we do with this ahead of Fridays' meeting.

Bill

From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.qcsx.gov.uk>]
Sent: 05 September 2017 21:05
To: Dodds WH (Bill)
Subject: RE: Information Request

Bill

Please find attached the list discussed.

It is grouped with addresses which relate back to the original warrant consent.

The information is the best we have been able to ascertain and there are some properties included here where we don't actually know if the product has been used. We are aware that Hacking & Paterson have notified you of some properties and these are part of the list. We have one area of cross referencing to do with a different factor but which can be done quickly tomorrow to see if it adds anything further.

We obviously do have to caveat that it has been a very difficult exercise even just to ascertain the properties that are above 18m and so we cannot give re-assurance that the list is definitive. Descriptions of products vary and for those we have we included we are relying on warrant specifications whilst not having direct evidence of what has actually been installed.

I trust this is of assistance

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203

Fax: 0141 287 5588

E-Mail: raymond.barlow@glasgow.gov.uk

From: Bill.Dodds@scotland.gsi.gov.uk [mailto:Bill.Dodds@scotland.gsi.gov.uk]

Sent: 04 September 2017 10:09

To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>

Cc: Jessica.McPherson@scotland.gsi.gov.uk; Stephen.Pathirana@scotland.gsi.gov.uk;

Jonathan.Astwood@scotland.gsi.gov.uk

Subject: Information Request

Good Morning Raymond

We have a meeting with the Local government Committee on Wednesday. It is highly likely that they will ask what the position is with Glasgow's return.

We really need to have the information by tomorrow morning at the latest.

If you are unable to do this – can you let me know? At the very minimum we need to know what the scope of the problem is? That is are we talking about large numbers of buildings with ACM or is it relatively low in number?

I have left a message for you to give me a call and I will be about most of today so happy to discuss.

Regards

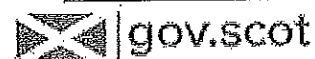
Bill

Bill Dodds | Head of Building Standards
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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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Williamson M (Michelle)

From: Pathirana S (Stephen)
Sent: 20 September 2017 15:54
To: Richard.Brown@glasgow.gcsx.gov.uk
Subject: cladding issue

Richard it was good to speak to you earlier

Today's events are happening a bit more in real time than I would like. I have seen Glasgow's press release and you will have seen SG's press release.

These are my details below, happy to speak at any point.

Stephen

Deputy Director
Building and Fire Safety Coordination Team
Directorate for Local Government and Communities
0131 2445490
mob: 07760990969
Please note my work pattern is Monday to Thursday-Office, Friday morning - working from home

Williamson M (Michelle)

From: Astwood J (Jonathan)
Sent: 03 October 2017 09:48
To: Williamson M (Michelle)
Subject: FW: Information Request
Attachments: Possible ACM Buildings Version 2.docx

Thanks
Jonathan

From: Barlow, Raymond (DRS) [mailto:Raymond.Barlow@glasgow.gcsx.gov.uk]
Sent: 20 September 2017 18:15
To: Astwood J (Jonathan)
Cc: Dodds WH (Bill); MacAlpine, Kirsty (Senior Adviser to the Leader)
Subject: FW: Information Request

Jonathan

Further to our previous communications below and my last e-mail of the 15th Sept with the above attachment.

Following today's developments I am writing on behalf of Glasgow City Council to confirm acceptance of the Ministers offer of assistance.

However in order to expedite this stage as quickly as possible can you urgently advise me by return of the clarifications we have requested.

On the matter of assistance can you also advise what staff will be at my disposal from tomorrow so that once we have exchanged further information I can then best assess how to use the resource and so obtain an estimate of when the exercise could be completed.

I look forward to receiving the clarifications but in addition I believe it would also be best to have a discussion tomorrow morning – including next steps after this stage. I have my diary clear so could you advise me when you are free?

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

From: Barlow, Raymond (DRS)
Sent: 15 September 2017 19:58
To: 'Jonathan.Astwood@scotland.gsi.gov.uk' <Jonathan.Astwood@scotland.gsi.gov.uk>
Subject: RE: Information Request

Jonathan

Thanks for your e-mail.

Whilst the research to identify the information about domestic properties was extensive, time consuming and difficult the terms of the request in the Ministers letter of the 19 June were quite straightforward i.e. had ACM been used and, if so, which properties and when this occurred. The information we provided satisfies these questions but also contains some additional commentary.

If more detail had been required by you it is disappointing that this was not made clear to us when we were carrying out our extensive research. This could have avoided the questions we are now being asked.

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If you can provide that clarification I will liaise with my staff who looked at these records, assess our position and then come back to you.

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From: Jonathan.Astwood@scotland.gsi.gov.uk [mailto:Jonathan.Astwood@scotland.gsi.gov.uk]
Sent: 14 September 2017 14:23
To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>
Cc: Bill.Dodds@scotland.gsi.gov.uk; Stephen.Pathirana@scotland.gsi.gov.uk;
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I would be grateful if you let me know by next Friday 22 September how much longer you will need and whether you need additional help. If you have any queries please contact me and please note that Bill is on leave until 26 September.

Thanks
Jonathan

Jonathan Astwood
Head of Practice Unit - Building Standards Division

Scottish Government
Directorate for Local Government and Communities
Ground Floor
Denholm House
Ext: 46573
Direct Dial: 0131 244 6573

Email: jonathan.astwood@gov.scot

BSD Web: www.gov.scot/bsd
Twitter: [@ScotGovBldgStds](https://twitter.com/ScotGovBldgStds)
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From: Dodds WH (Bill)
Sent: 06 September 2017 20:47
To: Pathirana S (Stephen); McPherson J (Jessica)
Cc: Hogg KJ (Kenneth); Astwood J (Jonathan)
Subject: FW: Information Request

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Return from Glasgow –not great in terms of rigour. Does suggest that there may be some issues but difficult to quantify. We will need to discuss what we do with this ahead of Fridays' meeting.

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From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
Sent: 05 September 2017 21:05
To: Dodds WH (Bill)
Subject: RE: Information Request

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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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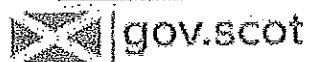
Bill

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Address: Denholm House | Almondvale Business Park | Livingston | EH54 6GA

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McCabe G (Gillian)

From: Dodds WH (Bill)
Sent: 09 October 2017 15:20
To: McCabe G (Gillian)
Subject: FW: Information Request

From: Dodds WH (Bill)
Sent: 06 September 2017 20:49
To: 'Barlow, Raymond (DRS)'
Subject: RE: Information Request

Thanks Raymond. I suspect we will have to come back to you for clarity on some of the issues you have raised.

Regards

Bill

From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
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Sent: 29 August 2017 11:55
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Subject: Information Return

Good morning Raymond.

Can you clarify where you are with returning the information request on high rise domestic buildings in the private sector that may have ACM cladding material?

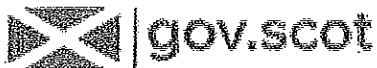
Regards

Bill

Bill Dodds | Head of Building Standards
Scottish Government | Building Standards Division
Local Government and Communities

Address: Denholm House | Almondvale Business Park | Livingston | EH54 6GA

☎: 0131 244 6533
✉: Bill.Dodds@gov.scot



McCabe G (Gillian)

From: Dodds WH (Bill)
Sent: 09 October 2017 15:20
To: McCabe G (Gillian)
Subject: FW: Information Gathering

From: Dodds WH (Bill)
Sent: 18 August 2017 09:43
To: 'Barlow, Raymond (DRS)'
Subject: RE: Information Gathering

Thanks for this Raymond.

Bill

From: Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]
Sent: 17 August 2017 14:32
To: Dodds WH (Bill)
Subject: RE: Information Gathering

Bill

Sorry I was away all day at our Senior Management Team away day with no e-mails etc. Firstly we won't require any assistance as we have progressed to the point where we are near the end of our exercise and we'd rather progress with our own Building Standards staff to completion.

As I'd mentioned in my previous e-mails we were getting down to a finite list of properties covered by warrants back to the year 2000.

We have completed the checks on applications from a period commencing in 2007 to date. These are in our scanned archives.

That leaves applications in the period 2000-2007 which are hard copy records and are held by our City Archivist in the Mitchell Library. We have identified 45 sets of warrant plans to investigate. For those properties we have a certain amount of visual information from mapping & street views and, for the most part, that doesn't indicate possible ACM cladding. However, as for example we can't see all elevations or we can see there is something other than brick/stone/render etc at the top of an elevation we are attempting to check relevant warrant applications.

Our archivists exceedingly busy with the retrieval of records in relation to social work matters. However the 45 warrant files for the 2000-2007 period are being retrieved and on Tuesday of next week four of our staff will be at the Archivists to go through the plans. The most recent of these are from 2005.

In summary the outcome of our assessments so far is that:

1. From 2007 onwards – We currently have no information from other parties indicating the use of ACM cladding. We currently have no indication of ACM use on any warrant application drawings.

2. 2000 - 2007 – Hacking & Paterson have informed us of the use of Alucobond ACM cladding on a group of flats in a development that commenced construction prior to 2005. We will include the information they have given in our completed reply
3. 2000 - 2007 – there are 45 warrant records still be assessed with completion of the exercise anticipated Tuesday 22nd Aug. There is currently no information from other parties for buildings within this period.

I would agree that from the cladding perspective it would be best to await completion of our exercise to see whether we then need to meet.

I intend to come back to you with our completed information next week.

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards

Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

From: Bill.Dodds@scotland.gsi.gov.uk [mailto:Bill.Dodds@scotland.gsi.gov.uk]
Sent: 16 August 2017 10:28
To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>
Cc: Angus.Macleod@scotland.gsi.gov.uk; Andrew.Robinson@scotland.gsi.gov.uk
Subject: Information Gathering

Raymond

There is a meeting arranged for Friday to discuss the information gathering exercise. I was of a mind to cancel it but wanted to check in with you first.

I wondered where are you with the work and if you have decided whether you need any assistance or not?

Regards

Bill

Bill Dodds | Head of Building Standards
Scottish Government | Building Standards Division
Local Government and Communities

Address: Denholm House | Almondvale Business Park | Livingston | EH54 6GA

Williamson M (Michelle)

From: Astwood J (Jonathan)
Sent: 03 October 2017 09:53
To: Williamson M (Michelle)
Subject: FW: Information request - hi-rise domestic - Edinburgh and Glasgow

Thanks
Jonathan

From: Dodds WH (Bill)
Sent: 09 August 2017 18:04
To: Barlow, Raymond (DRS); Astwood J (Jonathan); Barron, Forbes (DRS)
Cc: Pathirana S (Stephen); Garland S (Stephen)
Subject: Re: Information request - hi-rise domestic - Edinburgh and Glasgow

Raymond

Can you phone me as a matter of urgency tomorrow. We need to know Glasgow City Council's position on the ACM material found on the QE hospital. Our Health Cabinet Secretary wants to understand why what appears to be a non-compliant material has found its way onto the building. I guess your comms people will have been in touch with ours?

Many Thanks
Bill

Sent from my BlackBerry 10 smartphone.

From: Barlow, Raymond (DRS)
Sent: Tuesday, 8 August 2017 11:37
To: Astwood J (Jonathan); Barron, Forbes (DRS)
Cc: Dodds WH (Bill); Pathirana S (Stephen); Garland S (Stephen)
Subject: RE: Information request - hi-rise domestic - Edinburgh and Glasgow

Jonathan

Further to my conversations with you and Bill.

As has been previously indicated in communications from our Council the logistics in firstly trying to identify domestic properties above 18m was very problematic. Initial attempts had extracted reports on a possible 14500 records that we would have to go through to eliminate those not applicable. We had managed to take this down to around 1000 actual properties within the last week or so and then taking off social housing we were at a list in the 700's.

The exercise over the last week that we have diverted our Surveying staff onto brought that down further to around 300 and as of today, whilst not fully complete, we have again brought that down to around 60. These properties now need further investigation in relation to any warrant consents. Whilst we would always have had to carry out the initial scoping exercise in relation to height and use bringing the figure down to 60 has been helped by the knowledge that it is ACM, mentioned in the 2nd Minsiters letter, where the focus is (as opposed to also including the construction of the building mentioned in the first letter).

The current estimate of 60 does involve a number of buildings where the warrants are in the earlier parts of the 2000's and as its unclear when ACM was first specified we believe it's appropriate to investigate those.

As the records are a mix of scanned images and hard copy plans at the moment I am not able to give an approximation on the timeframe to complete the exercise. I will have that over the next couple of days and relay that to you as will also have to consider the resourcing aspect and effect on our daily business. I will let you know as soon as I have that.

I trust this is of assistance but if you require anything further meantime please let me know

Regards

Raymond

Raymond Barlow
Assistant Head of Planning & Building Standards
Development & Regeneration Services
Glasgow City Council
Tel: 0141 287 4203
Fax: 0141 287 5588
E-Mail: raymond.barlow@glasgow.gov.uk

From: Jonathan.Astwood@scotland.gsi.gov.uk [mailto:Jonathan.Astwood@scotland.gsi.gov.uk]
Sent: 07 August 2017 11:07
To: Barlow, Raymond (DRS) <Raymond.Barlow@glasgow.gov.uk>
Cc: Barron, Forbes (DRS) <Forbes.Barron@glasgow.gov.uk>; Bill.Dodds@scotland.gsi.gov.uk;
Stephen.Pathirana@scotland.gsi.gov.uk; Stephen.Garland@scotland.gsi.gov.uk
Subject: Information request - hi-rise domestic - Edinburgh and Glasgow

Raymond
(copy: Forbes Barron)

Further to my phone call last Thursday, I should be grateful if you would provide an update on your current position in providing the information requested by Kevin Stewart, Minister for Local Government and Housing, on hi-rise domestic properties (i.e. those with a storey over 18 metres above the ground) in June, following the Grenfell Tower fire.

Mr Stewart sits on the Ministerial Working Group on building and fire safety which was set up following the fire, and he has offered to provide assistance on collating this information. The Group has its fourth meeting on Wednesday 9 August and it is important that they can be advised of your up to date position, particularly in regard to how far you are through the records, how many buildings you have identified with aluminium composite cladding (ACM), the type of any ACM found and how long you think it will take to finish going through the records.

Please provide this **by 11.00 Tuesday 8 August** so it can be included in the Ministerial Working Group meeting papers.

Please be assured that we understand the difficulties you have had in gathering the information, and the time involved to analyse it. We appreciate your continued assistance in this matter.

Thanks
Jonathan

Ext: 46573
Direct Dial: 0131 244 6573

McCabe G (Gillian)

From: Dodds WH (Bill)
Sent: 09 October 2017 15:20
To: McCabe G (Gillian)
Subject: FW: Staff Assistance

From: Dodds WH (Bill)
Sent: 26 July 2017 15:39
To: Barlow, Raymond (Raymond.Barlow@glasgow.gsx.gov.uk)
Cc: forbes.barron@glasgow.gov.uk
Subject: Staff Assistance

Raymond

I will shortly be sending out an e-mail to all Building Standards/Heads of Service to ask if they have any spare capacity to help Edinburgh out with the Grenfell information gathering exercise. They have identified that they will need 3 surveyors for approximately two weeks to complete the task. If local authorities don't have the capacity we will look at other options.

Can you let me know where Glasgow are with the exercise and if you want any support along similar lines to Edinburgh. The next Ministerial working Group is on the 9 August and they will want to know what is happening.

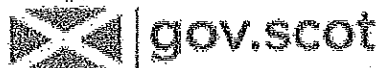
Regards

Bill

Bill Dodds | Head of Building Standards
Scottish Government | Building Standards Division
Local Government and Communities

Address: Denholm House | Almondvale Business Park | Livingston | EH54 6GA

☎: 0131 244 6533
✉: Bill.Dodds@gov.scot



McCabe G (Gillian)

From: Dodds WH (Bill)
Sent: 09 October 2017 15:20
To: McCabe G (Gillian)
Subject: FW: Phone Call

From: Dodds WH (Bill)
Sent: 10 July 2017 14:25
To: Barlow, Raymond (DRS) (Raymond.Barlow@glasgow.gcsx.gov.uk)
Subject: Phone Call

Raymond

Could you give me phone when you get a chance on to discuss what you are doing to support the information gathering on ACM cladding.

Regards

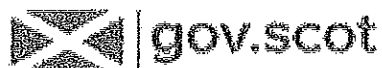
Bill

Bill Dodds | Head of Building Standards
Scottish Government | Building Standards Division
Local Government and Communities

Address: Denholm House | Almondvale Business Park | Livingston | EH54 6GA

☎: 0131 244 6533

✉: Bill.Dodds@gov.scot



Williamson M (Michelle)

From: Robinson A (Andrew)
Sent: 28 September 2017 12:38
To: Robinson A (Andrew)
Subject: FW: Follow up Survey of Glasgow Housing Associations with MSFs

Andy Robinson
Head of HEEPS Area Based Schemes
Better Homes Division
Scottish Government
0141 242 5408
07392287528

From: Robinson A (Andrew)
Sent: 11 July 2017 16:18
To: Cameron S (Scott); M [REDACTED] (DRS)
Subject: RE: Follow up Survey of Glasgow Housing Associations with MSFs

Hi Stephen – finally had the chance to discuss with colleagues

We have no objections obviously and I know you've had positive feedback so our only suggestion is to run it by David Bookbinder at GWSF and David Stewart at the SFHA first as it is likely their members might go to them first if they have any issues.

Andy

Andy Robinson
Head of HEEPS Area Based Schemes
Better Homes Division
Scottish Government
0141 242 5408
07392287528

From: Cameron S (Scott)
Sent: 10 July 2017 11:48
To: McGowan, Stephen(DRS)
Cc: Robinson A (Andrew)
Subject: RE: Follow up Survey of Glasgow Housing Associations with MSFs

Hi Stephen,

I'll be back in touch tomorrow hopefully.

S

Scott Cameron
Better Homes Division
T:01292 292744
M:07867390277

From: Mc[REDACTED] (DRS) [mailto:[REDACTED]]
Sent: 10 July 2017 11:44
To: Cameron S (Scott)
Subject: FW: Follow up Survey of Glasgow Housing Associations with MSFs

Hi Scott,

Housing Association colleagues have responded to the survey and have no objections or comments.

Can you let me know of any feedback from Scottish Government colleagues, please?

I hope to get the survey out by tomorrow.

Thanks

Steve

[REDACTED]
Group Manager, Strategy
Housing and Regeneration Services
Development and Regeneration Services
Exchange House
231, George Street
Glasgow
G1 1RX
[REDACTED]

Steve [REDACTED]



From: [REDACTED] (DRS)
Sent: 05 July 2017 15:22
To: 'Scott.Cameron@scotland.gsi.gov.uk' <Scott.Cameron@scotland.gsi.gov.uk>
Cc: Flynn, Patrick (Patrick.Flynn@glasgow.gov.uk) <Patrick.Flynn@glasgow.gov.uk>; [REDACTED] (DRS)
[REDACTED]@glasgow.gov.uk
Subject: Follow up Survey of Glasgow Housing Associations with MSFs

Hi Scott,

I sent a copy of the above to Andy before he stopped for annual leave (email attached). The email sets out our thinking on a follow up survey of RSLs asking for Andy and colleagues comments on it. I was also checking that it wouldn't cut across anything the Scottish Government was doing.

The attached is an updated version following comments from Glasgow and West of Scotland Forum of Housing Associations (GWSF). GWSF advised on sending to two HAs for their comments – I've asked the two contacted to return comments by Friday, 7 July.

I'm contacting you to see if Andy had time to circulate for comments. If so, is there any feedback and if he hadn't had time could you circulate, please?

Happy to discuss.

Williamson M (Michelle)

From: Robinson A (Andrew)
Sent: 28 September 2017 12:33
To: Robinson A (Andrew)
Subject: FW: GRENFELL TOWER TRAGEDY- URGENT REQUEST FOR INFORMATION
Attachments: Letter from Kevin Stewart MSP 150617.pdf; RSI. Multi Storey Blocks.xlsx

Importance: High

Andy Robinson
Head of HEEPS Area Based Schemes
Better Homes Division
Scottish Government
0141 242 5408
07392287528

From: [REDACTED] (DRS) [mailto:[REDACTED]@glasgow.gcsx.gov.uk]
Sent: 16 June 2017 15:41
To: Robinson A (Andrew)
Subject: FW: GRENFELL TOWER TRAGEDY- URGENT REQUEST FOR INFORMATION
Importance: High

For info Andy, our email to RSLs.

We will attempt to get as much information as possible by the Minister's deadline.

Thanks,

[REDACTED]
Support Officer (Affordable Warmth)
Housing Strategy Group - Housing & Regeneration Services
Development and Regeneration Services
Glasgow City Council
231 George Street
Glasgow, G1 1RX
Phone: 0 [REDACTED] (Internal: 7 [REDACTED])
Fax: 0 [REDACTED]
E-mail: [REDACTED]



From: [REDACTED] (DRS)
Sent: 16 June 2017 15:25
To: 'kenny.stocks@ardenglen.org.uk'; 'cmiller@arklet.org.uk'; 'b.logan@bield.co.uk';

'fancheak@blackwoodgroup.org.uk'; 'jacqui.orourke@blairtunmock.org.uk'; 'michael@blochairn.org';
'fstringfellow@btha.org.uk'; 'cathy@broomhouseha.org.uk'; 'kenny.mollins@cadderhousing.co.uk';
'jason.macgilp@caimha.com'; 'michael@calvay.org.uk'; 'charlie.millar@cassiltoun.org.uk';
'christine@cathcartha.co.uk'; 'caroline@cernachha.co.uk'; 'elaine.lister@cxha.org.uk';
'fionamurphy@copperworks.org.uk'; 'annemarie@craigdaleha.co.uk'; 'David.Fletcher@wheatley-group.com';
'pat.cahill@sanctuary-housing.co.uk'; 'caroline.shepherd@drumchapelhc.org.uk'; 'John McMorro (Easthall Park)';
'liz@craigdaleha.co.uk'; 'fionamurphy@copperworks.org.uk'; 'alasdair.mckee@glenoaks.org.uk';
'fiona.mctaggart@govanha.org.uk'; 'alear@govanhillha.org'; 'Roslyn Crawford'; 'gary.dalziel@elderpark.org';
'l.reid@glasgowwestha.co.uk'; 'margarita.morrison@homegroup.org.uk'; 'Julia.Fitzpatrick@horizonhousing.org';
'neil@kendoon.org.uk'; 'andrea.wood@key.org.uk'; 'csc@linkhalt.co.uk'; 'Irenecampbell@linthouseha.com';
'director@lochfield.co.uk'; 'bwillett@maryhill.org.uk'; 'a.benson@milnbank.org.uk'; 'juliesmillie@molendinar.org.uk';
'fraser@newgorbalsha.org.uk'; 'rtamburrini@nghomes.net'; 'john@kc-ha.com'; 'euan@nvha.org.uk';
'james.strang@parkheadha.org.uk'; 'Stewart MacKenzie'; 'j.orr@pineview.org.uk'; 'patricia@provanhallha.org.uk';
'sstephen@qcha.org.uk'; 'l.scott@reidvale.org.uk'; 'michael.clarke@rosehillhousing.co.uk'; 'bill@ruchazieha.co.uk';
'chris.cunningham@shettleston.co.uk'; 'PMcGrath@southside-ha.co.uk'; 'fionamurphy@spireview.org.uk';
'charles.turner@thenuehousing.co.uk'; 'grace@thistle-ha.org.uk'; 'clive@tolcross-ha.org.uk';
'RMcLeod@trustha.org.uk'; 'Martin Wilkie-Macfarlane'; 'lynne.donnelly@westscot.co.uk'; 'cjfyoker@btconnect.com';
'mmenabney@yorkhillha.org'; 'imorrison@wsha.org.uk'
Cc: 'David Bookbinder'; 'mtaylor@sfa.co.uk'; [REDACTED] (DRS); [REDACTED] (DRS); [REDACTED] (DRS); Flynn, Patrick (DRS)

Subject: GRENfell TOWER TRAGEDY- URGENT REQUEST FOR INFORMATION
Importance: High

SENT ON BEHALF OF STEVE MCGOWAN

Dear Colleague,

You will have received a communication from Kevin Stewart, Minister for Local Government and Housing, requesting information following the tragedy at Grenfell Tower.

Local Authorities are being asked to collate information from all registered social landlords within local authority geographical areas. This is my purpose in contacting you.

The Minister has asked that we gather information across the following areas: -

- identify all the high rise domestic buildings (those that have a floor which is more than 18m above ground level)
- ascertain the original construction, and
- establish if any remedial works (such as overcladding) have been carried out, and if so, identify the materials and construction techniques used.

In addition, at lunchtime today, the Minister contacted all Local Authority Chief Executives requesting that local authorities' assistance in collating some additional information on the prevalence of district or communal heating systems in domestic high rise buildings as well as the number of domestic high rise buildings with sprinklers. In particular, the Minister would like information on how many high rise domestic buildings: -

- Have a district or communal heating system
- Have a district or communal heating system with boilers situated in the basement
- Have a sprinkler system installed

I have attached an Excel spreadsheet for this information to be entered onto.

Regarding the first bullet point above the height equates to about 5 storeys or above so we are only looking for information with respect to blocks where this is applicable.

If you do not own stock that meets this criterion please respond to us with a nil return.

You will appreciate, given the context, the priority that UK, Scottish Government and City Council is putting on this request.

The Minister has asked for a prompt return and I would appreciate your help by returning this information to [REDACTED] by 11.00am on Monday, 19 June 17.

Thank you for your help with this request.

Regards,
Steve

[REDACTED]
Support Officer (Affordable Warmth)
Housing Strategy Group - Housing & Regeneration Services
Development and Regeneration Services
Glasgow City Council
231 George Street
Glasgow, G1 1RX
Phone: 0141 222 1100 (Internal: 7 [REDACTED])
Fax: 0141 222 1101
E-mail: [REDACTED]



Glasgow - UK Council of the Year 2015

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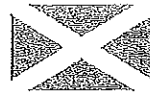
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[REDACTED]
[REDACTED]



T: 0300 244 4000
E: scottish.ministers@gov.scot

All Local Authority Chief Executives

15 June 2017

Dear Chief Executive,

I am sure that like me you have been saddened and shocked by the tragic fire at the Grenfell Tower in London. In my role as Minister responsible for Local Government, Housing and Building Standards, I am determined that, if necessary, we are in a position to be able to take appropriate action as soon as possible.

I acknowledge that there is currently much speculation in the media about the fire, and I must be clear that there is no definitive confirmation on the building products used, the causes of the fire or its spread at this stage. I understand that UK Ministers will be looking for a full investigation and we will be informed of the findings that emerge in due course. Here in Scotland, the Cabinet Secretary for Communities, Social Security and Equalities will convene a short term ministerial working to review Scottish regulations, ensuring they are robust and that we take any actions necessary as we learn lessons from this catastrophic fire.

I know that many of you will have or are already planning a review of your current safety procedures and assessing your building stock. However I would be very grateful if you could assist the Scottish Government to provide information on the position across Scotland. Could you please review the position in each of your local authority areas as soon as possible – I would welcome a prompt response - you should:

- identify all the high rise domestic buildings (those that have a floor which is more than 18 metres above ground level);
- ascertain the original construction; and
- establish if any remedial works (such as overcladding) have been carried out, and if so, identify the materials and construction techniques used.

I would ask that you please liaise with all registered social landlords within your local authority geographical area to work with you in collating this information.

Such preliminary action will put you in an informed position and will assist you in taking any action necessary regarding high rise housing in your area in the months to come. The Scottish Fire and Rescue Service are ready to assist where they can.

I have copied this letter to the Chief Executives of COSLA, the Scottish Federation of Housing Associations, the Glasgow and West of Scotland Forum of Housing Associations and to SOLACE for their awareness

Yours sincerely

Kevin Stewart
KEVIN STEWART

