

**Kirk RJ (Raymond)**

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**Subject:** FW: QCOO - SOUTH SIDE SCHOOLS

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**From:** [REDACTED]  
**Sent:** 30 August 2017 16:26  
**To:** [REDACTED]  
**Subject:** QCOO - SOUTH SIDE SCHOOLS

All

I am absolutely delighted and relieved to advise that we now have our full quota of school children in place for the south end of the bridge for Monday.

The schools attending are:

Fife Schools

Donibristle Primary School – 49                      Bus 1 North side

Inverkeithing Primary School – 49 Bus 2 North side

North Queensferry Primary School – 49 Bus 3 North side

Edinburgh / West Lothian Schools

St Margaret's Primary School – 49                      Bus 1 South side

Bankton Primary School – 24                              Bus 2 South side

Kirkliston Primary School – 24                              Bus 2 South side

Echline Primary School – 10                              Bus 3 South side

Queensferry Primary School – 36 Bus 3 South side

I will email [REDACTED] [REDACTED] to advise the changes in the bus schedule.

Best regards

[REDACTED]

**Kirk RJ (Raymond)**

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**Subject:** FW: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

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**From:** [REDACTED]

**Sent:** 30 August 2017 14:43

**To:** [REDACTED]

**Subject:** RE: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

[REDACTED]

I have passed this information on to the team.

Best regards

[REDACTED]

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**From:** [REDACTED]

**Sent:** 30 August 2017 14:18

**To:** [REDACTED]

**Subject:** RE: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

Can we replace [REDACTED] with [REDACTED] he is [REDACTED]

[REDACTED] is not well

Thanks,

[REDACTED]

[REDACTED]

Madras College

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**From:** [REDACTED]

**Sent:** 28 August 2017 16:22

**To:** [REDACTED]

**Subject:** RE: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

Hi [REDACTED],

I have attached the names of the pupils and send a consent letters out

Best Wishes,

[REDACTED]

[REDACTED]

Madras College

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**From:** Madrascollege Enquiries

**Sent:** 25 August 2017 10:43

**To:** [REDACTED]

**Subject:** FW: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

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**From:** [REDACTED]  
**Sent:** 25 August 2017 10:41  
**To:** [REDACTED] Madrascollege Enquiries  
**Cc:** [REDACTED]  
**Subject:** RE: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

Good morning [REDACTED]

Further to my previous email I can confirm that you will have a total of 49 places for your school to attend the Queensferry Crossing Official Opening. Unique Events will contact you next week to advise pick up time and return time to school and will provide all other details for your participants.

For this Official Event we require details of all participants to be provided in advance in order that security checks can be undertaken. Would you mind confirming by close of business on Monday:

	First name	Surname	Date of birth dd/mm/yyyy	Access requirements	National Insurance No (adults only)
1					
2					

I attach an excel spreadsheet to assist with this.

Many thanks in advance.

Best regards  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 21 August 2017 10:02  
**To:** [REDACTED]  
**Subject:** NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

Good morning [REDACTED]

Further to your school's winning entry for 'Name the Bridge' for Queensferry Crossing I can confirm that arrangements are being finalised at the moment for the Queensferry Crossing Official Opening and that our events company will be in touch with you very soon.

I am sure that your school will be provided with around 40-50 tickets in total however the events company will confirm this with you.

Best regards and I hope you all enjoy this once in a lifetime event.

Best regards  
[REDACTED]



Education and Outreach  
Forth Replacement Crossing  
Employer's Delivery Team

Forth Replacement Crossing  
Contact and Education Centre  
Ferry Muir Gait  
South Queensferry  
EH30 9SF

Principal Contract Project Office  
King Malcolm Drive  
Rosyth  
KY11 2DY

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[www.forthreplacementcrossing.info](http://www.forthreplacementcrossing.info)



**Kirk RJ (Raymond)**

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**Subject:** FW: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

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**From:** [REDACTED]  
**Sent:** 30 August 2017 14:43  
**To:** [REDACTED]  
**Subject:** FW: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

QCOO – change of participant for Madas

---

**From:** [REDACTED]  
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**To:** [REDACTED]  
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[REDACTED] is not well

Thanks,

[REDACTED]

[REDACTED]

Madras College

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I have attached the names of the pupils and send a consent letters out

Best Wishes,

[REDACTED]

[REDACTED]

Madras College

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**Sent:** 25 August 2017 10:43  
**To:** [REDACTED]  
**Subject:** FW: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

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**From:** [REDACTED]  
**Sent:** 25 August 2017 10:41

**To:** [REDACTED]; Madrascollege Enquiries

**Cc:** [REDACTED]

**Subject:** RE: NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

Good morning [REDACTED]

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For this Official Event we require details of all participants to be provided in advance in order that security checks can be undertaken. Would you mind confirming by close of business on Monday:

	First name	Surname	Date of birth dd/mm/yyyy	Access requirements	National Insurance No (adults only)
1					
2					

I attach an excel spreadsheet to assist with this.

Many thanks in advance.

Best regards

[REDACTED]

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**From:** [REDACTED]

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**To:** [REDACTED]

**Subject:** NAME THE BRIDGE WINNERS - QUEENSFERRY CROSSING OFFICIAL OPENING

Good morning [REDACTED]

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I am sure that your school will be provided with around 40-50 tickets in total however the events company will confirm this with you.

Best regards and I hope you all enjoy this once in a lifetime event.

Best regards

[REDACTED]





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**Kirk RJ (Raymond)**

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**Subject:**

FW: Monday

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**Sent:** 30 August 2017 13:28

**To:** [REDACTED]

**Subject:** Monday

[REDACTED],

Thank you so much for thinking of us, but we have already made arrangements for an alternative activity for the others.

Sorry!

Regards,

[REDACTED]

[REDACTED]

*Bankton Primary School*

*Kenilworth Rise*

*Dedridge*

*EH54 6JL*

[REDACTED]



**Kirk RJ (Raymond)**

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**Subject:** FW: Queensferry Crossing - Monday 4th Sept South Side Event

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**From:** [REDACTED]  
**Sent:** 30 August 2017 13:22  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

The children are delighted!

Thank you ☺

**From:** [REDACTED]  
**Sent:** 30 August 2017 12:43  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

[REDACTED]  
That would be perfect. Many thanks for your assistance with this.  
Best regards

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**From:** [REDACTED]  
**Sent:** 30 August 2017 11:25  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

Let's go for it. Can I bring 8 more but just the 2 adults already in place. 30 children and 2 adults would be an acceptable ratio for us if you're happy with this too?

[REDACTED]

**From:** [REDACTED]  
**Sent:** 30 August 2017 10:29  
**To:** [REDACTED] >  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

[REDACTED]

This is a long shot however Echline Primary will only be using 10 seats on the bus for Mon 4<sup>th</sup> South side. If you can, please feel free to bring along additional people. If not, please don't worry. I just wanted to offer then to you.  
I have managed to get another school to fulfil the Dalmeny Primary seats.

Best regards

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**From:** [REDACTED]  
**Sent:** 29 August 2017 16:40

**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

Hi [REDACTED]

I would love to say yes but we don't have the capacity to organise this – we already have 6 adults out of school on this day attending the two different events.  
I hope you find another school.

Thank you,  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 29 August 2017 16:25  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event  
**Importance:** High

[REDACTED]  
I have had a polite decline from another local school. Would you be in a position to allow an additional 25 to attend (pupils/adults total)?  
[REDACTED]

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**From:** [REDACTED]  
**Sent:** 29 August 2017 16:20  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

Will do that – thanks,  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 29 August 2017 15:56  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

[REDACTED]  
I think you should bring a printed version of your list as it will assist with boarding the bus.

Best regards  
[REDACTED]

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**From:** [REDACTED]  
**Sent:** 29 August 2017 12:56  
**To:** [REDACTED]  
**Subject:** RE: Queensferry Crossing - Monday 4th Sept South Side Event

Thanks [REDACTED] – this is really helpful. Do we need to bring a register of the children's names and DOBs?  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 29 August 2017 11:40  
**Cc:** [REDACTED]



**Subject:** Queensferry Crossing - Monday 4th Sept South Side Event

**Importance:** High

Good morning

I am pleased to advise the time for your pick up from school on Monday 4th September to attend the opening events at the South Side of Queensferry Crossing. We have offered you to bring 24 people in total (p5-p7 pupils and adults) to welcome the dignitaries and take part in the opening of our new bridge.

Coach No:	1st Pick-Up Time:	1st Pick-Up	2nd Pick-Up Time:	2nd pick
1	09:00	Dalmeny Primary School, Carlowrie Crescent, Dalmeny, EH30 9TZ	09:15	St Margarets Primary Schoo 9JY
2	08:45	Bankton Primary School, 78 Kenilworth Rise, Livingston, EH54 6JL	09:15	Kirkliston Primary Schoo Kirkliston, EH
3	09:15	Queensferry Primary School, Burgess Road, South Queensferry, EH30 9NX	09:30	Echline Primary School, B Queensferry, E

There will be a security person on your bus. Please ensure that all adults have photo ID and one adult is appointed to confirm the name of each child as they board the bus. Please do not bring a bag unless it is essential. Camera will be permitted.

Please note that warm, outdoor clothing should be worn for this event.

Your departure to return to school will be at around 11.50 am.

I hope you all enjoy this historic event!

Best regards



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