

**NHS Borders**  
*Pharmacy Department*

NHS Borders' Headquarters  
Borders General Hospital  
Melrose  
TD6 9Db  
Telephone 01896 825540  
[www.nhsborders.org.uk](http://www.nhsborders.org.uk)



Elaine Muirhead  
Scottish Government  
Pharmacy & Medicines Division  
1<sup>st</sup> Floor East Rear  
St Andrew's House  
Regent Road  
EDINBURGH  
EH1 3DG

Date 13<sup>th</sup> July 2017  
Your Ref PCA(P)(2017)6  
Our Ref AW  
Enquiries to Alison Wilson  
Direct Line 01896 825579  
Email [alison.wilson@borders.scot.nhs.uk](mailto:alison.wilson@borders.scot.nhs.uk)

Dear Elaine

**Re: Community Pharmacy: Supplementary and Independent Prescribing Clinics**

I can confirm that NHS Borders has a number of proposals for the community pharmacy clinics as follows.

We will spend our allocation as follows:

NHS Borders		
Deployment of funding 2017-18		
Sessions/month	Clinics	Funding
1	Stoma	
2	Respiratory	
6	Polypharmacy/CV/Diabetes	
2	Sexual Health/Polypharmacy	
11	Sessions per month in total	
132	Sessions during 2017-18	£19,800.00

Please let me know if you require any further details.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alison Wilson'.

**Alison Wilson**  
**Director of Pharmacy/CD Accountable Officer**

# Membership list of Task and Finish Groups updated at 10 July 2017

Organisation	Equipment nominee	Support in Using that Equipment nominee	Role	comments	GAPS at 30 June 2017
NHS Lothian			AAC SLT service lead	one or both groups. Nominated by	BIO engineer or wheelchair provider/environmental controls – (ref to Healthcare Scientist at CHPO office for nominee) <b>COMPLETE 6/7/17</b>
NHS GGC			Deputy team lead/SLT, RES team,	Nominated by C Rowley AAC Exec Lead, GGC and AHP Director Rep to AAC advisory group	Community equipment provider – ref by COSLA to strengthen local authority representation. COSLA happy for SWS rep on advisory group to secure rep and nominate <b>COMPLETE 7/7/17</b>
NHS Fife			Fife AAC Team, SLT	Nominated by	Education rep to support group – ref to QIO and Education Scotland QIO <b>COMPLETE 10/7/17</b> , Education Scotland <b>ONGOING MSG 6/7</b>
NHS Forth Valley			AAC SLT children's service AAC SLT Learning Disability Service	Nominated by	
NHS Lanarkshire			AAC - Speech and Language Therapist	Nominated by	
NHS Tayside			Lead SLT Learning Disability	SSLTMN representative, strengthening advice from SLT managers.	
NHS SCTCI			Clinical Technologist Consultant Speech and Language Therapist	Nominated by	
Healthcare Scientist NHS Tayside			Health Care Science perspective and advice on issues interfacing with Environmental Control Systems		
Healthcare Scientist, tbc			Medical Physics in equipment management	Task and finish equipment group requested rep from <b>medical physics</b>	Email to Healthcare scientist 7/7/17 seeking rep

CALL Scotland – Education, University of Edinburgh			Head of Service (technologist in education)		
CALL Scotland – Education, University of Edinburgh			Specialist Speech & Language Therapist CALL Scotland (Communication, Access, Literacy and Learning)		
Camphill Blair Drummond Education			Communication and Resident Participation Leader	Nominated by	
Independent Volunteer			Formerly NHS Fife FAAC – specialist teacher with Fife Council Education		
MND Scotland			Inclusive Communication Coordinator	Nominated by	
RCSLT Learning Disability Network			SLT Learning Disability	Nominated by	
RCSLT CYP network			Lead Speech and Language Therapist	Nominated by	
West Dunbartonshire HSCP/council			Planning and Policy Manager, AAC Advisory group member, for electronic circulation/comment on draft contents Local authority perspective	Nominated by COSLA contact and to provide circulation of Electronic information.	
Borders Council			Local authority perspective	COSLA Electronic circulation	
Place, Home and Housing iHub, Supporting Health & Social Care Integration			Community Equipment from Health/Local Authority		

Education			Quality Improvement Officer, Inclusion, Glasgow City Council, Education	nominated by senior education officer in a local authority	
Education	tbc	tbc	Pending response from ADES or Education Scotland rep to AAC Advisory Group.	nominated by senior education officer in a local authority	
Others who have expressed future interest in groups	June 2017				
NHS Ayrshire and Arran					

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CALL Scotland – Education, University of Edinburgh			Specialist Speech & Language Therapist CALL Scotland (Communication, Access, Literacy and Learning)	Director of CALL	
Camphill Blair Drummond - Education			Communication and Resident Participation Leader	Nominated by Director of Services	
Independent Volunteer			Formerly NHS Fife FAACT – specialist teacher with Fife Council Education	Self	
MND Scotland			Inclusive Communication Coordinator	Nominated by CE, MND Scotland	
RCSLT Learning Disability Network			SLT Learning Disability		
RCSLT CYP network			Lead Speech and Language Therapist		
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Others who have expressed future interest in groups	June 2017				
NHS Ayrshire and Arran					

**From:** [REDACTED]

**Sent:** 05 July 2017 15:13

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** NHS PROFESSIONAL CAREERS PROGRAMME - UPDATE AND NEW FUNDING - Sent on behalf of [REDACTED]

Dear Colleagues

I wanted to give you a quick update on progress with the NHS Professional Careers Programme (see below) and to let you know that we have managed to secure funding to run a second cohort of the Programme, starting later this year.

We have now entered the final 6 months of our 2 year supported employment programme and have currently 16 graduates in place (15 trainees within NHS Boards and Special Boards and 1 within Scottish Government). The total number of participants since the start date of the programme is 23 (original target 22). 7 trainees have progressed: 6 into permanent employment and the trainee from NHS Greater Glasgow and Clyde is now on a highly prestigious PhD course (4 years) at Groningen University, Netherlands.



All of the graduates are being supported by their line managers and Glasgow Centre for Inclusive Living Equality Academy (GCIL EA) to apply for permanent positions either in the NHS or for other employment opportunities. From GCIL EA's experience we expect to see at least an 80% success rate of graduates into permanent roles, so given our progress so far we are on the way to achieving this.

I have also arranged for the remaining funding from SG to NHS Boards towards the remaining graduate salaries to be paid through the Board Allocations 2017-18 process [REDACTED] so this should be with you shortly.

### **Monitoring and Evaluation**

Ongoing monitoring and evaluation of the programme is being undertaken by GCIL EA with the trainees and NHS Board line managers. In addition, as part of the Grant funding paid by SG to GCIL EA, we are undertaking 6 monthly reporting and risk management. Our key measures will be the difference this programme has made individually to the graduates and their success in getting into permanent employment. A summary report bringing this all these together with lessons learned so far is being developed and will be shared with you shortly.

### **New Funding for a Second Cohort**

As mentioned previously we have managed to secure funding to run a second cohort of the Programme (funding from SG includes the Grant funding to GCIL EA to provide the supported employment model (in the process of finalising/agreeing funding) and a contribution to NHS Boards towards the salary costs for their graduate). I am just in the process of finalising the detail of this and will update you shortly on this.

We are looking at doing some kind of ministerial event/announcement in Sept/October. We would like to do something with the Graduates and possibly also their line managers possibly a Workshop. The Cabinet Secretary for Health and Sport and the Minister for Social Security have both asked to be involved. Further details to follow but thought that it would be helpful to have a heads up to this and also happy for any suggestions on what a session might look like.

### **Planning Session in August**

To develop and agree the plans for the next cohort, GCIL EA will be running a short Planning Session in August. NHS Board Leads, line managers, Equality and Diversity Leads and recruitment colleagues will

be invited to attend and they will be integral to developing and informing the plans and timelines for the next cohort which we expect will start later this year. [REDACTED] GCIL EA will contact you separately about this.

### **Case Studies**

Case Studies are also being developed by the graduates and these will be made available on the GCIL Equality Academy (EA) website. NHS 24 have also developed a really excellent Case Study which you can view at <https://www.youtube.com/watch?v=uElKd6n23Q8> or by googling [REDACTED].

I hope you find the update helpful and as always very happy to discuss.

Kindest regards

[REDACTED]

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[REDACTED]

Policy Manager  
Everyone Matters Team  
Health Workforce and Strategic Change Directorate  
Scottish Government  
St Andrews House  
Ground Floor Rear  
Regent Road  
Edinburgh  
EH1 3DG

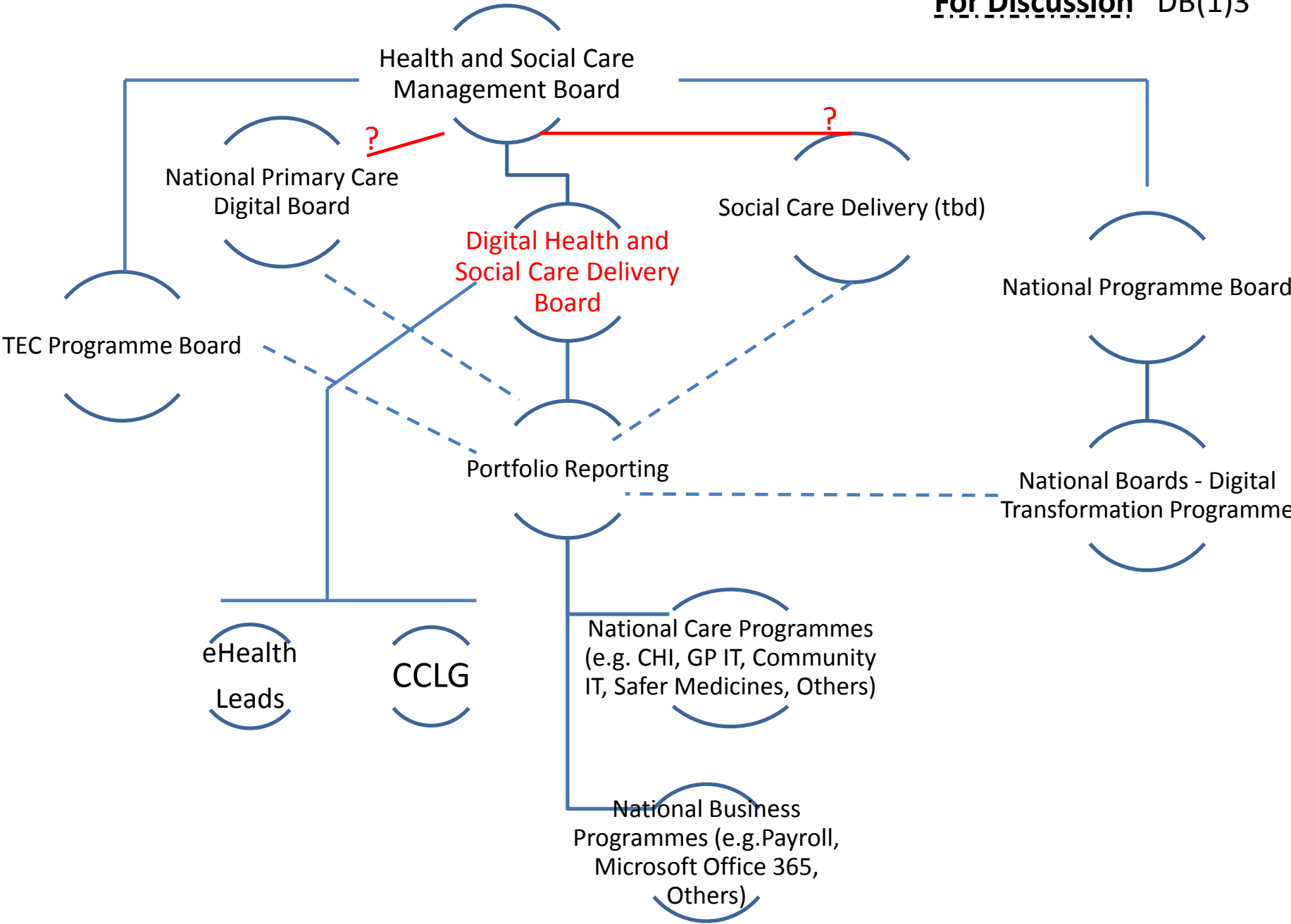
[REDACTED]

## Digital Health and Social Care Delivery Board

Time/ Date:	14:00 – 18 <sup>th</sup> July 2017
Location:	Conference room E, St Andrew's House, Regent Road, Edinburgh EH1 3DG

### Agenda

1.	Welcome and Introductions		
2.	Terms of Reference <b>DB(1)2</b> - <i>for discussion and agreement</i>		
3.	Role of SG eHealth – Governance and Assurance Overview <b>DB(1)3</b> – <i>for discussion</i>		
4.	Portfolio Reporting - Risk/challenges/escalation/benefits <b>DB(1)4</b> – <i>for discussion</i>		
5.	New Health and Social Care Digital Strategy update – <i>for information</i>		
6.	AOCB		
7.	Close		
Date of next meeting: TBC			



**From:** [REDACTED]  
**Sent:** 19 July 2017 09:02  
**To:** Scottish Government Health Resilience Unit  
**Subject:** For Information- Development Session For NHS Chief Executives

**To: All Resilience Leads**

Colleagues

For your information.

A development session has been organised for NHS Chief Executives with their support. It is aimed at enabling Chief Executives to understand their strategic responsibilities during major incidents and in the event of a Strategic Health Group being established, and as part of the preparation for the national exercise planned for October.

The Chief Executives Group meeting on 12 September (afternoon) has been allocated for the delivery of this developmental session. Further communication on the session will be issued directly to CE's by the CE Group's Office.

Best wishes

[REDACTED]

[REDACTED] | [SG Health Resilience Unit | Scottish Government |  
Floor 2E\(S\), St Andrews House | Regent Road | Edinburgh | EH1 3DG |](#) [REDACTED]  
[REDACTED]

To report incidents, urgent situations and emergencies **out-of-hours (17.00 to 08.30)**, contact SG Health Resilience Duty Officer via pager: 07699756773

Follow Scottish Government on twitter: @scotgovhealth  
More information on: [SG Health Resilience](#)

[REDACTED]

SG Health Resilience Unit | Scottish Government | 2 East South | St. Andrews House |  
Regent Road | Edinburgh | EH1 3DG | [REDACTED]

*For emergency out of hours contact SG Health Resilience Duty Officer via pager: 07699756773*

*Follow us on twitter: @scotgovhealth*

For more information: [SG Health Resilience Information](#)

*Preparedness, Resilience and Response*

**From:** [REDACTED]  
**Sent:** 19 July 2017 12:12  
**To:** [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Cc:** [REDACTED]  
**Subject:** Response required by NOON 21 July 2017 - Advance payment of Travel Expenses for women accessing abortion services in England  
**Importance:** High

***Response required by NOON 21 July 2017 - Advance payment of Travel Expenses for women accessing abortion services in England.***

Dear All,

We have received the following Parliamentary Question:

*'To ask the Scottish Government which NHS boards pay travel expenses in advance for women travelling to England to have an abortion.'*

I would be **very grateful if you could confirm your Boards position** making clear if you pay all travel expenses in advance for all women ( or only those on benefits / low income) traveling to England or if women must pay and then be reimbursed by the Health Board following treatment.

Due to the parliamentary deadline I would be **very grateful for a response no later than NOON 21 July 2017.**

Very happy to discuss if that would be helpful and my number is below.

Many thanks for your assistance

[REDACTED]  
[REDACTED]  
Policy Officer  
Pregnancy and Parenthood in Young People Strategy,  
Sexual Health and Anatomy.  
Health Protection Division  
Scottish Government  
St Andrew's House  
Regent Road  
Edinburgh  
EH1 3DG  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 19 July 2017 10:28  
**To:** [REDACTED]  
**Subject:** RE: Teleconference - Update on PCT Projects

Hi,

Sorry to take so long to reply. I have just been appointed [REDACTED] I am very keen to take this forward and start getting projects up and running.

Can I scheduled another phone call in, it would be more helpful to have a conversation

Nicola

**From:** [REDACTED]  
**Sent:** 06 July 2017 08:02  
**To:** [REDACTED]  
**Subject:** RE: Teleconference - Update on PCT Projects

Hi [REDACTED]

Sorry to chase, but can you let me know if you'll be able to get something over to me this week?

Thanks

[REDACTED]

**From:** [REDACTED]

**Sent:** 20 July 2017 11:33

**To:** [REDACTED]

[REDACTED]

**Subject:** FW: Making it Easier - draft health literacy action plan - RESPONSES BY MONDAY 28 AUGUST

I attach the draft of the refreshed health literacy action.

I would be grateful if comments could be returned either directly to Blythe Robertson or to myself by Monday 28<sup>th</sup> August.

If anyone has any queries on this I would be happy to help.

Kind regards

[REDACTED]  
[REDACTED] **Primary Care Division | Scottish Government**  
1ER | St Andrews House | 1 Regent Road | Edinburgh | EH1 3DG [REDACTED]  
*Working Pattern: Mon | Tues | Wed*

**From:** [REDACTED]

**Sent:** 06 July 2017 11:43

**To:** [REDACTED]

**Subject:** Making it Easier - draft health literacy action plan - RESPONSES BY MONDAY 28 AUGUST



Health literacy -  
Making it Ea...



Colleagues

Please find attached the first draft of the refreshed health literacy action plan, *Making it Easier*. Over the next two months, we would like you to read this plan, share it widely, and come back to us with feedback to improve it.

*Making it Easier* builds upon our first plan *Making it Easy*, published in 2014. Here is a report, published today, on the progress we made - <http://www.gov.scot/Publications/2017/07/7806>

I am happy to take comments in the way that suits you best. I would like all feedback to be with me **by Monday 28 August**.

Best regards



#hello my name is...



Healthcare Quality and Improvement  
Scottish Government  
GER, St Andrew's House  
Regent Road  
Edinburgh, EH1 3DG



Making it Easy  
The Health Literacy Place

**From:** [REDACTED]

**Sent:** 20 July 2017 11:54

**To:** [REDACTED]

[REDACTED]

**Subject:** NHSScotland Weekly NHS Health Board Summary (Period Ending 16 July 2017)

Dear Colleagues,

Please find attached the weekly summary of NHSScotland performance, which has been collated from the key indicators data supplied by NHS Boards. This weekly summary relates to period ending 16 July 2017 and is provided to help your Board benchmark and compare across the range of key indicators used to track performance.



NHSScotland  
Board Level Sum...

Regards

[REDACTED]  
Scottish Government  
**NHSScotland Resilience & Business Management Division**  
Performance and Delivery Directorate  
Area 2East, St Andrews House, Regent Road  
Edinburgh, EH1 3DG

[REDACTED] [REDACTED]  
 **The Scottish Government**  
Riaghaltas na h-Alba