

From: [REDACTED]
Sent: 25 July 2017 15:20
To: [REDACTED]

Cc: [REDACTED]
Subject: RE: Primary Care Leads Meeting - 26 July 2017 - Papers

Colleagues,

Further to the agenda and papers issued last Thursday please find attached copies of the presentations to be delivered at tomorrow's meeting, specifically important for those joining the meeting by video conference. Apologies for the slight delay in getting these issued.

In addition, also attached is a forward planner for future meetings of PC leads which we will look to discuss and agree at tomorrow's meeting.

Kind Regards

[REDACTED]

[REDACTED] *Scottish Government / [REDACTED]
[REDACTED] / Primary Care Transformation Team / Primary Care Division / Directorate for
Population Health / Room 1R / St. Andrews House / Regent Road / Edinburgh / EH1 3DG / [REDACTED]*

From: [REDACTED]
Sent: 20 July 2017 16:03
To: [REDACTED]

[Redacted]

Cc: [Redacted]
Subject: Primary Care Leads Meeting - 26 July 2017 - Papers

Colleagues,

Please find attached agenda and papers ahead of the Primary Care leads meeting at Victoria Quay on Wednesday 26 July 2017.

There will be some presentations to follow which will be sent out on Monday afternoon.

Kind Regards

[Redacted]

[Redacted] - Scottish Ambulance Service and General
Ophthalmic Services / Primary Care Transformation Team / Primary Care Division / Directorate for
Population Health / Room 1R / St. Andrews House / Regent Road / Edinburgh / EH1 3DG / [Redacted]



 We are on Twitter: https://twitter.com/SG_PrimaryCare

From: [REDACTED]
Sent: 07 July 2017 09:46
To: [REDACTED]

Subject: PLAYING OUR PART: Implementing the Prevent Strategy - Quarterly Health Board Update
Importance: High

To Health Board Prevent Executive Leads

Copy to: Health Board Prevent SPOCs
Health Board Resilience Leads (for information)

PLAYING OUR PART: Implementing the Prevent Strategy – Quarterly Health Board Update

In continuation of the process established over the past year, I would be grateful if you could please provide me with the following information for the first quarter of 2017/18 – that is for the period **1 April – 30 June 2017**:

- Number of staff completing a Prevent elearning module
- Number of staff attending a WRAP session
- Number of staff undertaking other Prevent-related training/awareness raising activities
- Number of Prevent concerns

A template is attached for your use and I would be grateful if this could be completed and returned by Friday 21 July 2017 to SGHRU@gov.scot



Prevent - Health
Board Quarter...

As has been previously noted, for some Board's these numbers will still be low and in some cases may still be zero. If this is the case we would still appreciate 'nil' returns.

Many thanks for your continued assistance.

Kind regards

[REDACTED] | Scottish Government | 2 East South | St
Andrews House | Regent Road | Edinburgh | EH1 3DG

[REDACTED] Unit email
address: SGHRU@gov.scot

Follow SG Health on twitter: [@scotgovhealth](https://twitter.com/scotgovhealth)

More information available at: [SG Health Resilience](#)

Preparedness, Resilience and Response

From: [REDACTED]
Sent: 10 July 2017 13:26
To: [REDACTED]

Subject: ANP GOVERNANCE PAPER

Dear All

As requested by [REDACTED] at the Advanced Practice meeting on 6 July 2017, I attach for your information a draft governance paper from the ANP Academy.



Governance draft
3.docx

#hello my name is...

Chief Nursing Officer's Directorate
Scottish Government
2ER
St Andrews House
Regent Road
Edinburgh
EH1 3DG



Website – www.gov.scot

From: [REDACTED]

Sent: 11 July 2017 16:15

To: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
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[REDACTED]

Subject: Invitation - SH BBV Executive Leads - Save the Date - 29 September 2017 - RSVP required

Importance: High

Dear Executive Leads,

Thank you for responding to my earlier request for your feedback on possible dates for the next Executive Leads meeting.

We have identified **Friday, 29 September 2017 14:00-16:30 at St Andrew's House in Edinburgh** as the most suitable date.

I would like to ask you to save this date for the next meeting and **confirm your attendance by 18 July**. We will be in touch with an agenda shortly.

Many thanks and best regards,

[REDACTED]

[REDACTED] Sexual Health and Blood Borne Virus Framework | Health Protection Division |
Population Health Directorate | Scottish Government | 3E St Andrew's House | Regent Road | Edinburgh | EH1 3DG |

[REDACTED]

From: [REDACTED]
Sent: 12 July 2017 16:59
To: [REDACTED]
Subject: RE: Meeting prior to my return to NHS Borders

[REDACTED]

Sadly with [REDACTED] being out of the office my diary required to be flexed .

I look forward to meeting with you on 24th July and I note your annual leave

Kind regards

[REDACTED]

[REDACTED]

NHS Borders

From: [REDACTED]
Sent: 06 July 2017 12:00
To: [REDACTED]
Subject: Meeting prior to my return to NHS Borders

Dear [REDACTED]

It was good to meet you briefly at the recent NHS Scotland event in Glasgow. I am aware that our meeting scheduled for tomorrow has now been cancelled and am disappointed another date is not available until the last week in July. I had hoped to have some early discussion with you about re-orientating myself to the organisation as well as discussing what opportunities will be available on my return to NHS Borders. [REDACTED] has said however, that no other time is available before 24th July.

Given that my return to NHS Borders is planned for Friday 1st September, I wanted to let you know in advance that I have 2 weeks annual leave booked for September – I finish on Friday 8th September and will return to work on Monday 25th September.

I look forward to meeting with you on the 24th July.

Kind Regards

[REDACTED]

#hello my name is... [REDACTED]

[REDACTED] | Chief Nursing
Officer's Directorate | Scottish Government | 2ER St Andrew's House | Regent Road | Edinburgh | EH1 3DG | Dir
Children & Families: Improving Health & Wellbeing Division | 1C North Victoria Quay| Edinburgh| EH6 6QQ |  [REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 12 July 2017 16:40
To: [REDACTED]
Subject: RE: Spinal Service - onward referrals

Dear [REDACTED]

Please see the below response from NHS Borders regarding your further query:

ECR stands for Extra Contractual Referral request.

This is a local protocol used within NHS Borders where clinicians are asked to gain authorisation of funding prior to referring patients to providers of care where treatments and services that are not normally provided by NHS Borders or through a service level agreement with other NHS providers is available.

A brief summary of the process is as follows:

- The local GP or consultant will fill in an ECR request form and send it into the commissioning team who facilitate the process.
- The form should contain details such as the patient's medical history, prognosis of the patient, an outline of the proposed treatment/service including an indication of the duration of the treatment & evidence of the clinical and cost effectiveness of the treatment/service (such as from SIGN or NICE guidance) and other sources of clinical evidence (such as from the Cochrane Centre) should be given wherever possible.
- All information is checked for completeness, anonymised and the request logged on a database ready for the next ECR panel.
- The request is taken to the next planned ECR panel who meet fortnightly.
- Once a decision is made by the ECR panel the referrer is informed of the decision within 5 working days of the decision being made.
- If the ECR panel have asked for further information from the clinician this would be taken back to the ECR panel for a further decision to be made following receipt of the information.
- Where emergency situations arise these are dealt with usually virtually if possible but following the full ECR protocol.

Kind regards

NHS Borders Headquarters
Room 1 EC 6
Borders General Hospital
Melrose
Roxburghshire
TD6 9BD

From: [REDACTED]
Sent: 11 July 2017 15:02
To: [REDACTED]
Subject: RE: Spinal Service - onward referrals

Thanks [REDACTED]

Could you clarify the process for ECR requests – is this something a patient's GP can do? Also, what does ECR stand for?

Thanks
[REDACTED]

[REDACTED]
Performance Management (East) Division

Scottish Government | Directorate for Performance and Delivery | Area 2E | St Andrew's House | Regent Road |
Edinburgh | EH1 3DG
[REDACTED]

From: [REDACTED]

Sent: 11 July 2017 14:54

To: [REDACTED]

Subject: RE: Spinal Service - onward referrals

Dear [REDACTED]

Apologies for the delay in replying to you. Please see the below response from NHS Borders:

The NHS Borders spinal service is undertaken by our Consultant Orthopaedic surgeons or by the Rheumatology service, depending on the nature of the underlying problem. We are not aware of any problems or issues with the service and our practice is that people are referred onwards as required to the nationally funded service for Scottish patients with spinal injuries in Glasgow. No ECR requests have been received this year for spinal services in Glasgow and if further details can be supplied, we would be happy to explore further what the underlying problem or concern may be.

Kind regards
[REDACTED]
[REDACTED]

NHS Borders Headquarters
Room 1 EC 6
Borders General Hospital
Melrose
Roxburghshire
TD6 9BD
[REDACTED]

Fro [REDACTED]

Sent: 07 July 2017 19:00

To: [REDACTED]

Cc: [REDACTED]

Subject: Spinal Service - onward referrals

WARNING: This email originated from outside of NHS Borders. Do **NOT** click any links or open any attachments unless you are **COMPLETELY** sure they are safe. **Be aware that the sender's address could be forged.**

Hi [REDACTED]

We have received correspondence outlining concerns in receiving an onward referral from NHS Borders to the Glasgow spinal unit. Are you able to confirm NHS Border's general spinal service and if a referral to NHS Glasgow would be something the Board might consider for a patient? Also, are you aware of any recent issues with the service and with regards making any such referrals to Glasgow? Appreciate that may be a question I will need to pick up with NHS GG&C?

Very much appreciate if you could provide any general advice on this service for cop Monday 10 July.

Many thanks
[REDACTED]

From: [REDACTED]
Sent: 12 July 2017 13:50
To: [REDACTED]

Subject: National School Nursing Event - 28 July 2017 - Draft agenda of the day

Dear CYPF Nursing Advisory Group members (*CC'ing School Nursing Group for info*),

I attach a draft agenda for the National School Nursing Event on Friday 28 July 2017 at 10:00-13:30 in the Fettes Suite, Scottish Health Service Centre (SHSC), Edinburgh.



National SN Event
-- 28 July 20...

I also attach the paper that went to SEND and ask that you **print this paper, including the embedded papers** and bring these along with you on the day;



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formatted versi...

Please note that parking spaces must be booked in advance on 0131 275 7755 or by email to NSS.shscparking@nhs.net . They will require the following details: name, contact number, registration number, title of the meeting, date and time the space is needed.

For those who have not yet forwarded their nominated names to me for the event; can I please ask that you send me these by COP 17/7/17 along with any dietary requirements to allow me to get this information to the SHSC in time for 19/7/17.

Thank you

[REDACTED]

Nursing & Midwifery Policy Unit | Chief Nursing Officer's Directorate | Scottish Government
| 2ER St Andrew's House | Regent Road | Edinburgh | EH1 3DG | [REDACTED]
[REDACTED]

Please note I only work on a Monday & Wednesday

**National School Nursing Event
Scottish Health Service Centre, Edinburgh**

Fettes Suite

**Friday 28 July 2017
10:00 – 13:00**

AGENDA



		ITEM	LEAD
1.	10:00	Welcome & Introductions	[REDACTED]
2.	10:15	Early adopters – learning from test sites	[REDACTED]
3.	11:00	Evaluation & Data Collection	[REDACTED]
4.	11:30	Education; CPD; Practice	[REDACTED]
5.	12:00	Discussion	All
6.	13:00	Next steps	[REDACTED]
	13:15	<i>Finish with lunch</i>	