

Project Code	project_9241
Project Title	Attracting High-Quality Graduates into Teaching
Reference	case/379894
ITT Code	itt_20596
ITT Title	Attracting High-Quality Graduates into Teaching
ITT Status	Qualification Evaluation

Displayed in Event Currency (GBP)			University of Dundee
1 Qualification Envelope			Response Date : 16/11/2017 10:19:55
			Questions Answered
			60 (out of 226)
			2 (out of 2)
1.1 Acceptance of Documentation			
Note	Note Details		
1.1.1	BIDDER GUIDANCE	Important – The buyer will typically expect bidders to answer all the questions – even those marked “optional”. Optional in this instance simply means that the PCS-Tender system will not actively stop a bidder from submitting a response if an “optional” question has not been answered. It is the bidder’s responsibility to ensure that all questions are answered prior to final submission. “Mandatory” questions are those which, if not answered in the right place and right format, then the PCS-Tender system will actively block you submitting your response. It is therefore especially important that you do not leave answering these types of questions to the last minute.	
1.1.2	BIDDER GUIDANCE	Bidders must navigate to the ‘Attachment’ area to download and view documents relating to this procurement exercise.	
Question	Description		Response
1.1.3	Supplier Response Guides	(*) Please confirm that you have read and understood the supplier response guide	Yes
1.1.4	Confirmation - Date	(*) Please enter the date in which you have confirmed the above.	16/11/2017
1.2 European Single Procurement Document (ESPD)			0 (out of 0)
Note	Note Details		
1.2.1	ESPD	The European Single Procurement Document (ESPD) is a standard qualification questionnaire supplied by the European Commission for all regulated procurements. The ESPD is used to self-certify for the minimum requirements to tender and is tailored to the buyer’s specific project. Information on the selection criteria for participation can be found in the Contract Notice on Public Contracts Scotland. If you have previously submitted an ESPD some of your answers will be pre-populated and these can be viewed in your Supplier Profile. Be aware that not all questions will apply to you or be valid for every tender.	
1.2.2	Important	You are able to update your Supplier Profile at any time. Information contained within your Profile is visible to buyers within contracting authorities using PCS-Tender and administrators of the system. It is not visible to other suppliers registered on the system. Submitted responses to standardised questions are automatically updated in your Profile when the buyer opens your response.	
1.3 Part 1: Information about the Procurement Procedure			0 (out of 0)
Note	Note Details		
1.3.1	OJEU Number:	N/A	
1.3.2	Date:	N/A	
1.3.3	File reference number attributed by the public body:	case/379894	
1.4 Part 2A: Information about the bidder			9 (out of 18)
Note	Note Details		
1.4.1	BIDDER GUIDANCE	This section seeks background information about the bidder; this section is not normally evaluated, however the public body may choose not to select bidders that cannot provide basic company information.	
1.4.2	Data Protection	All personal information supplied will be treated as confidential and will be subject to the Data Protection Act 1998.	
Question	Description		Response
1.4.3	2A.1	(*) Name:	University of Dundee
1.4.4	2A.2	VAT number, if applicable:	
1.4.5	2A.3	National Identification no (if required and applicable)	
1.4.6	2A.4	D.U.N.S, if applicable:	
1.4.7	2A.5.1	(*) Postal Address Line 1:	Nethergate
1.4.8	2A.5.2	Postal Address Line 2:	
1.4.9	2A.5.3	(*) Postal Address Town/City:	Dundee
1.4.10	2A.5.4	(*) Postal Address Region:	Tayside, Central & Fife
1.4.11	2A.5.5	Postal Address Postcode:	DD1 4HN
1.4.12	2A.5.6	(*) Postal Address Country:	Scotland
1.4.13	2A.6	Contact person or persons:	
1.4.14	2A.7	(*) Telephone (including dialling code):	01382 [redacted]
1.4.15	2A.8	Mobile (including dialling code):	
1.4.16	2A.9	(*) Email:	[redacted]@dundee.ac.uk
1.4.17	2A.10	Internet Address (web address) (if applicable):	
1.4.18	2A.11	Name of parent company (if applicable):	
1.4.19	2A.12	Name of ultimate parent company (if applicable):	
1.4.20	2A.13	(*) Bidder legal status:	Other
1.5 Conditional Section: Other Legal Status			1 (out of 1)
Question	Description		Response

1.5.1	2A.13.1	(* 2A.13.1 - If you have answered 'Other' to question 2A.13 please provide details here:	Higher Education Institution with Charity Status
1.6 Part 2A: General Information			1 (out of 2)
		Note	Note Details
1.6.1	BIDDER GUIDANCE	For question ESPD 2A.14, please refer to the definition of a small or medium enterprise below: <ul style="list-style-type: none"> • Micro enterprises: enterprise which employs fewer than 10 persons and whose annual turnover and/or annual balance sheet total does not exceed £1.57 million. • Small enterprises: an enterprise which employs fewer than 50 persons and whose annual turnover and/or annual balance sheet total does not exceed £7.86 million; • Medium enterprises: enterprises which are neither micro nor small and which employ fewer than 250 persons and which have an annual turnover not exceeding £39.28 million, and/or an annual balance sheet total not exceeding £33.78 million. 	
		Question	Description
1.6.2	2A.14	For Micro/Small/Medium Enterprises only: Please confirm the size of your organisation:	Response
1.6.3	2A.15	(* Is the bidder a supported business or will it provide for the performance of the contract in the context of sheltered employment programmes?	No
1.7 Conditional Section: Supported Business			---
		Question	Description
1.7.1	2A.15.1	What is the corresponding percentage of disabled or disadvantaged workers?	Response
1.7.2	2A.15.2	Please specify which category or categories of disabled or disadvantaged workers the employees concerned belong to:	
1.8 Part 2A: Official Lists and Certification			1 (out of 1)
		Question	Description
1.8.1	2A.16	(* If applicable, is the bidder registered on an official list of approved economic operators (applicable to non-UK businesses only), or does it have an equivalent certificate (e.g. under a national (pre)qualification system)?	No
1.9 Conditional Section: Official Lists and Certification			---
		Question	Description
1.9.1	2A.16.1	(* Please provide the name of the list or certificate and the relevant registration number, if applicable:	Response
1.9.2	2A.16.2	If the certificate of registration or certification is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.9.3	2A.16.3	(* Please state the references on which the registration or certification is based, and, where applicable, the classification obtained in the official list:	
1.9.4	2A.16.4	(* Does the registration or certification cover all of the required selection criteria?	
		Note	Note Details
1.9.5	BIDDER GUIDANCE	If you have answered No to question 2A.16.4: Please also complete the missing information from the Technical and Professional Ability sections.	
		Question	Description
1.9.6	2A.16.5	Will the economic operator be able to provide a certificate with regard to the payment of social security contributions and taxes or provide information enabling the public body or Contracting Entity to obtain it directly by accessing a national database in any Member State that is available free of charge?	Response
		Note	Note Details
1.9.7	BIDDER GUIDANCE	Only answer question 2A.16.5 if it is required in the Contract notice or procurement documentation.	
		Question	Description
1.9.8	2A.16.6	If the certificate of registration or certification is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	Response
1.10 Part 2A: Form of participation			1 (out of 1)
		Note	Note Details
1.10.1	BIDDER GUIDANCE	Notably as part of a group, consortium, joint venture or similar:	
		Question	Description
1.10.2	2A.17	(* Is the bidder participating in the procurement procedure together with others?	No
1.11 Conditional Section: Form of participation			---
		Question	Description
1.11.1	2A.17.1	(* Please indicate the role of the bidder in the group (leader, responsible for specific tasks):	Response
1.11.2	2A.17.2	(* Please identify the other bidder(s) participating in the procurement procedure together:	
1.11.3	2A.17.3	Where applicable, name of the participating group:	

1.11.4	2A.17.4	<p>(* Please download and complete the ESPD attachment for each of the named participants.</p> <p>Bidders should ensure that any other participants are also registered on PCS-Tender</p> <p>Where you have multiple participants you should attach the completed ESPD responses as a single zip file against this question.</p>	
1.12 Part 2B: Information about representatives of the bidder			10 (out of 14)
	Question	Description	Response
1.12.1	2B.1	(* Full name:	[redacted]
1.12.2	2B.2	(* Date of Birth:	[redacted]
1.12.3	2B.3	(* Place of Birth:	[redacted]
1.12.4	2B.4	(* Position/Acting in the capacity of:	University of Dundee
1.12.5	2B.5.1	(* Postal Address Line 1:	Nethergate
1.12.6	2B.5.2	Postal Address Line 2:	
1.12.7	2B.5.3	(* Postal Address Town/City:	Dundee
1.12.8	2B.5.4	(* Postal Address Region:	Tayside, Central & Fife
1.12.9	2B.5.5	Postal Address Postcode:	
1.12.10	2B.5.6	(* Postal Address Country:	Scotland
1.12.11	2B.6	(* Telephone:	01382 [redacted]
1.12.12	2B.7	Mobile:	
1.12.13	2B.8	(* Email:	[redacted]@dundee.ac.uk
1.12.14	2B.9	If needed, please provide detailed information on the representation (its forms, extent, purpose):	
1.13 Part 2C: Reliance on the capacities of other entities			1 (out of 1)
	Question	Description	Response
1.13.1	2C.1	(* Does the bidder rely on the capacities of other entities in order to meet the selection criteria set out under Part 4 and the criteria and rules (if any) set out under Part 5 (if included)?	No
1.14 Conditional Section: Reliance on the capacities of other entities			---
	Note	Note Details	
1.14.1	BIDDER GUIDANCE	<p>Please provide a separate ESPD response for each of the entities concerned.</p> <p>Please note that this should also include any technicians or technical bodies, not belonging directly to the bidder's undertaking, especially those responsible for quality control and, in the case of public works contracts, the technicians or technical bodies upon whom the bidder can call in order to carry out the work.</p> <p>Insofar as it is relevant for the specific capacity or capacities on which the bidder relies, please include the information under Parts 4 and 5 for each of the entities concerned (e.g. for technical bodies involved in quality control).</p>	
1.14.2	BIDDER GUIDANCE	<p>Each entity being relied on must complete the following sections of the ESPD:</p> <ul style="list-style-type: none"> • Part 2A: Information about the bidder • Part 2B: Information about representatives of the bidder • Part 3: Exclusion Grounds • Part 4: Selection Criteria (only the sections that the entity is being relied upon) • Part 5: Reduction of the number of qualified candidates (where applicable) 	
	Question	Description	Response
1.14.3	2C.1.1	<p>Please download and complete the ESPD attachment for each of the entities.</p> <p>Bidders should ensure that any other entities are also registered on PCS-Tender.</p> <p>Where you have multiple entities you should attach the completed ESPD responses as a single zip file against this question.</p>	
1.15 Part 2D: Subcontractors on whose capacity the bidder does not rely			1 (out of 1)
	Question	Description	Response
1.15.1	2D.1	(* Does the bidder intend to subcontract any share of the contract to third parties?	Yes
1.16 Conditional Section: Subcontractors			2 (out of 2)
	Question	Description	Response
1.16.1	2D.1.1	In so far as known, please list the proposed subcontractors:	[redacted] University of Highlands and Islands
	Note	Note Details	
1.16.2	BIDDER GUIDANCE	<p>The ESPD (Scotland) - Subcontractors - Supplier Response has been attached to the following question to allow you to submit an ESPD on behalf of subcontractors.</p> <p>Please ensure each subcontractor fills in the following sections:</p> <ul style="list-style-type: none"> • Part 2A: Information about the bidder • Part 2B: Information about representatives of the bidder • Part 3: Exclusion Grounds 	
	Question	Description	Response

1.16.3	2D.1.2	<p>Please download and complete the ESPD attachment for each of the subcontractors concerned.</p> <p>Bidders should ensure that any listed subcontractors are also registered on PCS-Tender.</p> <p>Where you have multiple sub-contractors you should attach the completed ESPD responses as a single zip file against this question.</p>	ESPD (Scotland) - Subcontractors - Supplier Response Form v1.2.xlsx
1.17 Part 3A: Grounds relating to criminal convictions			0 (out of 0)
	Note	Note Details	
1.17.1	BIDDER GUIDANCE	<p>Failure to disclose information relevant to this section or misrepresentation in relation to the information disclosed may result in exclusion of the bidder from this procurement process or the termination of any subsequent contract that is to be awarded to them.</p> <p>The bidder may be asked to provide the relevant documentation or to state where the extract from the relevant register, for example judicial records, is available electronically to the public body so that it may retrieve this information. By indicating this information, the bidder agrees that the public body may retrieve the documentation subject to the national rules implementing Directive 95/46/EC on the processing of personal data, and in particular of special categories of data such as on offences, criminal convictions or security measure.</p> <p>The bidder uses the ESPD response as a self-declaration that they have not breached any of the mandatory and discretionary exclusion grounds (or, if they have, they can demonstrate to the public bodies satisfaction that they have taken self-cleansing measures) and that they meet the relevant selection criteria.</p>	
1.17.2	Exclusion grounds	<p>For procurement exercises above OJEU threshold:</p> <ul style="list-style-type: none"> Regulation 58 (1) of The Public Contracts (Scotland) Regulations 2015 sets out the following reasons for exclusion. <p>For procurement exercises below the OJEU threshold:</p> <ul style="list-style-type: none"> Regulation 8 of The Procurement (Scotland) Regulations 2016 sets out the following reasons for exclusion. <p>For Part 3A: Has the bidder itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment within the last five years for one of the reasons listed below?</p>	
1.18 Part 3A: Conspiracy			1 (out of 2)
	Question	Description	Response
1.18.1	3A.1	<p>(*) The common law offence of conspiracy;</p> <p>Where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA on the fight against organised crime or an offence under sections 28 or 30 of the Criminal Justice and Licensing (Scotland) Act 2010;</p>	No
1.18.2	3A.1.1	<p>If the relevant documentation is available electronically, please state:</p> <p>The web address The issuing authority or body The precise reference of the documentation</p>	
1.19 Conditional Section: Conspiracy			---
	Question	Description	Response
1.19.1	3A.1.2	(*) Date of conviction:	
1.19.2	3A.1.3	(*) Reason(s) for the conviction:	
1.19.3	3A.1.4	(*) Identify who has been convicted:	
1.19.4	3A.1.5	<p>If the relevant documentation is available electronically, please state:</p> <p>The web address The issuing authority or body The precise reference of the documentation</p>	
1.19.5	3A.1.6	(*) In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.19.6	3A.1.7	If yes, please describe the measures taken:	
1.20 Part 3A: Corruption			1 (out of 2)
	Question	Description	Response

1.20.1	3A.2	(*) Corruption: Within the meaning of: section 1(2) of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906, where the offence relates to active Corruption as defined in Article 3 of the Council Act of 26th May 1997 and Article 3(1) of Council Joint Action 98/742/JHA; Bribery or corruption within the meaning of sections 68 and 69 of the Criminal Justice (Scotland) Act 2003, where the offence relates to active bribery or corruption; Bribery within the meaning of sections 1 or 6 of the Bribery Act 2010	No
1.20.2	3A.2.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.21 Conditional section: Corruption			---
	Question	Description	Response
1.21.1	3A.2.2	(*) Date of conviction:	
1.21.2	3A.2.3	(*) Reason(s) for the conviction:	
1.21.3	3A.2.4	(*) Identify who has been convicted;	
1.21.4	3A.2.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.21.5	3A.2.6	(*) In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.21.6	3A.2.7	If yes, please describe the measures taken:	
1.22 Part 3A: Fraud			1 (out of 2)
	Question	Description	Response
1.22.1	3A.3	(*) Fraud: Where the offence relates to fraud affecting the European Communities financial interests as defined by Article 1 of the Convention on the protection of the financial interests of the European Communities (a) the offence of cheating the Revenue; (b) the common law offence of fraud; (c) the common law offence of theft or fraud; (d) fraudulent trading within the meaning of section 458 of the Companies Act 1985, or section 993 of the Companies Act 2006; (e) fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994; (f) an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993; (g) the common law offence of uttering; or (h) the common law offence of attempting to pervert the course of justice;	No
1.22.2	3A.3.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.23 Conditional Section: Fraud			---
	Question	Description	Response
1.23.1	3A.3.2	(*) Date of conviction:	
1.23.2	3A.3.3	(*) Reason(s) for the conviction:	
1.23.3	3A.3.4	(*) Identify who has been convicted:	
1.23.4	3A.3.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.23.5	3A.3.6	(*) In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.23.6	3A.3.7	If yes, please describe the measures taken:	
1.24 Part 3A: Terrorist offences			1 (out of 2)
	Question	Description	Response
1.24.1	3A.4	(*) Terrorist offences or offences linked to terrorist activities: Any offence listed in section 41 of the Counter-Terrorism Act 2008; or Schedule 2 to that Act where the court has determined that there is a terrorist connection.	No

1.24.2	3A.4.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.25 Conditional Section: Terrorist offences			---
	Question	Description	Response
1.25.1	3A.4.2	(*) Date of conviction:	
1.25.2	3A.4.3	(*) Reason(s) for the conviction:	
1.25.3	3A.4.4	(*) Identify who has been convicted:	
1.25.4	3A.4.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.25.5	3A.4.6	(*) In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.25.6	3A.4.7	If yes, please describe the measures taken:	
1.26 Part 3A: Money Laundering			1 (out of 2)
	Question	Description	Response
1.26.1	3A.5a	(*) Money laundering within the meaning of sections 340(11) and 415 of the Proceeds of Crime Act 2002;	No
1.26.2	3A.5a.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.27 Conditional Section: Money Laundering			---
	Question	Description	Response
1.27.1	3A.5a.2	(*) Date of conviction:	
1.27.2	3A.5a.3	(*) Reason(s) for the conviction:	
1.27.3	3A.5a.4	(*) Identify who has been convicted:	
1.27.4	3A.5a.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.27.5	3A.5a.6	(*) In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.27.6	3A.5a.7	If yes, please describe the measures taken:	
1.28 Part 3A: Terrorist Financing			1 (out of 2)
	Question	Description	Response
1.28.1	3A.5b	(*) Money laundering or Terrorist financing: An offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988;	No
1.28.2	3A.5b.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.29 Conditional Section: Terrorist Financing			---
	Question	Description	Response
1.29.1	3A.5b.2	(*) Date of conviction:	
1.29.2	3A.5b.3	(*) Reason(s) for the conviction:	
1.29.3	3A.5b.4	(*) Identify who has been convicted:	
1.29.4	3A.5b.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.29.5	3A.5b.6	(*) In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.29.6	3A.5b.7	If yes, please describe the measures taken:	
1.30 Part 3A: Child Labour or Trafficking in Human Beings			1 (out of 2)
	Question	Description	Response
1.30.1	3A.6	(*) Child labour and other forms of trafficking in human beings: Any offence under Part 1 of the Human Trafficking and Exploitation (Scotland) Act 2015 or under any provision referred to in the Schedule to that Act;	No
1.30.2	3A.6.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.31 Conditional Section: Child Labour or Trafficking in Human Beings			---

	Question	Description	Response
1.31.1	3A.6.2	(* Date of conviction:	
1.31.2	3A.6.3	(* Reason(s) for the conviction:	
1.31.3	3A.6.4	(* Identify who has been convicted:	
1.31.4	3A.6.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.31.5	3A.6.6	(* In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.31.6	3A.6.7	If yes, please describe the measures taken:	
1.32 Part 3A: Drugs trafficking			1 (out of 2)
	Question	Description	Response
1.32.1	3A.7	(* Drugs trafficking: an offence in connection with the proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994:	No
1.32.2	3A.7.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.33 Conditional Section: Drugs trafficking			---
	Question	Description	Response
1.33.1	3A.7.2	(* Date of conviction:	
1.33.2	3A.7.3	(* Reason(s) for the conviction:	
1.33.3	3A.7.4	(* Identify who has been convicted:	
1.33.4	3A.7.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.33.5	3A.7.6	(* In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.33.6	3A.7.7	If yes, please describe the measures taken:	
1.34 Part 3A: Any Other Offence			1 (out of 2)
	Question	Description	Response
1.34.1	3A.8	(* Any other offence within the meaning of Article 57(1) of the Directive as defined by the law of any EEA state or any part thereof:	No
1.34.2	3A.8.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.35 Conditional Section: Any Other Offence			---
	Question	Description	Response
1.35.1	3A.8.2	(* Date of conviction:	
1.35.2	3A.8.3	(* Reason(s) for the conviction:	
1.35.3	3A.8.4	(* Identify who has been convicted:	
1.35.4	3A.8.5	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.35.5	3A.8.6	(* In the case of convictions, has the bidder taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("self-cleansing")?	
1.35.6	3A.8.7	If yes, please describe the measures taken:	
1.36 Part 3B: Payment of taxes			1 (out of 1)
	Question	Description	Response
1.36.1	3B.1	(* Has the bidder met all its obligations relating to the payment of taxes, both in the UK, and in the country in which it is registered, if that is not the UK?	Yes
1.37 Conditional Section: Payment of taxes			---
	Question	Description	Response
1.37.1	3B.1.1	(* Please indicate: The Country or Member State concerned	
1.37.2	3B.1.2	(* What is the amount concerned?	
1.37.3	3B.1.3	(* Has this breach of obligations been established: through a judicial or administrative decision?	
1.37.4	3B.1.4	(* Is this decision final and binding?	
1.37.5	3B.1.5	(* Please indicate the date of conviction or decision:	
1.37.6	3B.1.6	Has this breach of obligations been established by other means? Please specify:	

1.37.7	3B.1.7.1	(* Has the bidder fulfilled or will it fulfil its obligations by paying or entering into a binding arrangement with a view to paying the taxes due, including, where applicable, any interest accrued or fines?	
1.37.8	3B.1.7.2	If yes, please provide details:	
1.37.9	3B.1.8	If the relevant documentation concerning payment of taxes is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.38 Part 3B: Payment of social security contributions			1 (out of 1)
	Question	Description	Response
1.38.1	3B.2	(* Has the bidder met all its obligations relating to the payment of social security contributions, both in the UK, and in the country in which it is registered, if that is not the UK?	Yes
1.39 Conditional Section: Payment of social security contributions			---
	Question	Description	Response
1.39.1	3B.2.1	(* Please indicate: The Country or Member State concerned	
1.39.2	3B.2.2	(* What is the amount concerned?	
1.39.3	3B.2.3	(* How has this breach of obligations been established: through a judicial or administrative decision?	
1.39.4	3B.2.4	(* Is this decision final and binding?	
1.39.5	3B.2.5	(* Please indicate the date of conviction or decision:	
1.39.6	3B.2.6	Has this breach of obligations been established by other means? Please specify:	
1.39.7	3B.2.7.1	(* Has the bidder fulfilled or will it fulfil its obligations by paying or entering into a binding arrangement with a view to paying the social security contributions due, including, where applicable, any interest accrued or fines?	
1.39.8	3B.2.7.2	If yes, please provide details:	
1.39.9	3B.2.8	If the relevant documentation concerning payment of social security contributions is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.40 Part 3C: Blacklisting			1 (out of 1)
	Question	Description	Response
1.40.1	3C.1	(* Has the bidder committed an act prohibited under the Employment Relations Act 1999 (Blacklists) Regulations 2010?	No
1.41 Conditional Section: Blacklisting			---
	Question	Description	Response
1.41.1	3C.1.1	(* When did the breach occur?	
1.41.2	3C.1.2	(* Please give details about the breach:	
1.41.3	3C.1.3	(* Has this been established by a judicial decision having final and binding effect?	
1.41.4	3C.1.4	(* Has the bidder taken measures to demonstrate its reliability despite the existence of this ground for exclusion ("Self-Cleansing")?	
1.41.5	3C.1.5	Please describe the measures taken:	
1.42 Part 3D: Environmental Law			1 (out of 1)
	Question	Description	Response
1.42.1	3D.1	(* Has the bidder, to its knowledge, breached its obligations in the fields of environmental law?	No
1.43 Conditional Section: Environmental Law			---
	Question	Description	Response
1.43.1	3D.1.1	(* When did the breach occur?	
1.43.2	3D.1.2	(* Please give details about the breach:	
1.43.3	3D.1.3	(* Has the bidder taken measures to demonstrate its reliability despite the existence of this ground for exclusion ("Self-cleansing")?	
1.43.4	3D.1.4	Please describe the measures taken:	
1.44 Part 3D: Social Law			1 (out of 1)
	Question	Description	Response
1.44.1	3D.2	(* Has the bidder, to its knowledge, breached its obligations in the fields of social law?	No
1.45 Conditional Section: Social Law			---
	Question	Description	Response
1.45.1	3D.2.1	(* When did the breach occur?	
1.45.2	3D.2.2	(* Please give details about the breach:	
1.45.3	3D.2.3	(* Has the bidder taken measures to demonstrate its reliability despite the existence of this ground for exclusion ("Self-cleansing")?	
1.45.4	3D.2.4	Please describe the measures taken:	
1.46 Part 3D: Labour Law			1 (out of 1)
	Question	Description	Response
1.46.1	3D.3	(* Has the bidder, to its knowledge, breached its obligations in the fields of labour law?	No
1.47 Conditional Section: Labour Law			---
	Question	Description	Response
1.47.1	3D.3.1	(* When did the breach occur?	
1.47.2	3D.3.2	(* Please give details about the breach:	
1.47.3	3D.3.3	(* Has the bidder taken measures to demonstrate its reliability despite the existence of this ground for exclusion ("Self-cleansing")?	

1.47.4	3D.3.4	Please describe the measures taken:		
1.48 Part 3D: Bankruptcy				1 (out of 1)
	Note	Note Details		
1.48.1	Other grounds for exclusion	Is the bidder in any of the situations listed below?		
	Question	Description		Response
1.48.2	3D.4	(*) Bankrupt:		No
1.49 Conditional Section: Bankruptcy				---
	Question	Description		Response
1.49.1	3D.4.1	(*) Please provide details:		
1.49.2	3D.4.2	(*) Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?		
1.49.3	3D.4.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation		
1.50 Part 3D: Insolvency				1 (out of 1)
	Question	Description		Response
1.50.1	3D.5	(*) The subject of insolvency or winding-up proceedings:		No
1.51 Conditional Section: Insolvency				---
	Question	Description		Response
1.51.1	3D.5.1	(*) Please provide details:		
1.51.2	3D.5.2	(*) Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?		
1.51.3	3D.5.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation		
1.52 Part 3D: Arrangement with creditors				1 (out of 1)
	Question	Description		Response
1.52.1	3D.6	(*) In an arrangement with creditors:		No
1.53 Conditional Section: Arrangement with creditors				---
	Question	Description		Response
1.53.1	3D.6.1	(*) Please provide details:		
1.53.2	3D.6.2	(*) Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?		
1.53.3	3D.6.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation		
1.54 Part 3D: Analogous situation				1 (out of 1)
	Question	Description		Response
1.54.1	3D.7	(*) In any analogous situation arising from a similar procedure under national laws and regulations:		No
1.55 Conditional Section: Analogous situation				---
	Question	Description		Response
1.55.1	3D.7.1	(*) Please provide details:		
1.55.2	3D.7.2	(*) Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?		
1.55.3	3D.7.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation		
1.56 Part 3D: Liquidation				1 (out of 1)
	Question	Description		Response
1.56.1	3D.8	That its assets are being administered by a liquidator or by the court:		No
1.57 Conditional Section: Liquidation				---
	Question	Description		Response
1.57.1	3D.8.1	(*) Please provide details:		
1.57.2	3D.8.2	(*) Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?		
1.57.3	3D.8.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation		
1.58 Part 3D: Suspended business				1 (out of 1)
	Question	Description		Response

1.58.1	3D.9	(*) That its business activities are suspended:	No
1.59 Conditional Section: Suspended business			---
	Question	Description	Response
1.59.1	3D.9.1	(*) Please provide details:	
1.59.2	3D.9.2	(*) Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?	
1.59.3	3D.9.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.60 Part 3D: Professional misconduct			1 (out of 1)
	Question	Description	Response
1.60.1	3D.10	(*) Is the bidder guilty of grave professional misconduct?	No
1.61 Conditional Section: Professional misconduct			---
	Question	Description	Response
1.61.1	3D.10.1	(*) Date when it happened:	
1.61.2	3D.10.2	(*) Please provide details:	
1.61.3	3D.10.3	(*) Has the bidder taken self-cleansing measures?	
1.61.4	3D.10.4	Please describe the measures taken:	
1.62 Part 3D: Distortion			1 (out of 1)
	Question	Description	Response
1.62.1	3D.11	(*) Has the bidder entered into agreements with other bidders aimed at distorting competition?	No
1.63 Conditional Section: Distortion			---
	Question	Description	Response
1.63.1	3D.11.1	(*) Please provide details:	
1.63.2	3D.11.2	(*) Has the bidder taken self-cleansing measures?	
1.63.3	3D.11.3	Please describe the measures taken:	
1.64 Part 3D: Conflicts of interest			1 (out of 1)
	Question	Description	Response
1.64.1	3D.12	(*) Is the bidder aware of any conflict of interest due to its participation in the procurement procedure?	No
1.65 Conditional Section: Conflicts of interest			---
	Question	Description	Response
1.65.1	3D.12.1	(*) Please provide details:	
1.66 Part 3D: Preparation of the procurement procedure			1 (out of 1)
	Question	Description	Response
1.66.1	3D.13	(*) Has the bidder or an undertaking related to it advised the public body or otherwise been involved in the preparation of the procurement procedure?	No
1.67 Conditional Section: Preparation of the procurement procedure			---
	Question	Description	Response
1.67.1	3D.13.1	(*) Please provide details:	
1.68 Part 3D: Early termination			1 (out of 1)
	Question	Description	Response
1.68.1	3D.14	(*) Has the bidder experienced that a prior public contract, a prior contract with a public body or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract?	No
1.69 Conditional Section: Early termination			---
	Question	Description	Response
1.69.1	3D.14.1	(*) Please provide details:	
1.69.2	3D.14.2	(*) Has the bidder taken self-cleansing measures?	
1.69.3	3D.14.3	If it has, please describe the measures taken:	
1.70 Part 3D: Misrepresentation			4 (out of 4)
	Note	Note Details	
1.70.1	BIDDER GUIDANCE	Can the bidder confirm that:	
	Question	Description	Response
1.70.2	ESPD.3D.15.1	(*) 3D.15.1 - It has not been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria?	Yes, I confirm that I have not
1.70.3	ESPD.3D.15.2	(*) 3D.15.2 - It has not withheld such information?	Yes, I confirm that I have not
1.70.4	ESPD.3D.15.3	(*) 3D.15.3 - It has been able, without delay, to submit the supporting documents required by an organisation or contracting entity?	Yes, I have been able to
1.70.5	ESPD.3D.15.4	(*) 3D.15.4 - It has not undertaken to unduly influence the decision making process of the organisation or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?	Yes, I confirm that I have not
1.71 Part 4A: Trade Registers			0 (out of 2)
	Question	Description	Response
1.71.1	4A.1	The bidder is enrolled in the relevant professional or trade registers kept in the Member State of its establishment (as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015):	
1.71.2	4A.1.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	

1.72 Part 4A: Service Contracts			0 (out of 1)
	Note	Note Details	
1.72.1	BIDDER GUIDANCE	For service contracts:	
	Question	Description	Response
1.72.2	4A.2	Is it a requirement in the bidder's country of establishment to hold a particular authorisation or membership of a particular organisation needed in order to be able to perform the service in question?	
1.73 Conditional Section: Service Contracts			---
	Question	Description	Response
1.73.1	4A.2.1	Please specify which authorisation or membership is required:	
1.73.2	4A.2.2	Please indicate whether the bidder has the required authorisation or membership (as named above):	
1.73.3	4A.2.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.74 Part 4B: Economic and Financial Standing			0 (out of 5)
	Note	Note Details	
1.74.1	BIDDER GUIDANCE	The bidder should only provide information where the selection criteria concerned have been specified by the organisation in the relevant Contract Notice.	
	Question	Description	Response
1.74.2	4B.4	The bidder confirms the name, value and/or range of the financial ratios specified in the relevant Contract Notice are as follows:	
1.74.3	4B.4.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
	Note	Note Details	
1.74.4	Insurance	The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated in the relevant contract notice:	
	Question	Description	Response
1.74.5	4B.5.1	Employer's (Compulsory) Liability Insurance:	
1.74.6	4B.5.2	All other types of insurance listed in the Contract Notice	
1.74.7	4B.5.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	
1.75 Part 6: Concluding statements			1 (out of 1)
	Note	Note Details	
1.75.1	Declaration	The undersigned formally declare that the information stated above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation. The undersigned formally declare to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where the contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge. On condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity to do so. Where required, this must be accompanied by the relevant consent to such access. The undersigned formally consent to the above named Public Body, gaining access to documents supporting the information, which has been provided in this European Single Procurement Document response for the purposes of this procurement exercise.	
	Question	Description	Response
1.75.2	6.1	(* Name, Position, Date, Place:	[redacted] Depute Dean of School of Education and Social Work, University of Dundee, 16/11/2017, University of Dundee
Reject on Qualification Response			No
Official Reject/Accept Notes			
2 Technical Envelope			Questions Answered
			18 (out of 18)
2.1 Understanding of Requirement			2 (out of 2)
	Question	Description	Response
2.1.1	Question 1	Tenderers should provide an introduction to their proposal, which demonstrates a clear and full understanding of the requirements and the policy context.	Response to Question 2.1.1.docx

2.1.2	Question 2	Tenderers must provide a project delivery plan that sets out as a minimum: <ul style="list-style-type: none"> • A project plan, which meets the Purchasers requirements (including provisional timescales) as detailed in the Specification of Requirements (Schedule 1). This should cover the Key Objectives/Outputs. 	Response to 2.1.2.docx
2.2 Programme Design			4 (out of 4)
	Question	Description	Response
2.2.1	Question 3	Tenderers should clearly set out their approach to the Programme Design. Your response should include a description of how you will ensure the timescales are met, how the programme will comply with the GTCS and what new innovative ways the programme will allow graduates to obtain the Standard of Full Registration in Scotland.	Response to Question 2.2.1.docx
2.2.2	Question 4	Tenderers should set out how they intend to incorporate a leadership element to the programme. Your response must ensure that the programme has leadership within teaching and learning	Response to Question 2.2.2.docx
2.2.3	Question 5	Tenderers must provide details of how they will ensure that the new route into teaching will be credit rated at SCQF level 11. Your response should include as a minimum: <ul style="list-style-type: none"> • The level of academic award the programme will award to the successful graduate. The controls and processes the suppliers will undertake to ensure this is completed timeously.	Response to Question 2.2.3.docx
2.2.4	Question 6	Tenderers should set out clearly their strategy to ensure that graduates on the programme engage with schools with high levels of deprivation across Scotland. This should include placements covering both the student and probationer phases.	Response to Question 2.2.4.docx
2.3 Staffing, Skills and Resources			3 (out of 3)
	Question	Description	Response
2.3.1	Question 7	Tenderers should provide specific details of the individual they propose to manage this contract, a copy of their curriculum vitae (CV) and proposed job description, highlighting their experience and specific skill set in relation to this commission	Response to Question 2.3.1.docx
2.3.2	Question 8	Tenderers should provide full details of the resources to be employed in the provision of this work, this should include as a minimum: <ul style="list-style-type: none"> • CVs for each staff/team member proposed (1/2 to 1 page for each), highlighting their experience and specific skills in relation to this commission. • Job descriptions or role profiles for each staff/team member, detailing specific responsibilities and tasks in relation to this commission 	Response to Question 2.3.2.docx
2.3.3	Question 9	Tenderers must provide details of their staff recruitment and retention policy. This should also include any internal systems they have in place for managing the absence of key staff (specifically the lead individual) or replacement of other team members involved in this particular commission during annual or sick leave etc.	Response to Question 2.3.3.docx
2.4 Recruitment and Marketing			2 (out of 2)
	Question	Description	Response
2.4.1	Question 10	Tenderers should clearly set out their proposed approach for the recruitment of the cohort required for this programme. Your response should include how you will identify and attract these graduates from a wide range of academic disciplines that are traditionally not attracted to a career in teaching.	Response to Question 2.4.1.docx
2.4.2	Question 11	Tenderers will be required to present their marketing strategy for the recruitment of the graduate cohort. The tenderer must outline an overall marketing strategy including any initiatives such as social media and contact with professional bodies if applicable.	Response to Question 2.4.2.docx
2.5 Evaluation and Deployment			2 (out of 2)
	Question	Description	Response
2.5.1	Question 12	Tenderers should set out their approach for evaluation of the New Route into Teaching Programme. Your response should include how you will evaluate the following: <ul style="list-style-type: none"> • Views from graduates, schools and employers; • Cost and sustainability of the programme; • Success of marketing and recruitment strategy; and • Analysis of applications and drop-outs rates 	Response to Question 2.5.1.docx
2.5.2	Question 13	Tenderers must set out their contingent plans for graduates who do not finish the course within the pilot timescale.	Response to Question 2.5.2.docx
2.6 Risks and Issues			1 (out of 1)
	Question	Description	Response
2.6.1	Question 14	The Tenderer must provide a comprehensive risk assessment. It should have a minimum of four categories: description of the risk, likelihood of occurrence, mitigating action and recovery plan in the event of the risk materialising.	Response to Question 2.6.1.docx
2.7 Community Benefits			1 (out of 1)
	Question	Description	Response

2.7.1	Question 15	<p>The Scottish Government is committed to contributing to the social, economic & environmental well-being of the people of Scotland. The Government has five objectives that underpin its core purpose - to create a more successful country, with opportunities for all of Scotland to flourish, through increasing sustainable economic growth =.</p> <p>Accordingly, while the following community benefit objectives will not be evaluated as part of the tender process, the successful contractor will be expected to present a community benefit proposal with their tender detailing how, in the event that they should be successful in winning the contract, they will address the following Community Benefit themes:</p> <ul style="list-style-type: none"> • Targeted recruitment & training for “disadvantaged” persons unemployed for over 6 months; • Work placement opportunities for 14-16 year olds • Graduate placements • Educational projects with a, b & c secondary schools. <p>If successful the winning bidder(s) will discuss the content of their Community Benefit proposal and agree a plan for the delivery of the agreed community benefits which will become a condition of the contract.</p>	Response to Question 2.7.1.docx
2.8 Sustainable Development			1 (out of 1)
	Question	Description	Response
2.8.1	Question 16	Please provide details of how the contract will be managed in a way that ensures that its policies and processes will support the Scottish Ministers Greener Scotland strategic objective. As a minimum your response should include details of proactive approaches to sustainable consumption, including use of any supported businesses, the efficient use of resources and the consideration given to social and environmental consequences.	Response to Question 2.8.1.docx
2.9 Fair Work			2 (out of 2)
	Question	Description	Response
2.9.1	Question 17	<p>The Scottish Business Pledge is a Government initiative which aims for a fairer Scotland through more equality, opportunity and innovation in business. Information on this can be found at the following link: https://scottishbusinesspledge.scot/,</p> <p>Tenderers are asked to confirm if they have signed up to the Scottish Business Pledge.</p>	Response to Question 2.9.1.docx
2.9.2	Question 18	<p>The Scottish Living Wage Accreditation Initiative and the Living Wage Foundation recognise and celebrate the responsible leadership shown by Living Wage Employers and support employers to incorporate the Living Wage into organisational structures long term. More information can be found at the links below:</p> <p>http://scottishlivingwage.org/- http://www.livingwage.org.uk/</p> <p>Tenderers are asked to confirm if they are accredited as a Living Wage Employer.</p>	Response to Question 2.9.2.docx
2.10 Additional Attachments Area			Attachments: 6
			GTCS Letter.pdf LA Partner Support Letter.1.docx LA Partner Support Letter.2.docx LA Partner Support Letter.3.pdf LA Partner Support Letter.4.pdf SCDE Letter.pdf
Reject on Technical Response			No
Official Reject/Accept Notes			
3 Commercial Envelope			
		Questions Answered	Total
		0 (out of 0)	0
		0 (out of 0)	0
3.1 Pricing Schedule			
	Note	Note Details	
3.1.1	Pricing Schedule	Please complete the attached pricing schedule and upload under general attachments	
3.2 Additional Attachments Area			Attachments: 1
			Attracting High-Quality Graduates into Teaching - ITT - Schedule 2 - Pricing.xlsx
Reject on Commercial Response			No
Official Reject/Accept Notes			

NOTE: PLEASE DO NOT ADD OR REMOVE ANY WORKSHEETS, CELLS, ROWS OR COLUMNS FROM THE EXCEL RESPONSE SPREADSHEET, OR EDIT ANY FORMULAE WITHIN THE SPREADSHEET AS THIS MAY CAUSE THE IMPORT OF THE SPREADSHEET TO FAIL.

ITT Response Questionnaire for: itt_20596

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Response Optional
Response Mandatory
Ignored During Import
Questionnaire Information

Currency:GBP

1 Qualification Envelope

1.74 Part 4B: Economic and Financial Standing					
Note		Note Details			
1.74.1	BIDDER GUIDANCE	The bidder should only provide information where the selection criteria concerned have been specified by the organisation in the relevant Contract Notice.			
Question	Description	Response Type	Response Guide	Response	
1.74.2	4B.4	The bidder confirms the name, value and/or range of the financial ratios specified in the relevant Contract Notice are as follows:	Text	Enter plain text	FINANCIAL RATIO: Bidders will be required to state the value(s) for the following financial ratio(s): Current Ratio. The acceptable range for each financial ratio is: Not less than 0.8 The ratio will be calculated as follows: Current Assets / Current Liabilities Current Assets £72,212k / Current Liabilities £83,673k = Current Ratio 0.91
1.74.3	4B.4.1	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	Text	Enter plain text	https://www.dundee.ac.uk/media/dundeewebsite/finance/documents/financialstatements/july-2017.pdf
Note		Note Details			
1.74.4	Insurance	The bidder confirms they are already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated in the relevant contract notice:			
Question	Description	Response Type	Response Guide	Response	
1.74.5	4B.5.1	Employer's (Compulsory) Liability Insurance:	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	Yes, I already have this
1.74.6	4B.5.2	All other types of insurance listed in the Contract Notice	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	Yes, I already have this
1.74.7	4B.5.3	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	Text	Enter plain text	https://www.dundee.ac.uk/media/dundeewebsite/finance/documents/insurance/Employers%20Liability%20Cert_NHE-14CB07-0013.pdf - Zurich Muncipal - NHE-14CB07-0013

NOTE: PLEASE DO NOT ADD OR REMOVE ANY WORKSHEETS, CELLS, ROWS OR COLUMNS FROM THE EXCEL RESPONSE SPREADSHEET, OR EDIT ANY FORMULAE WITHIN THE SPREADSHEET AS THIS MAY CAUSE THE IMPORT OF THE SPREADSHEET TO FAIL.

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Optional Response
Mandatory Response
Ignored During Import
Questionnaire Information

1.4 Part 2: Information concerning the bidder

1.5 Part 2A: Information about the bidder

	Note	Note Details			
1.5.2	BIDDER GUIDANCE	This section seeks background information about the bidder; this section is not normally evaluated, however the public body may choose not to select bidders that cannot provide basic company information.			
1.5.3	Data Protection	All personal information supplied will be treated as confidential and will be subject to the Data Protection Act 1998.			
	Question	Description	Type of Response	Response Guide	Response
1.5.4	2A.1	Name:	Text	Enter plain text	[redacted] University of Highlands and Islands
1.5.5	2A.2	VAT number, if applicable:	Text	Enter plain text	
1.5.6	2A.3	National Identification no (if required and applicable)	Text	Enter plain text	
1.5.7	2A.4	D.U.N.S, if applicable:	Text	Enter plain text	
1.5.8	2A.5.1	Postal Address Line 1:	Text	Enter plain text	Perth College, UHI, Crieff Road
1.5.9	2A.5.2	Postal Address Line 2:	Text	Enter plain text	
1.5.10	2A.5.3	Postal Address Town/City:	Text	Enter plain text	Perth
1.5.11	2A.5.4	Postal Address Region:	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	Tayside, Central & Fife
1.5.12	2A.5.5	Postal Address Postcode:	Text	Enter plain text	
1.5.13	2A.5.6	Postal Address Country:	Text	Enter plain text	Scotland
1.5.14	2A.6	Contact person or persons:	Text	Enter plain text	
1.5.15	2A.7	Telephone (including dialling code):	Text	Enter plain text	01738 [redacted]
1.5.16	2A.8	Mobile (including dialling code):	Text	Enter plain text	
1.5.17	2A.9	Email:	Text	Enter plain text	[redacted] @uhi.ac.uk
1.5.18	2A.10	Internet Address (web address) (if applicable):	Text	Enter plain text	
1.5.19	2A.11	Name of parent company (if applicable):	Text	Enter plain text	
1.5.20	2A.12	Name of ultimate parent company (if applicable):	Text	Enter plain text	

1.5.21	2A.13	Bidder legal status:	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	Other
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1.6	Conditional Section: Other Legal Status		Responses to this Section will be considered only if:2A.13 = Other		
	Question	Description	Type of Response	Response Guide	Response
1.6.1	2A.13.1	2A.13.1 - If you have answered 'Other' to question 2A.13 please provide details here:	Text	Enter plain text	Higher Education Institution

1.7	Part 2A: General Information				
	Note	Note Details			
1.7.1	BIDDER GUIDANCE	For question ESPD 2A.14, please refer to the definition of a small or medium enterprise below:			
	Question	Description	Type of Response	Response Guide	Response
1.7.2	2A.14	For Micro/Small/Medium Enterprises only: Please confirm the size of your organisation:	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.7.3	2A.15	Is the bidder a supported business or will it provide for the performance of the contract in the context of sheltered employment programmes?	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	Yes

1.8	Conditional Section: Supported Business		Responses to this Section will be considered only if:2A.15 = Yes		
	Question	Description	Type of Response	Response Guide	Response
1.8.1	2A.15.1	What is the corresponding percentage of disabled or disadvantaged workers?	Text	Enter plain text	
1.8.2	2A.15.2	Please specify which category or categories of disabled or disadvantaged workers the employees concerned belong to:	Text	Enter plain text	

1.9	Part 2A: Official Lists and Certification				
	Question	Description	Type of Response	Response Guide	Response

1.9.1	2A.16	If applicable, is the bidder registered on an official list of approved economic operators (applicable to non-UK businesses only), or does it have an equivalent certificate (e.g. under a national (pre)qualification system)?	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	No
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1.10 Conditional Section: Official Lists and Certification		Responses to this Section will be considered only if:2A.16 = Yes			
	Question	Description	Type of Response	Response Guide	Response
1.10.1	2A.16.1	Please provide the name of the list or certificate and the relevant registration number, if applicable:	Text	Enter plain text	
1.10.2	2A.16.2	If the certificate of registration or certification is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	Text	Enter plain text	
1.10.3	2A.16.3	Please state the references on which the registration or certification is based, and, where applicable, the classification obtained in the official list:	Text	Enter plain text	
1.10.4	2A.16.4	Does the registration or certification cover all of the required selection criteria?	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
	Note	Note Details			
1.10.5	BIDDER GUIDANCE	If you have answered No to question 2A.16.4:			
	Question	Description	Type of Response	Response Guide	Response
1.10.6	2A.16.5	Will the economic operator be able to provide a certificate with regard to the payment of social security contributions and taxes or provide information enabling the public body or Contracting Entity to obtain it directly by accessing a national database in any Member State that is available free of charge?	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
	Note	Note Details			
1.10.7	BIDDER GUIDANCE	Only answer question 2A.16.5 if it is required in the Contract notice or procurement documentation.			
	Question	Description	Type of Response	Response Guide	Response

1.10.8	2A.16.6	If the relevant documentation is available electronically, please state: The web address The issuing authority or body The precise reference of the documentation	Text	Enter plain text	
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1.11 Part 2A: Form of participation

	Note	Note Details			
1.11.1	BIDDER GUIDANCE	Notably as part of a group, consortium, joint venture or similar:			
	Question	Description	Type of Response	Response Guide	Response
1.11.2	2A.17	Is the bidder participating in the procurement procedure together with others?	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	No

1.12 Conditional Section: Form of participation Responses to this Section will be considered only if: 2A.17 = Yes

	Note	Note Details			
	Question	Description	Type of Response	Response Guide	Response
1.12.2	2A.17.1	Please indicate the role of the bidder in the group (leader, responsible for specific tasks):	Text	Enter plain text	
1.12.3	2A.17.2	Please identify the other bidder(s) participating in the procurement procedure together:	Text	Enter plain text	
1.12.4	2A.17.3	Where applicable, name of the participating group:	Text	Enter plain text	
1.12.5	2A.17.4	Please download and complete the ESPD attachment for each of the named participants. Bidders should ensure that any other participants are also registered on PCS-Tender Where you have multiple participants you should attach the completed ESPD responses as a single zip file against this question.	Attachment	The applicable attachment must be uploaded	

1.14 Part 2B: Information about representatives of the bidder

	Question	Description	Type of Response	Response Guide	Response
1.14.1	2B.1	Full name:	Text	Enter plain text	[redacted]
1.14.2	2B.2	Date of Birth:	Text	Enter plain text	[redacted]
1.14.3	2B.3	Place of Birth:	Text	Enter plain text	[redacted]
1.14.4	2B.4	Position/Acting in the capacity of:	Text	Enter plain text	University of Highlands and Island
1.14.5	2B.5.1	Postal Address Line 1:	Text	Enter plain text	Creiff Road
1.14.6	2B.5.2	Postal Address Line 2:	Text	Enter plain text	
1.14.7	2B.5.3	Postal Address Town/City:	Text	Enter plain text	Perth
1.14.8	2B.5.4	Postal Address Region:	Options List	Select one of the Options listed in the drop down menu on the bottom right of the response box	Tayside, Central & Fife
1.14.9	2B.5.5	Postal Address Postcode:	Text	Enter plain text	
1.14.10	2B.5.6	Postal Address Country:	Text	Enter plain text	Scotland
1.14.11	2B.6	Telephone:	Text	Enter plain text	01738 [redacted]
1.14.12	2B.7	Mobile:	Text	Enter plain text	
1.14.13	2B.8	Email:	Text	Enter plain text	[redacted] @uhi.org.uk
1.14.14	2B.9	If needed, please provide detailed information on the representation (its forms, extent, purpose):	Text	Enter plain text	

1.21 Part 3: Exclusion Grounds

1.22 A: Grounds relating to criminal convictions

	Note	Note Details
1.22.1	BIDDER GUIDANCE	Failure to disclose information relevant to this section or misrepresentation in relation to the information disclosed may result in exclusion of the bidder from this procurement process or the termination of any subsequent contract that is be awarded to them.
1.22.2	Exclusion grounds	<p>For procurement exercises above OJEU threshold:</p> <ul style="list-style-type: none"> Regulation 58 (1) of The Public Contracts (Scotland) Regulations 2015 sets out the following reasons for exclusion. <p>For procurement exercises below the OJEU threshold:</p> <ul style="list-style-type: none"> Regulation 8 of The Procurement (Scotland) Regulations 2016 sets out the following reasons for exclusion. <p>For Part 3A: Has the bidder itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment within the last five years for one of the reasons listed below?</p>

1.23 Part 3A: Conspiracy