
Subject: FW: FoI request - FOI/18/00091 - for consideration

Importance: High

From: REDACTED

Sent: 24 January 2018 17:16

To: Ian Mitchell ; REDACTED

Cc: REDACTED

Subject: FoI request - FOI/18/00091 - for consideration

Importance: High

REDACTED /Ian

FoI request - FOI/18/00091

This FOI request is asking for a breakdown of **(1) the overall cost** and **(2) estimated civil service time** spent researching, writing and publishing SPiE.

(1) the overall cost

We are able to share this information, however, because the request was submitted on 15th January, we can only provide an incomplete figure which comes from APS estimates rather than the final invoice.

The FoI Unit's suggestion is to apply an exemption under section 27(1) - Information intended for future publication. This exemption can be applied if we intend to publish this information on the SG website within 12 weeks of the date of the FoI request. If we decide to release the incomplete information now, the requestor may decide to submit another FoI request asking for the updated figure. Also to flag that we now proactively publish our FoI responses online, so if we decide to release the incomplete figure now, this incomplete information will be available for everyone to see on the website.

Therefore, my suggestion is to apply the exemption 27(1) (Information intended for future publication) and publish the breakdown of costs on one of our webpages once the final invoices are available (but no later than w/c 2nd April).

(2) estimated civil service time

There is a standard reply that we can use for this part of the request. There is no business need to record the time or cost of civil servants in completing their normal business, therefore, we do not hold this information.

I have attached a draft reply to this FoI request along with a cover note to SpAds which includes more information about the request.



FOI18 00091
response - draft...



FOI-18-00091 -
draft cover not...

I would be grateful if you could let me know if you are content with this approach and clear this draft response by **COP on Thursday 25th January** if possible.

Many thanks,

REDACTED

| **EU Strategy and Negotiation Unit**

External Affairs Directorate | Scottish Government

REDACTED

2H North, Victoria Quay, Edinburgh, EH6 6QQ