

Declaration

I apply on behalf of the organisation (insert name) Oxfam Scotland for a grant as proposed in this application in respect of expenditure to be incurred over the proposed funding period on the activities described within the application form and supporting documentation.

I certify that, to the best of my knowledge and belief, the statements made by me in this application are true and the information provided is correct.

This form should be signed by an individual authorised by the applicant organisation to submit applications and sign contracts on their behalf.

Signature

Print Name

Position

Date

14 July 2014

Once you have completed the form, please submit the application by e-mail to:

by no later than **noon on Monday 14 July** using the project title as the subject of your email.

If you are e-mailing supporting documentation separately please include in the subject line an indication of the number of e-mails you are sending (e.g. whether the e-mail is 1 of 2, 2 of 3 etc).

In addition, a **signed hard copy of the application** and any supporting documents not available electronically must be submitted to Scottish Government to arrive no later than **14 July**. This must include all three parts of the application and supporting documents or the application will be disqualified.

Please note, when sending hard copy applications and supporting documents please ensure the name of your organisation is highlighted on the envelope for ease of identification. Please send to:

Scottish Government
International Development Team
Victoria Quay - Area 3C-North
Edinburgh
EH6 6QQ

If you are unable to return the form electronically, please contact the **Scottish Government International Development Team** or in advance of the deadline.

These deadlines are all absolute and all documentation required must be submitted on time.



SCOTTISH GOVERNMENT
SUB SAHARAN AFRICA DEVELOPMENT PROGRAMME

1. Name of organisation.
Oxfam Scotland

2. Scottish Project Manager details.	
Name:	[REDACTED]
Position in organisation:	[REDACTED]
Address	Abbey House 10 Bothwell Street Glasgow G2 6LU
Telephone:	[REDACTED]
E-mail:	[REDACTED]

3. Project Title to be used in all future correspondence.
Food Security for Tanzanian Farmers

4. Describe in one sentence the overall Objective of this project.
NB: for successful projects this may be used for publicity purposes.
Tanzanian small-holder farmers, with women as the new role models for agricultural development, will become resilient, overcome poverty and respond to the challenges of climate change through sustainable and innovative systems of food production, improved market access and income security, as well as more access to and efficient use of water and land.

5. Funds requested from Scottish Government:	
1 April 2015 – 31 March 2016	£300,000



6. Contact details of lead partner organisation in Rwanda, Tanzania or Zambia. If more than one partner organisation should be listed, please copy and paste the cells. (If different from original application)

Organisation:	As original application Rural Urban Development Initiatives (RUDI) Service Health and Development for People Living with HIV/AIDS (SHIDEPHA Kahama+) Lushoto Business and Technology Incubation Centre (LBTIC) HomeVeg Ltd
Type of organisation:	
Relationship between organisation and yours (maximum word limit: 100 words):	
Address:	
Postcode:	
Telephone:	
Email:	
Fax:	
Website:	

7. Details of Project Manager in Rwanda, Tanzania or Zambia (If different from original application)

Name:	[REDACTED]
Position in organisation:	[REDACTED]
Address:	[REDACTED]
Postcode:	[REDACTED], Dar es Salaam
Telephone:	[REDACTED]
Email:	[REDACTED]
Fax:	

8. Which districts in country will the project be based in? (If different from original application)

Location (District):	As original Shinyanga Region: Kahama, Bukombe, Maswa and Shinyanga Rural Districts (Oxfam has a field office in Shinyanga). Tanga Region: Lushoto and Korogwe Districts.
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9. Please describe the role of the lead partner organisation in developing your application for extension funding. **Maximum word limit: 150 words.**

Oxfam has worked with RUDI in the rice value-chain programme since 2011. During the current Scottish Government project, RUDI facilitated the establishment and registration of 13 warehouse receipt systems (WRS) in Shinyanga Region and built the capacity of 13 Rice Market Associations.

SHIDEPHA+ Kahama worked with Oxfam since 2010 in Shinyanga region, training rice and value-chain farmers on adult literacy, new trainers; capacity building and providing technical support to producer marketing groups and monitoring progress.

LBTIC worked with Oxfam since 2010 in Tanga Region's vegetable value chain: Facilitating regular multi-stakeholder commodity forums, training 3,000 farmers in entrepreneurship, market financial controls, gender, HIV and AIDS and leadership. Capacity development of Lus Korogwe Vegetable growers (LUKOVEG), Producer groups and Savings and Credit Cooperatives Organisations (SACCOs).

Since 2011, HomeVeg has, in partnership with Oxfam, a joint investment in the cold room in Lushoto; training smallholder farmers in Global GAPs standards, certified 300 as Global Good Agricultural Practitioners and supporting vegetable production for export to Europe markets.

10. Please confirm that a letter supporting the application for extension funding written by your partner organisation is included, which addresses the points above from your partner organisation's perspective.

Please note: the application will not be eligible without this.

Yes

11. Please list the roles and responsibilities of your organisation and partners in the project, as well as their location. Please include details about responsibilities for management and coordination of work between partners - rows may be added to accommodate additional partner organisations as required. (If different from original application)

Organisation/ Location	Role	Responsibilities	Frequency and method of contact
Oxfam Tanzania	Project facilitation and coordination	Facilitate partners' activities, implementation, transfer funds and monitor project process and results, compile reports and monitor progress.	Frequent monitoring visits through Value chain Advisors

District councils (in Kahama, Bukombe, Maswa, Shinyanga Rural Districts), in Shinyanga Regions and Lushoto and Korogwe. District Councils in Tanga Region	Facilitation role	District Councils will be responsible for mobilising farmer groups, facilitating registration processes, and agricultural extension services.	Regular monthly field follow ups
RUDI	Rice project Implementation	Rice farmers capacity development on warehouse receipts systems, Rice Market association development and linking market association to rural savings and credit facilities	Regular producer groups and association training and mentoring
SHDEPHA+	Rice project Implementation	Training rice smallholder producers on adult women's literacy, HIV and AIDs, training new trainers; training in Women's Economic Leadership (WEL) and monitoring progress	Training and workshops
LBTIC	Implementing Vegetable value chain	Facilitating regular multi-stakeholder meetings, producer groups capacity development in entrepreneurship, marketing, financial controls, gender, HIV and AIDS and leadership. Facilitating strengthening market associations, and Savings and Credit Cooperative Organisations (SACCOs).	Daily field activities follow ups.
HomeVeg Company Ltd	Vegetable produces bulk buyer	Training and certifying vegetable producers in Global GAPs standards and vegetable produces bulk buyers for Europe markets.	

Applicants are requested to complete the logical framework with details of both the outputs and outcome for this project. Guidance on completing the logical framework template is included in the Guidance Notes.

PLEASE USE THE LOGICAL FRAMEWORK IN THE FORMAT SUPPLIED and note that there are two 'tabs' within the workbook, the first labelled Sub Saharan Africa Logical Framework and the second Sub Saharan Africa Activities Log. You are required to complete both.

**12. With reference to the logical framework, please describe the problem that your project will address and state clearly the reasons why this project is needed. You should provide detail on how the need for the project was derived and the expected impact of this work. What are the specific activities you propose to undertake?
Maximum word limit: 500 words.**

More than eighty per cent of Tanzania's smallholder farmers depend on subsistence farming for their survival, yet they are constrained by: low land production and productivity per unit area; limited access to capital for input loans; unreliable crop prices due to fragmented value chain actors; and limited capacity to add value to primary crops. Most farmers sell their crop yields at low prices immediately after harvest, making them and their families vulnerable to food shortages at a later date. Reliable markets are a major problem for smallholders. High postharvest losses due to improper handling and unreliable transport from farm gate to collection centres. HIV and AIDS have detrimental effects on the social and economic position of women. Climate change constitutes unpredictable rainfall and crop failures. Majority of farmers (85 per cent) lack irrigation and depend on rain-fed cultivation. Farmers, particularly women, lack access to water, rights to land, high quality agricultural inputs, or credit to help access these.

A value-chain development through a Gender Enterprise and Market (GEM) approach provides opportunities for smallholders to commercialise their farming system. Obstacles between markets and the producers can be removed, once all actors become involved in systemic market system changes. Rice¹ and vegetable² value chains have been identified by stakeholders Shinyanga and Tanga Regions respectively, to improve food security, income, and quality of life.

For changes to be sustainable, smallholders need to be empowered, their voice heard, and to lobby for favourable policies. Farmer market associations are ways to strengthen their position in the market. Women need to become leaders, with stronger capacities and status at all levels. Knowledge in good agriculture practices, post harvest management and reliable transport are important for improved productivity. Farmers need to become more resilient to climate change, through access to water and better farming practices. The government and the private sector need to invest in value chains that work for poor farmers.

Oxfam will bring together actors in the rice value-chain to influence policy-makers for favourable policy reforms. **RUDI**, **LBTIC** and **SHIDEPHA** will strengthen farmer associations through

¹ Rice is not only the one of the most important food crop in Shinyanga Region, but 41 per cent is exported. Out of 230,000 rice growers in Tanzania, one-third are in Shinyanga. Average rain-fed yields, however, are low (1.5 tonnes/ha) and rice warehouses are in poor states of repair.

² In Tanga Region, there are more than 240,000 vegetable growers. Vegetables are grown on steep slopes prone to erosion and half of the farmers lack irrigation. Oxfam studies reveal that the majority of producer groups have very little market knowledge, selling their products at farm gate. Producers organisations are weak and cannot guarantee large volumes, regular supplies and quality standards required by national and export markets.

commercial business models, Rice bulk buyers and HomeVeg will trade on rice and vegetable for export respectively with premium prices. Community Water User Committees are managing irrigation infrastructure through District Councils. SUA and URI are providing technical expertise on climate adaptation practices, NERICA³ – drought-resistant rice varieties and sustainable water use. NMB bank and PRIDE RFW are facilitating micro-finance scheme through Village Community Banks (VICOBA) for agro-investments. MicroEnsure will manage the crop insurance tailored for poor farmers.

Oxfam will coordinate monitoring; evaluation and learning in collaboration with lead partners and value-chain advisers. Oxfam have MoUs with district councils. Extension funding will add value to the existing project e.g. scaling up of activities.

13. Please outline any assumptions that may affect the delivery of your project. Please complete the risk assessment table below to demonstrate how you have considered any potential risks in your planning (i.e. risks affecting the project over which the project has limited or no control e.g. collapse of currency/drought etc. Insert extra rows if necessary. Please refer to the Guidance Document.

Risks	Likelihood of happening (Low, Medium or High)	Mitigating action(s)	Recovery plan
Country remains politically stable	High (likelihood of stability)	Oxfam works with district councils and monitors political developments. Next general election expected after completion of this project.	Rely on local partner organisations to deliver the programme.
No severe drought affecting crop production	Medium	Focus on drought adaptation strategies such as irrigation and drought-tolerant varieties.	Oxfam works with humanitarian partners to respond to severe climatic disasters.
Crop production is not affected by climatic variability and erosion of natural resource base.	Medium	Adaptation of farming systems, build community-adaptive capacities, integrate ecosystem health with farm production	Work with government to strengthen understanding of climate change and communities to build adaptive capacities.
Partners are motivated and empowered to deliver the programme.	High	Oxfam selects strategic partnerships with organisations in accordance with Oxfam's Partnership Policy to maintain overall corporate	MoUs, Letters of Agreement, regular meetings, communication, monitoring and review of partnerships.

³ NERICA – New Rice for Africa

		values: empowerment, inclusiveness and accountability	
Purchasing powers of international and local consumers continue.	Medium	Export markets are supplemented by local and national markets.	Networking with national farmer marketing associations such as TAHA and MVIWATA.
Poor farmers, especially women, benefit from value-chain improvements as a result of this programme	Medium	Use of GEM approaches; high priority of women's economic leadership; positive outcomes of the Oxfam Economic Justice Programme within which this project sits. Action research and continuous monitoring and learning processes.	Redesign of women's empowerment strategies to better align with programme outcomes and objectives.
District councils contribute match-funding for irrigation infrastructure and cold-room development.	Medium	High priority of irrigation development on national agenda and of participating districts. Oxfam participates in district budget processes. District councils are part of proposal and budget development process. Commitment of district Executive Directors.	Improvement of existing structures and use of alternative (private sector) investments in cold-room capacity.
Private sector remains committed to invest in business hubs and agricultural inputs.	Medium	Oxfam has engaged with targeted companies and developed investment models. Private sector supported by Oxfam to increase clientele to the benefit of each party.	Identification of alternative investors.

	TOTALS	
	SG	OTHER (£)
Staff Costs		
Total for Scottish Staff		
Total for National Staff	62910	
Total for Other Staff	14707	
Sub-Total Staff Costs	77617	0
Running costs in Country		
Overheads	10784	
Office Costs	8559	
Other	408	
Sub-Total Running costs in Country	19751	0
Travel - International		
Sub-total international travel	0	0
Travel - National		
in-country airfares	4044	
In country travel (all other)	4574	
Sub total National travel	8618	0
Subsistence		
National staff	13413	
Sub-total subsistence	13413	0
Direct Project Costs for Implementation		
Output 1	31209	
Output 2	41667	
Output 3	13072	
Output 4	14704	
Output 5	28513	
Output 6	7271	
M&E&L	13777	
Dissemination Costs	11765	
Output 7	8824	
Sub-total Implementation	170801	0
Capital Costs		
Sub-total Capital	9800	
TOTAL	300,000	0

	TOTALS	
	SG	OTHER (£)
Staff Costs based in Scotland		
Salary Manager (including overheads etc)		
Salary (other staff) LIST ALL		
Sub-Total Scotland Costs		0
Staff Costs - in country		
Salary Manager (including overheads)	7,313	
Salary (other staff) LIST ALL	55597	
Other		
Sub-Total National Staff costs in Country	62,910	0
Staff Costs - OTHER		
Salary Manager (including overheads)		
Salary (other staff) LIST ALL	14707	
Other		
Sub-Total OTHER Staff costs	14707	0
TOTAL Staff costs	77,617	0

Tanzania Staff	FTE	Salary
		£
Programme Manager (Shinyanga)	0.3	7,313
		£
Rice Value Chain Adviser	1	16,994
		£
Vegetable Value Chain Adviser	1	16,994
		£
Vegetable Value Chain Driver	1	5,228
		£
Private Sector Adviser	0.3	7,698
Women's Economic Leadership Adviser	0.3	3,933
		£
Finance Officer	0.25	4,750
		£
Total		62,910

Tanzania Partner Staff	FTE	Salary
		£
HomeVeg Field Officer	0.2	4,412
		£
LBTIC Manager		4,412
		£
LBTIC Accountant		1,471
		£
RUDI		4,412
		£
Total		14,707

	TOTALS	
	SG	OTHER (£)
Overheads in Country		
Rent	7108	
Rates		
Heating		
Cleaning		
Water	3676	
Electricity		
Other items (please specify on separate lines)		
Sub-Total Overheads in Country	10784	0
Office Costs in Country		
Postage		
Telephone	2843	
Stationery	5716	
Other costs (individual items over £500 to be listed separately)		
Sub-total office costs in Country	8559	0

	Office Rent costs	Telephone	Stationery	Water & Electricity
Oxfam Lushoto office	£ 1,961	£ 490	£ 1,225	£ 613
Oxfam Shinyanga office	£ 1,961	£ 490	£ 1,634	£ 613
Oxfam Dar es Salaam office	£ 2,451	£ 1,471	£ 2,042	£ 1,634
LBTIC	£ 735	£ 98	£ 204	£ 204
Homeveg	£ -	£ 98	£ 204	£ 204
RUDI	£ -	£ 98	£ 204	£ 204
SHDEPHA	£ -	£ 98	£ 203	£ 204
Total	£ 7,108	£ 2,843	£ 5,716	£ 3,676

Other costs in Country (not activity costs)		
Banking Charges	408	
Item 2 - detail etc		
<i>Sub total Other costs</i>	408	0
TOTAL In-country running costs	19751	0





			TOTALS	
			SG	OTHER (£)
Travel - International	No.	Unit Costs		
International Airfares (LIST ALL)				
International staff other travel costs (LIST ALL)				
<i>sub-total international travel</i>				0
Travel - National				
Travel - National	No.	Unit Costs		
In-country airfares (LIST ALL)			4044	
<i>sub total in country airfares</i>	0	0	4044	
In country travel - CAR			4574	
In country travel - Motorbike				
In country travel (other)				
<i>Sub total other national travel</i>			8618	0
Subsistence				
Subsistence	Days	Rate		

Internal Travel

	Fuel	Accommodation	Food
Oxfam Lushoto office	£ 1,176	£ 1,961	£ 686
Oxfam Shinyanga office		£ 1,961	£ 686
Oxfam Dar es Salaam office	£ 1,634	£ 1,307	£ 1,716
LBTIC	£ 490	£ 784	£ 490
Homeveg	£ 392	£ 784	£ 490
RUDI	£ 392	£ 784	£ 490
SHDEPHA	£ 490	£ 784	£ 490
Total	£ 4,574	£ 8,365	£ 5,048

Internal Flights

International staff (when in country)				
National staff			13413	
<i>Sub-total subsistence</i>			13413	0
TOTAL T&S			22031	0

Three Oxfam Advisers	Four trips	Dar es Salaam - Shinyanga	£	2,206
Three Oxfam staff, two partners	Two trips	Shinyanga - Dar es Salaam	£	1,838
Total			£	4,044

TRZ2 - Food Security for Tanzanian Farmers Extension Programme

GRANT ACCEPTANCE

On behalf of Oxfam I accept the foregoing offer of Grant by the Scottish Ministers dated September 2014 on the whole terms and conditions as set out in the letter and annexed

[Redacted]

[Redacted] 

[Redacted] Signatory]

Print Name: [Redacted]

Position in Organisation of Person Signing: [Redacted]

Date: 26-11-14 [Redacted]

Place of Signing: Dar-es-Salaam, Tanzania.

Signed: [Redacted]
[Witness]

Witness Name: [Redacted]

Address: [Redacted] Dar-es-Salaam.

Date: 26.11.14

Place of Signing: Dar-es-Salaam, Tanzania

