

## OFFER OF GRANT FOR NEWLANDS JUNIOR COLLEGE 2017-18

### GRANT ACCEPTANCE

On behalf of Newlands Junior College Limited, I accept the foregoing offer of Grant by the Scottish Ministers dated June 2017 on the whole terms and conditions as set out in the letter and annexed Schedules. I confirm that Newlands Junior College Limited is solvent. I confirm that I hold the relevant signing authority.

X Signed: [redacted]  
[Director/Company Secretary/Authorised Signatory]

Print Name: [redacted]

Position in Organisation of Person Signing:

X Date: 23 JUNE 2017.

Place of Signing: GLASGOW.

X Signed: [redacted]

[Witness]

Witness Name: [redacted]

Address: [redacted]

X Date:

Place of Signing: GLASGOW.

## **SCHEDULE 1**

### **PART 1: THE PROJECT**

The Scottish Government is providing funding for Newlands Junior College on the basis of the proposal submitted to the Scottish Government on 24 March 2017 (as attached in Annex A). In summary, Newlands Junior College (NJC) aims to deliver a new form of education involving alternative educational programmes aimed at young people aged 14 to 16 years old who may find that their current secondary school education does not suit their learning styles or goals, but who nonetheless have potential. All NJC students will experience a curriculum designed around three main strands:

- An academic curriculum focused on learning key skills,
- Vocational education, and
- Experiences designed to enhance motivation and personal development.

NJC will work in close partnership with Councils and secondary schools in the vicinity. Each year NJC will admit up to 30 young people beginning their third year of secondary schooling who will remain in the junior college until the end of fourth year. The Scottish Government funding is contingent on evidence of NJC working in close partnership and confirmation of match funding contributions from the partner Councils.

The Scottish Government will provide funding to Newlands Junior College Ltd towards its operational and running costs during 2017- 2018.

### **PART 2: PAYMENT OF GRANT**

1. The total Grant of up to £345,000 STERLING shall be payable by the Scottish Ministers to the Grantee quarterly in arrears on receipt of a completed claim for Grant in the form set out in Schedule 2 together with the associated monitoring information set out in paragraph 4.1 of the Offer of Grant.
2. The total Grant shall be payable over the financial year 2017-18. The Scottish Ministers shall not be bound to pay any instalment of the Grant which has not been claimed by the Grantee by 31 March of the applicable financial year, unless otherwise agreed in writing by the Scottish Ministers.
3. The Grantee shall provide an updated expected monthly profile of expenditure of the Grant for the financial year 2017-18 by [30 June 2017]. Any change to the profile or to the overall costs of the Project shall be notified to the Scottish Ministers at the earliest opportunity via the claims for Grant and monitoring reports.
4. Each claim shall be for an amount equal to the actual reasonable and proper costs and expenses incurred by the Grantee in connection with the Project since the submission by it of the last claim for an instalment of the Grant.
5. Each claim shall be submitted together with such explanatory or supplementary material as the Scottish Ministers may from time to time require whether before or after submission of the claim.

6. On receipt of each claim (and any required documentation and information), the Scottish Ministers shall determine the amount of expenditure which they consider the Grantee has reasonably and properly incurred in connection with the Project having regard to that claim. The determination shall be based on the information provided by the Grantee in accordance with this Schedule. The Scottish Ministers shall use their best endeavours (but shall be under no obligation or duty) to pay the amount determined to the Grantee within 4 week(s) of receiving a claim and any required documentation and information relevant to the claim.

7. In order to facilitate the accrual of expenditure of the Grant for the financial year the Grantee shall, where appropriate, advise the Scottish Ministers in writing by 17 April 2018 the amount of the Grant actually expended up to and including 31 March 2018.

## SCHEDULE 2

### GRANT CLAIM FORM

Organisation: Newlands Junior College Limited

Bank details: [Name and address, sort code, account number]

Project: **Newlands Junior College**

Total agreed grant for 2017-18: £345,000 Sterling

Latest forecast of expenditure of grant for 2017-18: [Amount]

Grant claimed to date: [Amount]

Claim for grant or for the period from xxxx to xxxx: [Amount]

We hereby claim [total] grant of [£            ] in respect of the above period in accordance with the terms and conditions of the offer of Grant dated [            ] and the Schedules attached thereto.

Completed by:

Position:

Contact Details:

Date:

Please list in the table below all discrete items of expenditure relevant to the above period and the type of documentary evidence that [has been submitted] or [will be made available on request] to substantiate each amount.

A Item	B Amount (£)	C Paid Invoice [Y/N]	D Other (please specify, e.g. certificate of payment in kind)
TOTAL*			

\* Note the total should add up to the total expenditure claimed for the period.

## **SCHEDULE 3**

### **STATEMENT OF COMPLIANCE WITH CONDITIONS OF GRANT**

#### **Newlands Junior College**

This is to confirm that the grant claimed by Newlands Junior College Limited in relation to the above Project during the financial year ended 31 March 2018 was properly due and was used for its intended purpose(s) in accordance with the terms and conditions of the Grant. This statement is supported by the records of Newlands Junior College Limited.

Signed:

Name in block capitals:

Position:

Date:

## SCHEDULE 4

### DEFINITIONS

"Agreement" means the agreement constituted by the Scottish Ministers' invitation to apply for a grant, the Grantee's Application, these Conditions and the Grantee's acceptance of these Conditions;

"Conditions" means these grant conditions;

"Default" means:

(a) Any breach of the obligations of either party under this Agreement (including, but not limited to, any breach of any undertaking or warranty given under or in terms of this Agreement)

(b) Any failure to perform or the negligent performance of any obligation under this Agreement;

(c) Any breach of any legislation; or

(d) Any negligence or negligent or fraudulent mis-statement or misappropriation of Grant, or any other default,

In all cases by either party, its employees, agents or representatives;

"Financial Year" means a period from 1 April in one year until 31 March in the next;

"Grant" means the grant offered by the Scottish Ministers to the Grantee as specified in the Award Letter, as varied from time to time in accordance with these Conditions;

"Grantee" means the person, organisation or body to which the Grant will be payable as specified in these Conditions. Where two or more persons, organisations or bodies are the Grantee, references to the "Grantee" are to those persons, organisations or bodies collectively and their obligations under the Agreement are undertaken jointly and severally;

"Intellectual Property Rights" means all copyright, patent, trademark, design right, database right and any other right in the nature of intellectual property whether or not registered, in any materials or works in whatever form (including but not limited to any materials stored in or made available by means of an information technology system and the computer software relating thereto) which are created, produced or generated as part of the Project by or on behalf of the Grantee.

"Project" means the purpose for which the Grant has been awarded as described in the Offer of Grant;

"Payment" means each of the payments specified in Schedule 1 hereto.

## ANNEX A

Proposal received from Newlands Junior College, 24 March 2017

### Promoting and funding junior colleges

### A proposal for the Scottish Government

## 1 Background

Newlands Junior College (NJC), the first establishment of its kind, has now been operating for two and a half years. There is steadily accumulating evidence of its success in re-motivating young people who were alienated from education; raising their aspirations and setting them on a path towards worthwhile qualifications, future employment and more fulfilled lives. (See section 2 below)

NJC is designed to cater for 60 students. The cost of refurbishing existing premises to a high standard from a derelict building has been £1.85m while running costs are of the order of £900k per annum. The Scottish Government contributed £500k towards a variety of start-up costs while Glasgow City Council has subscribed £100K per year towards running costs in return for the right to enrol up to 60 Glasgow pupils. Other local authorities have paid on an ad hoc basis to enroll a small number of young people.

NJC has thus attracted an amount of public funding that is significant but covers only a small proportion of expenditure to date. Twenty-one private sector companies have donated to the college. However, the viability of the project has depended on the contribution of ClydeBlowers Capital. The current funding arrangements will not ensure the continuation of NJC to the end of its initial trial period of five years, still less provide a basis for a longer-term future.

This paper, therefore, seeks the assistance of the Scottish Government to establish a financial model that would allow the continuation of NJC and potentially provide a basis for the establishment of more junior colleges in the future.

## 2 Experience to date

NJC admitted its first students in November 2014. The great majority came from areas of disadvantage. Later intakes have followed a similar pattern. 73% of current students come from homes in the most disadvantaged SIMD quintile. All students are at risk of educational failure at the time of their admission. Their former schools consider them unlikely to achieve academic success or to go into positive destinations after school. NJC aims to help them develop positive attitudes and the means of accessing good jobs and leading fulfilled lives. In so doing, NJC is playing its part in closing the attainment gap and taking forward the principles of *Developing Scotland's Young Workforce*.



NJC is a small institution. It caters for no more than 30 students in each of third and fourth year. It has a small staff of eleven (including six teachers). This staff team is able to build close and trusting relationships with each individual student. Experience since NJC opened demonstrates that the quality of these relationships is the crucial factor in giving the young people a more positive view of education and a desire to succeed. Following their visit in September 2015 Her Majesty's Inspectors commented that the young people who had spoken with them, "described how the helpful approaches taken by all staff at Newlands Junior College have encouraged them to learn effectively and re-engage in their studies. They particularly appreciate having positive and supportive relationships with teachers."

The Inspectors also reported in very positive terms on parents' perceptions of the difference NJC had made to their children. "All parents and carers who met with inspectors... felt that since starting at Newlands Junior College, their children had a much improved attitude towards their learning and had clear goals for their future." One outcome has been improved attendance; up from a very low baseline for many students (in some cases around 30%) to 80% in 2014/15 with a further significant increase to 89% currently.

The first cohort of students left NJC in June 2016. Their academic performance far exceeded that predicted at the time of their enrolment. The 19 students who graduated gained the following passes:

	<b>National 3</b>	<b>National 4</b>	<b>National 5</b>
English	2	17	4
IT		19	
Maths	1	18	
Physics	3	16	
Laboratory science			19
<b>Total</b>	<b>6</b>	<b>70</b>	<b>23</b>

There are strong indications that the performance of the second cohort will surpass that of the first. For example, 2 students passed National 5 English at the end of their first year and numerous students have passed most or all of their assessments at National 4 in all of the subjects on offer. Two students have been verified as having passed all of the units for Higher English and one is likely to sit the exam with a good chance of obtaining the qualification in S4.

Through the personal development programme, young people have already assembled an impressive array of awards. Seven of the twenty students in the first cohort achieved the ASDAN Gold Award and all but one of the remainder succeeded at either Bronze or Silver levels. This is an exceptional record, possibly unprecedented in Scotland. Success rates in other awards include Fearless (70%), Heart Start (65%), the National Navigation Award (80%), the John Muir Discovery Environmental Award (70%), Outward Bound Trust certificate (60%), the Duke of Edinburgh Award (80%) and the SQA Employability Certificate (95%). Inspectors were clearly impressed. "Almost all young people have shown resilience and responsibility to gain a range of personal achievement awards" Again, the signs are that the students in the second and third cohorts will out-perform the original intake.

Most of the vocational programme is run in close collaboration with the City of Glasgow College. In addition, NJC has highly successful partnerships with the Riverside Studio and Glasgow Training Group (GTG), part of the Arnold Clark organisation. The links with the college represent an outstanding example of school/college collaboration. The link with GTG enables students following an engineering course at the college to take an additional option on motor vehicle engineering.

A unique feature of NJC is the strength of its links with business and industry. Several large businesses have given financial backing as well as providing work experience and mentoring. Close partnership with employers has ensured that a sufficient number of places was available for all those seeking jobs (or apprenticeships) in the summer of 2016 and similar arrangements will be put in place in future years.

All of those who graduated from NJC in 2016 entered positive destinations. Eight went into employment, three are pursuing engineering courses at City of Glasgow College and seven are participating in other college courses. One has left his college course and NJC is seeking a new destination for him.

NJC has a high rate of success in keeping in touch with former students and provides assistance to those former students wishing to change direction or in need of further support. It is becoming clear that this kind of service plays an important part in ensuring that positive destinations are sustained. A small institution like NJC with very detailed knowledge of every individual student is much better placed to provide it than mainstream schools.

In summary, indications to date are that NJC can achieve a high success rate with students deemed likely to be heading for failure at the time of their admission. It is very unlikely that similar levels of success would have been achieved had the students remained in mainstream education. The next section explores issues of cost. It is important to bear in mind that a higher level of expenditure that secures positive outcomes represents a much better investment than a cheaper option that brings with it an unacceptable level of failure. This argument is borne out in the appended letter from Sir Harry Burns to Jim McColl.

### 3 Costs

In 2013/14 the average cost of education a secondary pupil in Scotland was £6738. This average figure conceals wide variations. More senior pupils cost more than younger ones. Small schools in disadvantaged areas (like the ones from which many NJC pupils come) are disproportionately expensive. Pupils requiring additional support or engaged in the programmes widely on offer in Glasgow to pupils at risk of dropping out and failing incur significant extra expenditure. Although it is not possible to provide figures it is clear that the cost in mainstream schools for disaffected S3 and S4 pupils of the type that attend NJC is substantially above the £6738 figure quoted above.

Once NJC is operating near to full capacity, the average cost per student per year will be around £15,000. The evidence provided in the previous section suggests that, of the 20 students who completed the NJC course in June 2016 and entered positive destinations, at least ten and perhaps as many as fifteen would have failed at school and become unemployed thereafter had they remained in mainstream.

It is also worth bearing in mind that overall educational expenditure on those who leave school at the earliest opportunity is much lower than on those who stay on, especially if they subsequently move into further or higher education. Thus, looking only at the period from the start of secondary education, total costs are as follows:

	Cost
Statutory leaver	£26,952
NJC leaver (2 years in mainstream + 2 years at NJC)	£43,476
Staying on to S6 and then taking an honours degree	£76,482

Thus, a university graduate has incurred educational costs more than £30,000 higher than an NJC student. Given this context, the additional expenditure over two years on disadvantaged young people attending Newlands does not seem unreasonable.

In addition, there are other less direct costs that require to be taken into account. School failure is strongly correlated with numerous aspects of disadvantage, including poverty and dependence on benefits, poor health and involvement with the criminal justice system. Each of these involves substantial costs. Any intervention, such as attendance at NJC, that helps a number of young people likely to fail to achieve some measure of success, brings great financial benefits to the state as well as even more important benefits to the individual. The most sustained research relevant to this issue – the long-term longitudinal studies of the Headstart programme in the USA – suggest that each \$1 of expenditure can bring returns of the order of \$14.

The case for extending the kind of opportunities offered by NJC is, of course, not primarily an economic one. The Scottish Government is committed to closing the poverty-related attainment in order to make Scotland a fairer society and improve the lives of disadvantaged young people. This is also the mission of NJC.

#### 4 The proposed model

The proposed model takes as its starting point the fact that the young people would otherwise be educated in the public system at an average cost of £6738 per year. It would be reasonable for this sum to be paid into the college by the relevant local authority in respect of each student. However, this would only account for less than half of the total cost.

The argument for a further input of public resources is that junior colleges will help to implement two significant government educational priorities; 'Closing the Gap' and taking forward the recommendations of the Wood Commission report, *Developing Scotland's Young Workforce*.

The Scottish Attainment Challenge initially focused on closing the gap during primary education. Funding was made available for all primary schools in seven particularly disadvantaged local authorities (later extended to nine) and in 57 individual schools serving disadvantaged communities in less deprived council areas. More recently the Pupil Equity Fund has been established to distribute resources direct to all schools – secondary as well as primary – on the basis of the number of disadvantaged pupils they contain. The Scottish Government has also invested in extending pre-school education and childcare to vulnerable two year olds and puts resources into promoting wider access to university education for disadvantaged applicants.

As demonstrated above, NJC has already achieved significant success in raising the level of attainment of its students and thus in closing the gap. It has transformed the attitudes of students and made them much more ready for the demands of working life. In these circumstances, investing in giving NJC a sustainable future would seem an appropriate further extension of the Challenge.

*Developing Scotland's Young Workforce* is concerned with entry to positive destinations. The success of the first NJC cohort in this respect speaks for itself. In addition, *Developing Scotland's Young Workforce* seeks to promote innovative and flexible routes from school into advanced education, training and employment. In this respect also NJC is playing an important role. Through its partnerships with the City of Glasgow College and Skills Development Scotland, it has pioneered a Foundation Apprenticeship course. Even more importantly, the whole curriculum structure of NJC is designed to produce a synthesis of academic and vocational education with personal development in a way that is uniquely adapted to the needs of the student body.

As NJC is successfully taking forward two key government priorities, it would be reasonable to argue that government funding (above the average cost of secondary schooling) to meet a substantial proportion of the extra cost of a place at NJC can be easily justified. This additional spend will also serve to secure the continuation of a worthwhile measure of financial support from the private sector. Were government to contribute on the same basis as the local authority, this would amount to a total public expenditure of £13,476 per student, leaving £1,524 to be met from private contributions.

The key point is the need to balance levels of expenditure with prospects of success. It seems self-evident that a public investment of £13,476 with a high level of success represents wiser spending than expenditure of £6,738 with an unacceptable level of failure among disadvantaged young people. Spending relatively small additional sums on giving young people access to an institution like NJC with a proven record of success and achieving positive outcomes makes more sense than spending much larger sums later in an ad hoc manner to try to rectify – often unsuccessfully – the consequences of educational failure.

For the financial year 2017/18 we are seeking government support for NJC on the basis of the current average cost per secondary pupil. Using the figure of £6738 which was the 2013/14 average cost and the average number of students attending NJC during the 2017/18 financial year, the total support requested would be £343,638.

## 5 Conclusion

The proposal contained in this paper is intended to:

- Ensure the financial viability of NJC during the financial year 2017/18
- Establish a model that can be used to enable its longer-term sustainability and the possible establishment of further junior colleges in the future.

The value of such an approach is that it will:

- Help to take forward the government's educational priorities of raising attainment for all and closing the poverty-related attainment gap
- Offer a model of how important aspects of the recommendations of *Developing Scotland's Young workforce* can be taken forward successfully
- Enable the further development of the already successful approaches used in NJC for alleviating the educational consequences of disadvantage
- Improve the levels of attainment and enhance the life chances of the students currently attending NJC and those who will be enrolled in 2017.

24.3.17

[redacted]

---

**From:** [redacted] on behalf of Deputy First Minister and Cabinet Secretary for Education and Skills  
**Sent:** 28 June 2017 16:18  
**To:** [redacted]; Deputy First Minister and Cabinet Secretary for Education and Skills  
**Cc:** DG Learning & Justice; Robertson FMG (Fiona); Hicks C (Clare); Bruce A (Andrew); Bell D (Donna); [redacted]; [redacted]; [redacted]; [redacted]; [redacted]; [redacted]  
**Subject:** RE: Newlands Junior College - update

Thanks [redacted],

DFM has noted this

[redacted]

[redacted] | Private Secretary Depute to John Swinney MSP | Deputy First Minister of Scotland and Cabinet Secretary for Education and Skills | Scottish Government | St Andrew's House | Edinburgh | EH1 3DG | 0131 244 [redacted] / Blackberry - [redacted]

*All e-mails and attachments sent by a Ministerial Private Office to another official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the primary recipient. Private Offices do not keep official records of such e-mails or attachments.*

---

**From:** [redacted]  
**Sent:** 21 June 2017 16:05  
**To:** Deputy First Minister and Cabinet Secretary for Education and Skills  
**Cc:** DG Learning & Justice; Robertson FMG (Fiona); Hicks C (Clare); Bruce A (Andrew); Bell D (Donna); [redacted]; [redacted]; [redacted]; [redacted]; [redacted]; [redacted]; McAllister C (Colin)  
**Subject:** Newlands Junior College - update

[redacted]

A quick update on progress with Newlands Junior College (NJC) - you will wish to make DFM aware.

Following recent discussions with Jim McColl & representatives of NJC, I have today issued a formal grant offer letter for £345,000 (with conditions) towards its running costs for 2017/18. The main conditions are:

- That NJC is to secure match funding from the LA sector;
- That NJC is to commission an independent evaluation of the outcomes being achieved by the college; and
- That SG is invited to attend meetings of NJC's Board of Trustees as an observer.

We agreed with NJC that we would hold issuing the grant offer letter to give Mr McColl an opportunity to speak to Glasgow CC about increasing its contribution to secure LA match funding. However, we have now been informed that Mr McColl met Cllr Aitken (the new Leader of GCC) earlier this month and that she is willing for her council to provide match funding.

We will continue to liaise closely with NJC to ensure full compliance with our conditions.

Please let me know if you need anything further.

[redacted]

[redacted]

Empowering Schools Unit | People and Infrastructure | Learning Directorate | 2A South | Victoria Quay | EH6 6QQ

[redacted]@gov.scot | 0131 244 [redacted] | [redacted]

[redacted]

---

**From:** Allan Dowie [mailto:[redacted]]

**Sent:** 29 June 2017 16:39

**To:** [redacted]

**Cc:** [redacted]

**Subject:** Newlands Junior College - Scottish Gov Grant Claim Form 1 @ 290617

[redacted],

Please find attached the grant claim form to be submitted to the Scottish Government for the first grant claim for Newlands Junior College with corresponding support documentation.

The support documentation is as follows :

1. One funding receipt and three sales invoices to show the matched funding already received from Glasgow and Renfrewshire councils in the current school year
2. A summary of the draft financial P&L expenditure for the period March to May – this is to show typical expenditure for the last 3 months, June accounts are still to be prepared. Back up documentation can be supplied to the numbers as required.

In terms of the balance of the grant to be received of £221,121 this is expected to be claimed in the period July to September 2017.

If you have any questions please do not hesitate to contact myself or [redacted] ([redacted]).

Thank you very much for your assistance.

Best Wishes

Allan

Allan C Dowie  
Chief Financial Officer

PA : [redacted]



T: [redacted] | F: [redacted] | E: [redacted]

Clyde Blowers Capital | 3 Redwood Crescent | East Kilbride | Glasgow G74 5PA | Scotland

W: [www.clydeblowerscapital.com](http://www.clydeblowerscapital.com)

Stay connected on [LinkedIn](#) | [Twitter](#)

---

**Please note we have moved: 3 Redwood Crescent, Peel Park, East Kilbride, G74 5PA**

---

The contents of this e-mail are confidential to the intended recipient at the e-mail address to which it has been addressed. It may not be disclosed to or used by any other than this addressee, nor may it be copied in any way without our consent. If received in error, please contact Clyde Blowers Limited on 01355 575 000 quoting the name of the sender and the addressee and delete it from your system. Please note that neither Clyde Blowers Limited nor the sender accepts any responsibility for viruses and it is your responsibility to scan the e-mail and any attachments. No contracts may be concluded on behalf of Clyde Blowers Limited by means of e-mail communications. Please note that the e-mail system of Clyde Blowers Limited is subject to random monitoring/recording by the Company under the Telecommunications (lawful business practice regulations) etc Regulations 2000. To exercise its right under the Regulations, Clyde Blowers Limited must have made all reasonable efforts to inform every person who may use the system that interception may take place and this notice should be regarded as such notification. Clyde Blowers Limited SC214859 3 Redwood Crescent Peel Park East Kilbride G74 5PA

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---

\*\*\*\*\*

This email has been received from an external party and

has been swept for the presence of computer viruses.

\*\*\*\*\*

**Newlands Junior College Ltd**  
**P&L Expenditure**  
 March - May, 2017

DRAFT

**Expenditures**

<b>21000 Staff Costs</b>		
21100 Salaries		79,872.87
21200 Employers NI		5,945.13
21300 Employers Pension Contributions		18,019.78
21500 Recruitment / Temp Costs		9,504.84
21600 Staff Training		1,395.00
<b>Total 21000 Staff Costs</b>	<b>£</b>	<b>114,737.62</b>
<b>22000 Property Running Costs</b>		
22100 Cleaning		3,416.64
22200 Gas		-6,499.05
22300 Electricity		-7,383.25
22400 Water		1,904.16
22500 Miscellaneous Property Costs		1,671.93
22600 Building Insurance		2,369.13
22700 Canteen		7,328.46
<b>Total 22000 Property Running Costs</b>	<b>£</b>	<b>2,808.02</b>
<b>23000 Professional Fees</b>		
23100 Consultant Fees		11,405.75
23400 Bank Charges		100.44
23600 Misc Professional Fees		232.17
23700 Santander Facility Costs		5,284.31
<b>Total 23000 Professional Fees</b>	<b>£</b>	<b>17,022.67</b>
<b>24000 Educational Costs</b>		
24200 Educational General Expenses		115.74
24300 Teaching Supplies		541.30
24400 Transport Costs		26,659.35
24500 SQA		3,187.50
24600 Student external courses		37,370.10
<b>Total 24000 Educational Costs</b>	<b>£</b>	<b>67,873.99</b>
<b>25000 IT &amp; Communication Expenses</b>		
25200 Telephone		4,709.85
25300 IT Support & Maintenance		5,000.00
25600 Dues and Subscriptions		109.20
<b>Total 25000 IT &amp; Communication Expenses</b>	<b>£</b>	<b>9,819.05</b>
<b>26000 College Office Costs</b>		
26200 Advertising/PR		971.10
26300 Postage		28.71
26400 Stationery		532.98
26500 Photocopier Lease		392.40
<b>Total 26000 College Office Costs</b>	<b>£</b>	<b>1,925.19</b>
<b>27000 Depreciation Expense</b>		
27100 Depreciation - Building		54,800.97
27200 Depreciation - Computer Equipment		5,921.16
27300 Depreciation - Webpage		750.00
27400 Depreciation - Vehicles		1,704.30
<b>Total 27000 Depreciation Expense</b>	<b>£</b>	<b>63,176.43</b>
<b>28000 Miscellaneous Expenses</b>		439.63
<b>29000 Travel, Subs &amp; Entertainment</b>		
29100 Staff Mileage		344.19
29300 Travel Costs		170.70
<b>Total 29000 Travel, Subs &amp; Entertainment</b>	<b>£</b>	<b>514.89</b>
<b>Total Expenditures</b>	<b>£</b>	<b>278,317.49</b>

Thursday, Jun 29, 2017 03:54:02 PM GMT+1 - Accrual Basis

## GRANT CLAIM FORM

Organisation: Newlands Junior College Limited

Bank details: [redacted]

Account no: [redacted]

Sort code: [redacted]

Project: **Newlands Junior College**

Total agreed grant for 2017-18: £345,000 Sterling

Latest forecast of expenditure of grant for 2017-18: £345,000

Grant claimed to date: £nil

Claim for grant or for the period from 1 April 2017 to 30 June 2017: £123,879

We hereby claim a grant of £123,879 in respect of the above period in accordance with the terms and conditions of the offer of Grant dated 21 June 2017 and the Schedules attached thereto.

Completed by:

[redacted]

Allan Dowie

Position: Trustee

Contact Details: [redacted]

Tel: [redacted]

Date: 29 June 2017

Newlands Junior College Ltd  
1 Redwood Crescent  
Peel Park  
East Kilbride  
G74 5PA  
0141 212 4477  
Company Registration No. SC405964  
(Scotland)

## Funding Receipt NJC067

**BILL TO**

Education Services - Glasgow City  
Council  
City Chambers East  
40 John Street  
Merchant City  
Glasgow  
G1 1JL

DATE  
28/10/2016

PLEASE PAY  
£0.00

PMT METHOD  
Transfer

ACTIVITY	AMOUNT
Bank Transfer	100,000.00
Funding for Newlands Junior College Ltd for the school year ending 30 June 2017	
TOTAL	100,000.00
AMOUNT RECEIVED	100,000.00
TOTAL DUE	£0.00

THANK YOU.



[www.newlandsjuniorcollege.org.uk](http://www.newlandsjuniorcollege.org.uk)

Renfrewshire Council  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1WB

F AO : [redacted], Customer & Business Services

Finance Department  
1 Redwood Crescent  
Peel Park  
East Kilbride  
G74 5PA  
Tel: +44 (0) 1355 575000  
Fax: +44 (0) 1355 579601

INVOICE

Your ref:

INVOICE NO: NJC014  
DATE: 12/10/16

TERMS
Payment by return

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Funding contribution from Renfrewshire Council for students at Newlands Junior College Ltd in the school year 2016-2017 : period Aug-Dec 2016		£12,338.00
		SUB-TOTAL	£12,338.00
		VAT	£0.00
		TOTAL DUE	£12,338.00

THIS IS NOT A VAT INVOICE

For invoice queries please contact : [accounts@newlandsjuniorcollege.org.uk](mailto:accounts@newlandsjuniorcollege.org.uk)

Bank transfers payable to Newlands Junior College Ltd:  
Account Name: Newlands Junior College Ltd  
Bank : [redacted]  
Account No: [redacted]  
Sort Code: [redacted]



[www.newlandsjuniorcollege.org.uk](http://www.newlandsjuniorcollege.org.uk)

Finance Department  
1 Redwood Crescent  
Peel Park  
East Kilbride  
G74 5PA  
Tel: + 44 (0) 1355 575000  
Fax: +44 (0) 1355 579601

**INVOICE**

Renfrewshire Council  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1WB

F AO :[redacted], Customer & Business Services

Your ref:

INVOICE NO: NJC019  
DATE: 15/12/16

TERMS
Payment by return

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Funding contribution from Renfrewshire Council for students at Newlands Junior College Ltd in the school year 2016-2017 : period Jan-March 2017		£9,150.00
		SUB-TOTAL	£9,150.00
		VAT	£0.00
		TOTAL DUE	£9,150.00

THIS IS NOT A VAT INVOICE

For invoice queries please contact : [accounts@newlandsjuniorcollege.org.uk](mailto:accounts@newlandsjuniorcollege.org.uk)

Bank transfers payable to Newlands Junior College Ltd:  
Account Name: Newlands Junior College Ltd  
Bank : [redacted]  
Account No: [redacted]  
Sort Code: [redacted]



[www.newlandsjuniorcollege.org.uk](http://www.newlandsjuniorcollege.org.uk)

Finance Department  
Orbital House  
3 Redwood Crescent  
Peel Park  
East Kilbride  
G74 5PA  
Tel: + 44 (0) 1355 575000  
Fax: +44 (0) 1355 579601

INVOICE

Renfrewshire Council  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1WB

F AO :[redacted], Customer & Business Services

Your ref:

INVOICE NO: NJC024  
DATE: 01/03/17

TERMS
Payment by return

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Funding contribution from Renfrewshire Council for students at Newlands Junior College Ltd in the school year 2016-2017 : period April - June 2017		£2,391.00
		SUB-TOTAL	£2,391.00
		VAT	£0.00
		TOTAL DUE	£2,391.00

THIS IS NOT A VAT INVOICE

For invoice queries please contact: [accounts@newlandsjuniorcollege.org.uk](mailto:accounts@newlandsjuniorcollege.org.uk)

Bank transfers payable to Newlands Junior College Ltd:  
Account Name: Newlands Junior College Ltd  
Bank : [redacted]  
Account No: [redacted]  
Sort Code: [redacted]

[redacted]

---

**From:** [redacted]  
**Sent:** 04 July 2017 16:13  
**To:** Keir Bloomer ([redacted])  
**Cc:** [redacted]  
**Subject:** Newlands JC

Dear Keir

I am pleased to let you know that we have now received formal acceptance of our grant offer for Newlands JC for 2017/18 - this means we can now begin to move forward and I thought it would be helpful if we could arrange a meeting with you to discuss next steps.

For example, and as you know, one of our conditions is for NJC to commission an evaluation of the college with the scope and remit of the study being agreed with the Scottish Government. I'd like to discuss where things are currently with this, how we will liaise going forward to secure the Government's agreement and the arrangements for procuring and then overseeing the work - I'm sure you will have some ideas, but I'd be very keen to see a project oversight board/group established with the Scottish Government represented.

We should also discuss what we need to do to secure the Government's attendance as an observer at the College's Board of Trustees.

Finally, I'd like to discuss a technical issue around grant payments - we have also received NJC's first grant claim. Put simply, on the one hand NJC's original proposal from March 2017 (on which our offer is based), assumes receipt of funds from SG during the 2017/18 financial year; whereas, on the other, the supporting evidence of LA match funding which has been provided, is based on academic years. As you'll appreciate, this creates a slight accounting/audit problem for us and I'd like to explore with you how we might reconcile that. I'm sure there's a solution, we've just not found it yet.

If you can suggest some dates when you are available, hopefully we can then find one that's convenient for us to meet.

Kind regards

[redacted]

[redacted]  
Empowering Schools Unit | People and Infrastructure | Learning Directorate | 2A South | Victoria Quay | EH6 6QQ  
[redacted]@gov.scot | 0131 244 [redacted] | [redacted]



[redacted]

---

**From:** MacDougall A (Audrey)  
**Sent:** 19 July 2017 12:03  
**To:** [redacted]  
**Cc:** [redacted]; Hicks C (Clare)  
**Subject:** RE: Electronic version -NEWLANDS JUNIOR COLLEGE

Thanks [redacted]. We'll have a look at the proposal and come back with some comments. In theory the idea of a two part project with a literature review and an empirical study is fine.

The literature review presumably is aiming to show that a relatively small investment in education can lead to greater returns or avoid greater costs later on. This sort of analysis for the Scottish education system is available for HE and to a less extent for FE but not for schools (as far as I know). It might provide SG with some useful information.

The success of the empirical study will be based on the availability of comparable data to create matched cohorts to examine performance and on the availability of robust performance/qualifications data. Mick and the team are having a think about that.

On meeting KB, I am around Tues-Thurs next week.

Audrey

Ext: [redacted]

BB: [redacted]

For key facts and figures on Scottish Education see:

<http://saltire/Documents/Our%20organisation%20documents/Education key facts and figures compendium.pdf>

---

**From:** [redacted]  
**Sent:** 19 July 2017 10:30  
**To:** MacDougall A (Audrey)  
**Cc:** [redacted]; Hicks C (Clare)  
**Subject:** FW: Electronic version -NEWLANDS JUNIOR COLLEGE

Audrey

Here's the research proposal for Newland JC I mentioned to you yesterday, which needs to be undertaken as a condition of the funding we are providing. [redacted]

[redacted]

- *NJC is required to commission a rigorous and independent evaluation of the college to verify the outcomes it is achieving and assess whether these offer good value for money in*

*comparison to other approaches in the Scottish education system designed to prepare young people for work, for example Developing the Young Workforce.*

- *The evaluation is to be funded by NJC but its scope & remit is to be agreed with the SG.*

In addition, although not a grant condition, I've also requested that the SG has a seat at the project oversight/management board. Anyway grateful for any comments you may have; I'm also going to ask Andy Bruce & his team for comments too - if they decide to come back from their summer hols!

As you'll see KB is keen to meet you & I'll ask him to suggest some dates next week if that's ok - though looking at your calendar the first half seems better & it appears you may be on AL Thurs/Friday. Is that right?

Thanks

<< File: ResearchProposal.doc >> [redacted]

[redacted]

Empowering Schools Unit | People and Infrastructure | Learning Directorate | 2A South | Victoria Quay | EH6 6QQ

[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) | 0131 244 [redacted] | [redacted]

-----Original Message-----

From: Keir Bloomer [[mailto:\[redacted\]](mailto:[redacted])]

Sent: 18 July 2017 16:26

To: [redacted]

Cc: Alex Stewart

Subject: Electronic version

Dear [redacted]

Thank you for a useful meeting this morning. I have attached an electronic copy of the research proposal and will be pleased to receive comments from your colleagues. I hope it will be possible to arrange a meeting with Audrey.

All the best

Keir

--

Keir Bloomer  
[redacted]

t: [redacted]

e: [redacted]@googlemail.com

This email has been scanned by the Symantec Email Security.cloud service.

[redacted]

---

**From:** Alex Stewart <[redacted]>  
**Sent:** 24 August 2017 13:54  
**To:** [redacted]  
**Cc:** Keir Bloomer [redacted]; [redacted]  
**Subject:** Re: Newlands Junior College -Grant Claim -Financial Year/Academic Year

Dear [redacted]

As Per my last email, I have just spoken to Jim.

His conversations with the new leader of GCC, Susan Aitken, have been very positive re NJC. In fact members of her team are visiting NJC today or tomorrow. She had verbally confirmed to Jim two weeks ago that all the relevant conditionality of your offer letter would be met and that she has instructed the Chief Executive of GCC, Annmarie O'Donnell, to process the relevant paperwork and payment.

She said to Jim that he would have confirmation etc of that a week ago. That date has of course now passed but Jim didn't want to chase immediately and plans to leave the follow up until tomorrow UK time or Monday. Jim feels the conversations have been in a good spirit and very productive so hopefully we'll hear the good news very soon.

Thanks again. Please let me know if you have any questions on the above. Hope to be back in touch with you soon with confirmation.

Sent from my iPad  
Kind regards  
Alex Stewart

On 24 Aug 2017, at 07:05, Alex Stewart <[redacted]> wrote: \_\_\_\_\_

Hi [redacted]

I've been away almost the whole Summer - China, Hong Kong, Canada and now currently in Texas.

Coincidentally, I have a call with Jim McColl in a few minutes and plan to ask him. Will let you know.

Sent from my iPad  
Kind regards  
Alex Stewart

On 24 Aug 2017, at 04:11, "[redacted]@gov.scot" <[redacted]@gov.scot> wrote:

Dear Alex

Following the emails below, we wondered whether you had any update on your communications with Glasgow City Council to enable us to start processing a grant claim for NJC?

We look forward to hearing from you.

Kind regards,

[redacted]

[redacted]  
Empowering Schools Unit  
SG: Learning Directorate  
0131244 [redacted]

Please note i work Tuesday to Thursday

---

**From:** Alex Stewart [mailto:[redacted]]  
**Sent:** 21 July 2017 18:55  
**To:** [redacted]  
**Cc:** Keir Bloomer [redacted]; Hicks C (Clare); [redacted]  
**Subject:** Re: Newlands Junior College - Grant Claim - Financial Year/Academic Year

Dear [redacted]  
Thanks for the meeting on Tuesday and your email below  
We really appreciate the response and we will seek to obtain that comfort letter from Glasgow as soon as possible. I will let you know how we get on.  
Thanks for looking into this and have a great weekend.

Sent from my iPad  
Kind regards  
Alex Stewart

On 21 Jul 2017, at 15:43, "[redacted]@gov.scot"  
<[redacted]@gov.scot> wrote:

Dear Alex

At our meeting on Tuesday (18/7) we spoke about the technical issue we have in reconciling the first grant claim NJC submitted on 29 June for the period 1 April 2017 to 30 June 2017 due the different start and end points of the academic and financial years. In summary and in line with your proposal, our grant is to be paid over financial year 2017/18 and is conditional on match funding being received during this period from local government.

However, the 29 June claim included statements of receipts of £100k from Glasgow City Council (in a single tranche paid in October 2016) and £24k from Renfrewshire Council (paid in 3 tranches as follows: £12,338 in October 2016, £9,150 in December 2016 & £2,391 in March 2017). Both Glasgow and Renfrewshire indicate that these payments are for the academic/school year ending on 30 June 2017. As this academic year straddles two financial years - 2016/17 & 2017/18 - I am advised that for accounting purposes, a portion of these receipts will have to be scored against FY 2016/17 with a further portion against FY 2017/18.

In the case of Glasgow's contribution, assuming this is profiled equally across each quarter of the academic year, this means that £25k can be scored against FY 2017/18

Renfrew's contribution is easier to score as each tranche indicates a period it is to cover - in this case only tranche 3 (for £2,391 which is for 1 April to 30 June 2017) scores against FY 2017/18.

Therefore, on the basis that we match fund local authority receipts in FY 2017/18, I can only authorise at present a payment of £27,391 rather than the £123,879 requested by NJC's 29 June claim.

This of course, fails to recognise that NJC is expecting a further tranche of £100k from Glasgow City Council, which I understand will be the fourth instalment of Glasgow's £500k commitment to NJC (£100k/annum for 5 years). As I anticipate this will be for academic year 2017/18, it will be possible to score a large proportion of this (some £75k) against FY 2017/18, and will be matched by the Scottish Government under our grant offer.

As we discussed, this will resolve itself over time, but in the short term limits the amount I can authorise. However, I promised to speak to colleagues here to see how the matter might be resolved; I have now done so and can offer two options, as follows:

- We make a payment now of £27,391 with a further payment of £75k following evidence of receipt by NJC of the next £100k from Glasgow City Council; or
- We will make a payment of £102,391 following evidence of receipt of a comfort letter from Glasgow City Council to NJC confirming that its next £100k contribution will be paid in October 2017.

Of course, this does not deal with any subsequent payments that Renfrewshire is already committed to going forward- I cannot tell from the paperwork what their on-going commitment is with NJC. Also, the above is separate from and without prejudice to any subsequent local authority match funding NJC receives during 2017/18 and on which our offer of grant is based.

I trust the above offers an appropriate and acceptable way forward and look forward to hearing how NJC wishes to proceed.

Kind regards

[redacted]

[redacted]

Empowering Schools Unit | People and Infrastructure | Learning  
Directorate | 2A South | Victoria Quay | EH6 6QQ  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) | 0131 244 [redacted] | [redacted]

\*\*\*\*\*  
\*\*\*\*\*

This e-mail (and any files or other attachments transmitted with it) is intended solely for the attention of the addressee(s). Unauthorised use, disclosure, storage, copying or distribution of any part of this e-mail is not permitted. If you are not the intended recipient please destroy the email, remove any copies from your system and inform the sender immediately by return.

Communications with the Scottish Government may be monitored or recorded in order to secure the effective operation of the system and for other lawful purposes. The views or opinions contained within this e-mail may not necessarily reflect those of the Scottish Government.

Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadachd a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo le gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh, leig fios chun neach a sgaoil am post-d gun dàil.

Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

\*\*\*\*\*  
\*\*\*\*\*

---

**Please note we have moved: 3 Redwood  
Crescent, Peel Park, East Kilbride, G74 5PA**

---

The contents of this e-mail are confidential to the intended recipient at the e-mail address to which it has been addressed. It may not be disclosed to or used by any other than this addressee, nor may it be copied in any way without our consent. If received in error, please contact Clyde Blowers Limited on 01355 575 000 quoting the name of the sender and the addressee and delete it from your system. Please note that neither Clyde Blowers Limited nor the sender accepts any responsibility for viruses and it is your responsibility to scan the e-mail and any attachments. No contracts may be concluded on behalf of Clyde Blowers Limited by means of e-mail communications. Please note that the e-mail system of Clyde Blowers Limited is subject to random monitoring/recording by the Company under the Telecommunications (lawful business practice regulations)etc Regulations 2000. To exercise its right under the Regulations, Clyde Blowers Limited must have made all reasonable efforts to inform every person who may use the system that interception may take place and this notice should be regarded as such notification. Clyde Blowers Limited SC214859 3 Redwood Crescent Peel Park East Kilbride G74 5PA

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---

\*\*\*\*\*

This email has been received from an external party and  
has been swept for the presence of computer viruses.

\*\*\*\*\*

---

**Please note we have moved: 3 Redwood Crescent, Peel Park, East Kilbride, G74 5PA**

---

The contents of this e-mail are confidential to the intended recipient at the e-mail address to which it has been addressed. It may not be disclosed to or used by any other than this addressee, nor may it be copied in any way without our consent. If received in error, please contact Clyde Blowers Limited on 01355 575 000 quoting the name of the sender and the addressee and delete it from your system. Please note that neither Clyde Blowers Limited nor the sender accepts any responsibility for viruses and it is your responsibility to scan the e-mail and any attachments. No contracts may be concluded on behalf of Clyde Blowers Limited by means of e-mail communications. Please note that the e-mail system of Clyde Blowers Limited is subject to random monitoring/recording by the Company under the Telecommunications (lawful business practice regulations)etc Regulations 2000. To exercise its right under the Regulations, Clyde Blowers Limited must have made all reasonable efforts to inform every person who may use the system that interception may take

place and this notice should be regarded as such notification. Clyde Blowers Limited SC214859 3 Redwood Crescent Peel Park East Kilbride G74 5PA

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---

\*\*\*\*\*

This email has been received from an external party and  
has been swept for the presence of computer viruses.

\*\*\*\*\*