

[REDACTED]

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**From:** [REDACTED] on behalf of Minister for Further Education, Higher Education and Science  
**Sent:** 23 March 2018 16:50  
**To:** [REDACTED]  
**Subject:** RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Awesome ! Look forward to meeting you on Monday.

[REDACTED]

**From:** [REDACTED]  
**Sent:** 23 March 2018 15:44  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [REDACTED]  
**Subject:** FW: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Please see details of the driver below:

[REDACTED]

The driver will meet you with an [REDACTED] sign in arrivals, near Java Café. A minivan has been booked to ensure it can accommodate you all.

Thanks

[REDACTED]

[REDACTED]

Telephone: [REDACTED]  
Mobile: [REDACTED]  
E-mail: [REDACTED]



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2018

From: [REDACTED]  
Sent: 23 March 2018 16:37  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Please find below the name and number of the driver:

[REDACTED]  
[REDACTED]  
[REDACTED]

The driver will meet them with an [REDACTED] sign in arrivals, near Java Cafe.

As requested, I have booked a minivan instead of a normal car to accommodate all 4 people.

Many thanks, and have a great weekend!

[REDACTED]

From: [REDACTED]  
Sent: 23 March 2018 12:39  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Many thanks, you can send the details to [REDACTED] who is in copy of this email.

Best,  
[REDACTED]

From: [REDACTED]  
Sent: 23 March 2018 12:20  
To: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Thank you for the update – I will book the car and will forward you the driver details as soon as possible.  
In the case I only receive the driver details late today or tomorrow [REDACTED] to?

In case there are problems with the transfers you can always contact the transport phone [REDACTED]

Many thanks,  
[REDACTED]

From: [REDACTED]  
 Sent: 23 March 2018 10:18  
 To: Brussels Transport (Sensitive) <[REDACTED]>  
 Subject: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science 26 March

Hi [REDACTED]

Please see the revised travel movements below. [REDACTED] will no longer be meeting the Minister at the airport and so we don't need the driver to collect her beforehand. Let me know if you have any further questions.

Best,  
 [REDACTED]

**Sunday 25 March**

PICKUP TIME	LEAD PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME	MISSION / DEPARTMENT	ADDITIONAL INFO / REMARKS
19:45	[REDACTED]	Brussels Zaventem Airport	Thon EU Hotel - rue de la Loi	2	9:25	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop off car on s from 19 Driver to sig

**Monday 26 March**

PICKUP TIME	LEAD PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME	MISSION / DEPARTMENT	ADDITIONAL INFO / REMARKS
19:15	[REDACTED]	Scotland House (Rond Point Schumen 6)	Brussels Zaventem Airport	2/3	19:45	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop c car on from 1

From: [REDACTED]  
 Sent: 22 March 2018 17:15

To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

The Minister has now changed her travel plans and will be travelling to Brussels on Sunday. Therefore we will need the car to pick her up from the airport on Sunday and take her to the hotel. We are still awaiting final details on this, so I will let you know specifics as soon as possible.

Kind regards,  
[REDACTED]

From: [REDACTED]  
Sent: 22 March 2018 10:15  
To: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Absolutely fine!  
Noted on the car.

Tel: + [REDACTED]

From: [REDACTED]  
Sent: 21 March 2018 17:56  
To: [REDACTED]  
Cc: [REDACTED]

Subject: FW: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

It would be great if the driver could accompany [REDACTED] with an [REDACTED] sign, is that okay?

Best,  
[REDACTED]

From: [REDACTED]  
Sent: 21 March 2018 16:39  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

The 3 pax does include [REDACTED] and the evening transfer may only be for two people, so a car would be fine. 8:00am is fine, thank you very much. I will speak to [REDACTED] regarding picking up the Minister and get back to you.

There will be no additional staff accompanying the Minister for departure and therefore nobody will need to be dropped back off at Scotland House.

Many thanks

From: [REDACTED]  
Sent: 21 March 2018 15:35  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Thank you for the details. The 3 pax, does this include [REDACTED] Will a car be enough or would you prefer a minivan?

I think the driver should pick up [REDACTED] at 8.00 from her house – as it is a Monday morning traffic might be bad.

There is no longer a CD parking at the airport so I suggest the driver park in P2 (the closest to the arrivals hall) and then [REDACTED] pick up the Minister at arrivals and return to the vehicle. The driver can also accompany [REDACTED] to meet the Minister if she prefers.

Will anyone be accompanying the Minister for the departure (who needs to be dropped back off at Scotland House)? The drop off will be done in P1 (closest to departures).

The cost will be €70 or €80 depending on car or minivan.

Do let me know if you need any additional transfers.

Kind regards

From: [REDACTED]  
Sent: 20 March 2018 13:27  
To: [REDACTED]  
Cc: [REDACTED] (External) <[REDACTED]>  
Subject: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Dear [REDACTED]

As outlined by my colleague, please find below a transport request for next week's travel movement's so far. Currently, we only require transport to and from the airport, however, it is possible we will have a meeting at the European Parliament at some point throughout the day, but this has not yet been confirmed. I will let you know by the end of the week if we require a car for this as well.

Please can I also request that the driver hold an AUD sign when waiting for the Minister to arrive at the airport?

Additionally, would it be possible to pick up my colleague, [REDACTED] on the way to the airport, so that she can be there when the Minister arrives [REDACTED] lives at [REDACTED] xelles. If this is possible, at what time would she need to be collected?

Monday 26 march

PICKUP TIME	LEAVE PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME		ADDITIONAL INFO/REMARKS
8:45	[REDACTED]	Brussels Zaventem Airport	Scotland House (Rond Point Schumen 6)	3	9:25		The Scottish Government (Minister for Further Education, Higher Education and Science) Drop car on from 8 Driver AUD s

PICKUP TIME	LEAVE PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME	MISSION/ DEPARTMENT	ADDITIONAL INFO/REMARKS
19:15	[REDACTED]	Scotland House (Rond Point Schumen 6)	Brussels Zaventem Airport	3	19:45	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop car on from 1

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED]



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[REDACTED]

[REDACTED]

From: [REDACTED]

Sent: 06 March 2018 17:11

To: [REDACTED]

Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Thanks! It's rare that we get so much advance warning so thank you. I'll pencil it in.

Kind regards,

[REDACTED]

[REDACTED]

From: [REDACTED]  
Sent: 06 March 2018 17:06  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Dear [REDACTED]

Just letting you know that the Scottish Government Minister for Further Education, Higher Education and Science, Shirley-Anne Somerville, will be traveling to Brussels on Monday 26 March to host an event at Scotland House.

At the moment, it looks like she will be taking the 06:00 flight from Edinburgh arriving in Brussels at 8:40 on 26 March. She will be going back on the 21:00 flight that same evening. We will put in a formal transport request once movements are confirmed.

Best regards,  
[REDACTED]

[REDACTED]

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2018

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[REDACTED]

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**From:** [REDACTED]  
**Sent:** 26 March 2018 15:26  
**To:** [REDACTED]  
**Subject:** RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Dear [REDACTED]

I realise I have not let you know the driver for this evening!

The driver is [REDACTED]. He will be driving [REDACTED].  
As it is not allowed for the driver to wait in front of the Scotland house, could you kindly ask the Minister to make her way to UKREP, where the car will be waiting.

Please let me know if you have any other questions.

Many thanks,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**From:** [REDACTED]  
**Sent:** 23 March 2018 14:43  
**To:** [REDACTED]  
**Subject:** RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Apologies to make adjustments again. Can I request a larger car to pick up the Minister on Sunday evening, as there will be two additional passengers travelling with them from the airport to the hotel?

**Sunday 25 March**

PICKUP TIME	TYPE OF PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME	MISSION DEPARTMENT	ADDITIONAL INFO/REMARKS
19:45	[REDACTED]	Brussels Zaventem	Thon EU	4	9:25	The Scottish Government	Drop of car on s

[Redacted]

Airport Hotel –  
rue de  
la Loi

(Minister for Further Education, Higher Education and Science) from 19  
Driver to  
AUD sig

Monday 26 march

PICKUP TIME	NAME PASSENGER	FROM	TO	FLIGHT NUMBER	DEPARTURE TIME	DEPARTMENT	ADDITIONAL INFO/REMARKS
19:15	[Redacted]	Scotland House (Rond Point Schumen 6)	Brussels Zaventem Airport	2/3	19:45	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop car on from 1

Many thanks,  
[Redacted]

From: [Redacted]  
 Sent: 23 March 2018 12:43  
 To: [Redacted]  
 Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [Redacted]

Sure, will do! Would you have the flight number for Sunday?

Many thanks,  
 [Redacted]

From: [Redacted]  
 Sent: 23 March 2018 12:39  
 To: [Redacted]  
 Cc: [Redacted]  
 Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [Redacted]

Many thanks, you can send the details to [Redacted] who is in copy of this email.

Best,  
[Redacted]

From: [Redacted]  
 Sent: 23 March 2018 12:20  
 To: [Redacted]  
 Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [Redacted]

Thank you for the update – I will book the car and will forward you the driver details as soon as possible.  
 In the case I only receive the driver details late today or tomorrow, who should I send them to?

In case there are problems with the transfers you can always contact the transport phone on [REDACTED]

Many thanks,

[REDACTED]

[REDACTED] orate Services Benelux | Foreign and Commonwealth Office |  
 Avenue d'Auderghem 10, Brussels 1040 | Email: [REDACTED]  
 Tel: [REDACTED]

From: [REDACTED]  
 Sent: 23 March 2018 10:18  
 To: Brussels Transport (Sensitive) <Brussels.Transport@fco.gsi.gov.uk>  
 Subject: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science, 26 March

Hi [REDACTED]

Please see the revised travel movements below. [REDACTED] will no longer be meeting the Minister at the airport and so we don't need the driver to collect her beforehand. Let me know if you have any further questions.

Best,

[REDACTED]

**Sunday 25 March**

PICKUP TIME	EST. PASSENGERS	FROM	TO	NUMBER OF PASSENGERS	DEPARTMENT	ADDITIONAL INFO/REMARKS
19:45	[REDACTED]	Brussels Zaventem Airport	Thon EU Hotel, rue de la Loi	[REDACTED]	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop off car on s from 19 Driver to AUD sig

**Monday 26 March**

PICKUP TIME	EST. PASSENGERS	FROM	TO	NUMBER OF PASSENGERS	DEPARTMENT	ADDITIONAL INFO/REMARKS

19:15

[Redacted]

Scotland House (Rond Point Schumen 6)

Brussels Zaventem 2/3 Airport

19:45

The Scottish Government (Minister for Further Education, Higher Education and Science)

Drop car on from 1

From: [Redacted]  
Sent: 22 March 2018 17:15  
To: [Redacted]  
Cc: [Redacted]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [Redacted]

The Minister has now changed her travel plans and will be travelling to Brussels on Sunday. Therefore we will need the car to pick her up from the airport on Sunday and take her to the hotel. We are still awaiting final details on this, so I will let you know specifics as soon as possible.

Kind regards,  
[Redacted]

From: [Redacted]  
Sent: 22 March 2018 10:15  
To: [Redacted]  
Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Absolutely fine!  
Noted on the car.

From: [Redacted]  
Sent: 21 March 2018 17:56  
To: [Redacted]  
Cc: [Redacted]  
Subject: FW: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [Redacted]

It would be great if the driver could accompany [Redacted] with an [Redacted] sign, is that okay?

Best,  
[Redacted]

From: [Redacted]  
Sent: 21 March 2018 16:39  
To: [Redacted]  
Cc: [Redacted]

**Subject:** RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [redacted]

The 3 pax does include [redacted] and the evening transfer may only be for two people, so a car would be fine. 8:00am is fine, thank you very much. I will speak to [redacted] regarding picking up the Minister and get back to you.

There will be no additional staff accompanying the Minister for departure and therefore nobody will need to be dropped back off at Scotland House.

Many thanks,  
[redacted]

**From:** [redacted]

**Sent:** 21 March 2018 15:35

**To:** [redacted]

**Cc:** [redacted]

**Subject:** RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [redacted]

Thank you for the details. The 3 pax, does this include [redacted] Will a car be enough or would you prefer a minivan?

I think the driver should pick up [redacted] at 8.00 from her house – as it is a Monday morning traffic might be bad.

There is no longer a CD parking at the airport so I suggest the driver park in P2 (the closest to the arrivals hall) and then [redacted] pick up the Minister at arrivals and return to the vehicle. The driver can also accompany [redacted] to meet the Minister if she prefers.

Will anyone be accompanying the Minister for the departure (who needs to be dropped back off at Scotland House)? The drop off will be done in P1 (closest to departures).

The cost will be €70 or €80 depending on car or minivan.

Do let me know if you need any additional transfers.

Kind regards,  
[redacted]  
[redacted]  
[redacted]

**From:** [redacted]

**Sent:** 20 March 2018 13:27

**To:** [redacted]

**Cc:** [redacted]

**Subject:** Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

[redacted]

Dear transport team,

As outlined by my colleague, please find below a transport request for next week's travel movement's so far. Currently, we only require transport to and from the airport, however, it is possible we will have a meeting at the European Parliament at some point throughout the day, but this has not yet been confirmed. I will let you know by the end of the week if we require a car for this as well.

Please can I also request that the driver hold an [redacted] sign when waiting for the Minister to arrive at the airport?

Additionally, would it be possible to pick up my colleague, [redacted], on the way to the airport, so that she can be there when the Minister arrives? [redacted]  
If this is possible, at what time would she need to be collected?

Monday 26 march

PICKUP TIME	LEAD PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME	MISSION/ DEPARTMENT	ADDITIONAL INFO/REMARKS
8:45	[redacted]	Brussels Zaventem Airport	Scotland House (Rond Point Schumen 6)	3	9:25	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop car on from 8 Driver AUD s

PICKUP TIME	LEAD PASSENGER	FROM	TO	NUMBER OF PASSENGERS	DROP OFF TIME	MISSION/ DEPARTMENT	ADDITIONAL INFO/REMARKS
19:15	[redacted]	Scotland House (Rond Point Schumen 6)	Brussels Zaventem Airport	3	19:45	The Scottish Government (Minister for Further Education, Higher Education and Science)	Drop car on from 1

Kind regards,

[redacted]

[redacted]



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2018

[redacted]

[redacted]

From [redacted]

Sent: 06 March 2018 17:11

To: [redacted]

Subject: RE: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Hi [REDACTED]

Thanks! It's rare that we get so much advance warning so thank you.  
I'll pencil it in.

Kind regards,

[REDACTED]  
[REDACTED]  
[REDACTED]  
From: [REDACTED]

Sent: 06 March 2018 17:06

To: [REDACTED]

Cc: [REDACTED]

Subject: Brussels visit - Scottish Government Minister for Further Education, Higher Education and Science - 26 March

Dear [REDACTED]

Just letting you know that the Scottish Government Minister for Further Education, Higher Education and Science, Shirley-Anne Somerville, will be traveling to Brussels on Monday 26 March to host an event at Scotland House.

At the moment, it looks like she will be taking the 06:00 flight from Edinburgh arriving in Brussels at 8:40 on 26 March. She will be going back on the 21:00 flight that same evening. We will put in a formal transport request once movements are confirmed.

Best regards,

[REDACTED]  
[REDACTED]  
[REDACTED]  
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2018

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eil e ceadaichte a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaioleadh, gun chead. Ma 's e is gun d'fhuair sibh seo gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh agus fios a leigeil chun neach a sgaoil am post-d gun dàil. Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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[REDACTED]

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**From:** [REDACTED]  
Science  
**Sent:** 22 March 2018 18:42  
**To:** [REDACTED]  
**Cc:** Minister for Further Education, Higher Education and Science; [REDACTED]  
**Subject:** RE: Change of Plans - Flying Out Sunday

Hi

That's good news. Also good news is that Ms Somerville is happy to walk from the hotel to Scotland House. I'll touch base with [REDACTED] will make our way to the office on Monday morning.

No need to meet us on Sunday (airport or hotel). If you could pass on a phone number if there are any problems with the car pickup at the airport then that will be fine. We can meet you on the Monday morning in the office at a time of your choosing.

Thanks,  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 22 March 2018 16:35  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [REDACTED]  
**Subject:** RE: Change of Plans - Flying Out Sunday

Hi [REDACTED] for info - [REDACTED] staying at Thon EU as well.

Thanks  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

E-mail: [REDACTED]  
<<OLE Object: Picture (Device Independent Bitmap)>>

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**From:** [REDACTED]  
**Sent:** 22 March 2018 16:40  
**To:** Minister for Further Education, Higher Education and Science

Cc: [REDACTED]  
Subject: RE: Change of Plans - Flying Out Sunday

H [REDACTED]

As discussed, the Thon hotel is the one to book. Make sure you go for the Thon EU option (Rue de la Loi) – we have a good rate set up via Redfern. The other Thon is much further away.

It is about a 5-10 minute walk from the office (albeit uphill but not very steep). Will this be OK for you both? We can always have a car for you if you would prefer. Just let us know and we can make the arrangements.

Thanks and speak soon

[REDACTED]

<< OLE Object: Picture (Device Independent Bitmap) >>

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From: [REDACTED]  
Sent: 22 March 2018 16:10  
To: [REDACTED] Minister for Further Education, Higher Education and Science  
Cc: [REDACTED]  
Subject: RE: Change of Plans - Flying Out Sunday

[REDACTED]

All e-mails and attachments sent by a Ministerial Private Office to any other official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the recipient. Private Offices do not keep official records of such e-mails or attachments. Scottish Ministers, Special advisers and the Permanent Secretary are covered by the terms of the Lobbying (Scotland) Act 2016. See [www.lobbying.scot](http://www.lobbying.scot)

---

From: [REDACTED]  
Sent: 22 March 2018 15:05  
To: Minister for Further Education, Higher Education and Science  
Cc: [REDACTED]  
Subject: RE: Change of Plans - Flying Out Sunday

Hi [redacted] I tried but ringing out. Am also checking [redacted] details. Will try again in 5 mins.

Thanks

[redacted]  
[redacted]  
[redacted]  
[redacted]  
E-mail: [redacted]  
[redacted]

**From:** [redacted]  
**Sent:** 22 March 2018 15:56  
**To:** [redacted]  
**Cc:** Minister for Further Education, Higher Education and Science; [redacted]  
**Subject:** Change of Plans - Flying Out Sunday  
**Importance:** High

[redacted]  
[redacted]

Ms Somerville has now changed plans logistically. We are now traveling on the Sunday.

Flights have been changed so now flying on the 16:55 flight from Edinburgh (landing 19:35) – Flight Number SN2064.

Can you let me know what hotel you would recommend we book for the Sunday night? [redacted]

Thanks,  
[redacted]  
[redacted]  
[redacted]  
Minister for Further Education, Higher Education and Science  
[redacted]



No problem. If you have the additional info in the next couple of hours I can just print off here.

[Redacted]  
Minister for Further Education, Higher Education and Science

Tel: [Redacted]

**From:** [Redacted]  
**Sent:** 23 March 2018 14:54  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [Redacted]  
**Subject:** RE: Car from Airport to Hotel (Sunday)

Hi [Redacted]

One more thing – I have added the following people to the bio's and stakeholder lunch list:

- [Redacted]
- [Redacted]

I can provide the updated biography annex when you arrive – otherwise happy to send on if you would prefer.

Thanks

[Redacted]

Telephone: [Redacted]

E-mail: [Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

**From:** [Redacted]  
**Sent:** 23 March 2018 14:32  
**To:** [Redacted]  
**Cc:** [Redacted]  
**Subject:** RE: Car from Airport to Hotel (Sunday)

That would be terrific – thanks again!

[Redacted]

**From:** [REDACTED]  
**Sent:** 23 March 2018 13:31  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [REDACTED]  
**Subject:** RE: Car from Airport to Hotel (Sunday)

Hi [REDACTED]

We'll ask the car company to have something that will comfortably accommodate all of you.

Thanks

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

<<OLE Object: Picture (Device Independent Bitmap) >>

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**From:** [REDACTED]  
**Sent:** 23 March 2018 14:20  
**To:** [REDACTED]  
**Cc:** Minister for Further Education, Higher Education and Science; [REDACTED]  
**Subject:** Car from Airport to Hotel (Sunday)

Hi [REDACTED]

Please see email below from [REDACTED]. Good news is that we will all be sharing the outgoing flight. Is it possible for the car to also collect the [REDACTED] and [REDACTED] from the airport to our hotel on the Sunday evening?

Thanks,

[REDACTED]

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 23 March 2018 13:03  
**To:** Minister for Further Education, Higher Education and Science  
**Subject:** Brussels flights/hotel

[REDACTED]

Just flagging up that – now that the Minister's travel arrangements have changed – I understand that the Minister, you, [redacted] and her [redacted] will all be travelling on the same flight on Sunday afternoon from Edinburgh (Flight SN2064: 1655-1935). I think you are all in the same hotel (Thon Hotel EU Rue de la Loi/Wetstraat). [redacted] attending the reception, to help field any gravitational waves-related chat so that [redacted] can concentrate on being [redacted]

[redacted] wanted to make sure you and the Minister were aware of the above, and to say that she would be happy to share a taxi with you to the hotel. Equally, there's no problem if you want to make separate arrangements.

[redacted] is returning to Glasgow on the Tuesday morning, so you're on your own for the flight [redacted]

Best wishes

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[REDACTED]

---

**From:** [REDACTED] behalf of Minister for Further Education, Higher Education and Science  
**Sent:** 22 March 2018 15:01  
**To:** [REDACTED] Science  
**Cc:** [REDACTED]  
**Subject:** RE: EU Office Visit

Absolutely – makes perfect sense. I can then just replace in her papers as necessary.

Thanks,

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 22 March 2018 13:56  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [REDACTED]  
**Subject:** RE: EU Office Visit

Hi,

Sure I can do that – it may be we end up sending over a few of the amended annexes as they will shift and the programme is changing. Will set it up like that in any case.

Thanks

[REDACTED]

Telephone: [REDACTED]  
Mobile: [REDACTED]  
E-mail: [REDACTED]  
<< OLE Object: Picture (Device Independent Bitmap) >>

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**From:** [REDACTED]  
**Sent:** 22 March 2018 14:54  
**To:** [REDACTED]  
**Cc:** Minister for Further Education, Higher Education and Science; [REDACTED]  
**Subject:** RE: EU Office Visit

Hi



Meant to say that when you are updating the programme and adding more briefing, just send it as a separate document (rather than adding to the existing version).

Thanks,

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 22 March 2018 13:49  
**To:** [REDACTED]  
**Cc:** Minister for Further Education, Higher Education and Science; [REDACTED]  
**Subject:** RE: EU Office Visit

Hi

No probs, her biography info is as follows:

*Shirley-Anne Somerville returned to the Scottish Parliament in 2016 as the member for the Dunfermline constituency after previously serving as an MSP for the Lothians region from 2007 to 2011.*

*Educated at Kirkcaldy High School, she then graduated from the University of Strathclyde with a BA (Hons) in Economics and Politics (1996), followed by a Diploma in Housing Studies at the University of Stirling and a Diploma in Public Relations from Queen Margaret University College.*

*She has worked as a parliamentary researcher, a Policy and Public Affairs Officer at the Chartered Institute of Housing and as a Media and Campaigns Officer at the Royal College of Nursing.*

*Ms Somerville's appointment as Minister for Further Education, Higher Education and Science is her first Ministerial role.*

[REDACTED]  
[REDACTED]  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 22 March 2018 13:36  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [REDACTED]  
**Subject:** RE: EU Office Visit

Hi,

I think it's just the name of the company (though could be so much more interesting!).

Also – do you have a biography of the Minister that we can share with the Swiss Ambassador?

Many thanks and looking forward to meeting you.



[Redacted]

[Redacted]

[Redacted]

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

**From:** [Redacted]  
**Sent:** 22 March 2018 13:58  
**To:** [Redacted]  
**Cc:** Minister for Further Education, Higher Education and Science, [Redacted]  
**Subject:** RE: EU Office Visit

Hi

Sounds great. If final papers were ready by 4pm tomorrow that would be appreciated (earlier if at all possible)

[Redacted]

[Redacted]

Tel: [Redacted]

**From:** [Redacted]  
**Sent:** 22 March 2018 12:54  
**To:** Minister for Further Education, Higher Education and Science  
**Cc:** [Redacted]  
**Subject:** RE: EU Office Visit

[Redacted]

Yes I will be at the airport, with the driver who will be holding a sign saying [Redacted]. We will be sending on a revised programme tomorrow - is that OK? We will be adding lines on fisheries (anticipating that may come up) and the Industrial strategy. We will also have a revised schedule given the meeting with the Swiss Ambassador and a biography of course to go along side that.

Is there a particular time I should aim for to get that up to you?

Thanks

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

---

**From:** [Redacted]  
**Sent:** 22 March 2018 12:26  
**To:** Minister for Further Education, Higher Education and Science  
**Subject:** RE: EU Office Visit

[Redacted]

We have confirmed a meeting for the Minister with the Swiss ambassador at 10:30am. It is a 15 minute walk to the Ambassador's office, Mike Nielson has suggested that it's a good idea to walk as it is a beautiful walk and the weather will be good. Would the Minister be happy to do this? Otherwise I can arrange a car for the meeting.

Kind regards,  
[Redacted]

---

**From:** [Redacted]  
**Sent:** 20 March 2018 12:43  
**To:** [Redacted]  
**Cc:** Minister for Further Education, Higher Education and Science  
**Subject:** RE: EU Office Visit

Hi [Redacted]

Thanks for this. [Redacted]

We will also get something at the airport [Redacted]

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

---

**From:** [Redacted]  
**Sent:** 20 March 2018 09:02  
**To:** [Redacted]  
**Subject:** EU Office Visit

Hi [Redacted]

I am going to order the Ministerial cars for Monday. Can I possibly have mobile number that the driver can use to get in touch with you should there be any issues?

Secondly, the evening car to take you back to the airport will be immediately after the event, meaning there will be no time to eat. Would the Minister be happy to get some food at the airport?

Kind regards,

[Redacted signature block]

<< OLE Object: Picture (Device Independent Bitmap) >>

[REDACTED]

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From: [REDACTED]  
Sent: 09 July 2018 10:15  
To: [REDACTED]  
Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

---

From: [REDACTED]  
Sent: 23 March 2018 14:20  
To: [REDACTED]  
Cc: [REDACTED]  
<CommunicationsDFM&Education@gov.scot>

[REDACTED]

Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

Hi [REDACTED]

In addition to this, also looking for views on the below press release that the universities of Glasgow and Edinburgh want to put out on Monday.

---

We have included a comment from the Minister.

Thanks,

[REDACTED]

Monday 26<sup>th</sup> March 2018

#### PRINCIPALS COMMIT TO NEW STRATEGIC ALLIANCE BETWEEN SCOTLAND'S TOP UNIVERSITIES

The Principals of the universities of Glasgow and Edinburgh have today announced their intention for a new strategic alliance between the two leading institutions – committing to working together to ensure Scotland can speak with the strongest voice on the European stage and benefit fully from international collaborations in the aftermath of Brexit.

Ahead of a major Scotland Europa event in Brussels this evening attended by Shirley-Anne Somerville, Minister for Further Education, Higher Education and Science, Professor Sir Anton Muscatelli and Professor Peter Mathieson set out their determination to work together to mitigate the potential impact of Brexit on the Scottish Higher Education sector – and to collaborate on highlighting the immense potential at Scotland's major universities.

At tonight's event in Scotland House, Sir Anton and Professor Mathieson will discuss the impact of EU Research and Innovation collaborations in Scotland – as well as highlighting some specific collaborative success stories in Scotland, including research into Gravitational Waves and the prevention of Alzheimer's disease.

Commenting, Sir Anton said:

"The universities of Glasgow and Edinburgh are rightly recognised the world over for the quality of their teaching and research – and in the aftermath of the UK's decision to leave the EU, it will be more important than ever for both institutions to work together to strengthen Scotland's voice on the international stage.

"Scotland is blessed with outstanding academic institutions and stands on the verge of making significant strides on a range of important research areas. On subjects like precision medicine and quantum technology, Scotland has the genuine potential to lead the world – growing our economy, creating jobs and making a real difference to society.

"But it is vital that, where appropriate, we can commit to sharing the resources and pooling our efforts to ensure we are still able to benefit from European collaborations in the years to come – and that some of the world-leading collaborative work undertaken at our universities is not put at risk by Brexit.

"Having our two major urban universities working in close partnership will be vital in building Scotland's resilience in a challenging environment in the years to come – and I look forward to working with Professor Matheson and his colleagues to boost our collective voice and ensure the best outcomes for our universities and for Scotland.

Professor Matheson said:

Minister for Further Education, Higher Education and Science, Shirley-Anne Somerville, said:

"The continuing uncertainty around many aspects of the UK's future relationship with Europe is an issue of considerable, and increasing, concern for Scottish universities.

"That is why I welcome the step that the universities of Glasgow and Edinburgh have taken to bolster their influence on the international stage and strengthen the voice of Scotland's higher education sector.

"Scottish universities are renowned for their excellence in research and innovation. I am in Brussels to reiterate the importance that Scotland places on its research and innovation partnerships across the EU and reflect on the contribution that EU nationals make to our research and innovation community.

"It is essential that these relationships are protected after Brexit."

ENDS

[Redacted] Communications DFM, Education and Justice | Scottish Government | St Andrew's House,  
Edinburgh EH1 3DG | [Redacted]

From [Redacted]  
Sent: 23 March 2018 12:35  
To [Redacted]  
Cc: [Redacted]

DFM & Education, [Redacted]

Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

Hi [Redacted]

To see attached news release as discussed to trail Ms Somerville's visit to Brussels on Monday. The plan is to put out under embargo for Sunday.

Grateful for views.



News  
release certainty...

Thanks,

[Redacted]

[Redacted] Communications DFM, Education and Justice | Scottish Government | St Andrew's House,  
Edinburgh EH1 3DG

---

From: [Redacted]  
Sent: 23 March 2018 12:28  
To: [Redacted]  
Cc: [Redacted] Communications DFM & Education; [Redacted]  
Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

Hi [Redacted]  
Thanks for sight of this, it's a good substantial release, no further comment from me.

Regards,

[Redacted]

---

From: [Redacted]  
Sent: 23 March 2018 11:54  
To: [Redacted]  
Cc: [Redacted] Communications DFM & Education  
Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

Thank [Redacted] Will send this version to [Redacted] at 12.30pm if no further comments.

[Redacted] Communications DFM, Education and Justice | Scottish Government | St Andrew's House,  
Edinburgh EH1 3DG

---

From: [Redacted]  
Sent: 23 March 2018 10:23  
To: [Redacted]  
Cc: [Redacted] DFM & Education; [Redacted]  
Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding



[REDACTED] Thanks just one minor suggested change to reflect we want people to stay as well as others to come.

<< File: News release\_certainty urged on research collaboration\_25 March\_PvdG (3).docx >>

Thanks

[REDACTED]  
[REDACTED]  
The Scottish Government  
Higher Education and Science Division

6<sup>th</sup> Floor | 5 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU

From: [REDACTED]  
Sent: 23 March 2018 10:18  
To: [REDACTED]  
Cc: [REDACTED] Communications DFM & Education; [REDACTED]

Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

Thanks [REDACTED] I've accepted those changes and edited the Minister's quote slightly to bring the word count down.

Attaching a revised version which now includes [REDACTED] quote. Grateful for any further comments.

<< File: News release\_certainty urged on research collaboration\_25 March\_PvdG.docx >>  
[REDACTED] Communications DFM, Education and Justice | Scottish Government | St Andrew's House

From: [REDACTED]  
Sent: 23 March 2018 08:59  
To: [REDACTED]  
Cc: [REDACTED]

Subject: RE: News release - Ms Somerville - Brussels visit - EU research funding

H [REDACTED]

Please find my suggested changes highlighted in the attached

<< File: News release\_certainty urged on research collaboration\_25 March\_PvdG.docx >>

Thanks

[REDACTED]  
[REDACTED]  
[REDACTED]  
The Scottish Government  
Higher Education and Science Division

6<sup>th</sup> Floor | 5 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU  
Telephone: [REDACTED]

From: [REDACTED]  
Sent: 22 March 2018 18:36  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: News release - Ms Somerville - Brussels visit - EU research funding

Hi all,

To see attached a first draft of a news release we intend to issue under embargo for this Sunday ahead of Ms Somerville's visit to Brussels. Grateful for views – will need contributions by lunchtime tomorrow if possible please.

<< File: News release\_certainty urged on research collaboration\_25 March.docx >>

I've also spoken to Glasgow Uni comms who have said they'd be happy to provide a quote [REDACTED]  
[REDACTED]

They plan to issue the below news release on Monday and have asked for a comment from the Minister. I'll work something up and send round so just for info at this stage.

Thanks,  
[REDACTED]

#### PRINCIPALS COMMIT TO NEW STRATEGIC ALLIANCE BETWEEN SCOTLAND'S TOP UNIVERSITIES

The Principals of the universities of Glasgow and Edinburgh have today announced their intention for a new strategic alliance between the two leading institutions – committing to working together to ensure Scotland can speak with the strongest voice on the European stage and benefit fully from international collaborations in the aftermath of Brexit.

Ahead of a major Scotland Europa event in Brussels this evening attended by Shirley-Anne Somerville, Minister for Further Education, Higher Education and Science, Professor Sir Anton Muscatelli and Professor Peter Mathieson set out their determination to work together to mitigate the potential impact of Brexit on the Scottish Higher Education sector – and to collaborate on highlighting the immense potential at Scotland's major universities.

At tonight's event in Scotland House, Sir Anton and Professor Mathieson will discuss the impact of EU Research and Innovation collaborations in Scotland – as well as highlighting some specific collaborative success stories in Scotland, including research into Gravitational Waves and the prevention of Alzheimer's disease.

Commenting, Sir Anton said:

"The universities of Glasgow and Edinburgh are rightly recognised the world over for the quality of their teaching and research – and in the aftermath of the UK's decision to leave the EU, it will be more important than ever for both institutions to work together to strengthen Scotland's voice on the international stage.

"Scotland is blessed with outstanding academic institutions and stands on the verge of making significant strides on a range of important research areas. On subjects like precision medicine and quantum technology, Scotland has the genuine potential to lead the world – growing our economy, creating jobs and making a real difference to society.

"But it is vital that, where appropriate, we can commit to sharing the resources and pooling our efforts to ensure we are still able to benefit from European collaborations in the years to come – and that some of the world-leading collaborative work undertaken at our universities is not put at risk by Brexit.

"Having our two major urban universities working in close partnership will be vital to securing Scotland's success in a challenging environment in the years to come – and I look forward to working with Professor Mathieson and his colleagues to boost our collective voice and ensure the best outcomes for our universities and for Scotland."

Professor Mathieson said:

"

"

SG:

"

"

ENDS

[REDACTED]

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From: [REDACTED]  
Sent: [REDACTED]  
To: [REDACTED]  
Subject: RE: Ms Somerville's Visit to Brussels - 26 March - Q&A  
Attachments: Ministerial briefing\_Ms Somerville\_Brussels - 26 March 2018\_final.docx; Picture (Device Independent Bitmap)

Hi [REDACTED] please find attached the final brief -- there are a couple of Q&A sections. Good to catch up this week!

[REDACTED] Policy Adviser | Innovation and Investment | Scottish Government EU Office  
| Scotland House, Rond Point Schuman 6 | Brussels 1040

Telephone: [REDACTED]

Mobile: [REDACTED]

E-mail: [REDACTED]

---

From: [REDACTED]  
Sent: 09 May 2018 16:01  
To: [REDACTED]  
Subject: Ms Somerville's Visit to Brussels - 26 March - Q&A

Hi [REDACTED]

I understand that for the FP9 event the Minister spoke at in Brussels on 26 March, you provided some Q&A for her. It's not in the copy of the brief I have for the event that I have for her so would it be possible for you to send to me by Friday? It's for the briefing pack for the Edinburgh event which is due up on Tuesday next week.

Thanks

[REDACTED]  
[REDACTED] Policy Manager | [REDACTED]  
Education and Science Division | Scottish Government  
6th Floor | 6 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU  
Tel: [REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]  
From: [REDACTED]  
Sent: 16 July 2018 13:19  
To: [REDACTED]  
Subject: RE: Brussels yesterday

[REDACTED]

From: [REDACTED]  
Sent: 27 March 2018 17:30  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels yesterday

[REDACTED]

Hi [REDACTED]

Thanks for that feedback, and also for your help in supporting [REDACTED] throughout the day and beforehand. Roll on the next one!

Best wishes

From: [REDACTED]  
Sent: 27 March 2018 17:22  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Brussels yesterday

[REDACTED]

Hi [REDACTED]

[REDACTED]

Sorry for the delay in responding.

The event went well overall, I think the Minister was happy ([REDACTED]). PO was content in any case.

The only fly in the ointment was a journalist at the event who at the last minute questioned her pretty aggressively on Catalonia. She had to leave right after that and he followed her out trying to get a quote. Mike had covered Catalonia at the pre brief and Ms Somerville was clear and content with sticking firmly to the SG line – that it is a matter for the people of Catalonia.

[REDACTED]

The event was a bit squeezed for time but apart from that the flow of meetings were good. Having the Swiss Ambassador in the morning meant she could use and draw on that over lunch where the Swiss position came up several times – you may have seen the addition to the brief re Switzerland that they have had a challenging journey with non-membership and FP9 access. She is keen we learn lessons and don't make similar mistakes. Mike had a strong relationship with the Ambassador so we can build on that.

[REDACTED] – the presentation from Sheila was perfect.

Mike and I will have a debrief over the next couple of days and I will draw out key reflections and key points at that stage. From there I will have to write a formal report on the day as the [REDACTED] international meetings. I will share it with you and happy to have a chat also.

Thanks for all your help and input. I think the Minister valued you being on the phone at the pre brief.

[REDACTED]

[REDACTED] Policy Adviser | Innovation and Investment | Scottish Government EU Office |  
Scotland House, Rond Point Schuman 6 | Brussels 1040

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

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From: [REDACTED]  
Sent: 27 March 2018 10:09  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: Brussels yesterday

[REDACTED]

---

How did it go yesterday? Everyone happy? Any lessons / things we should do differently? Any actions to take forward?

[REDACTED]  
[REDACTED]  
[REDACTED]

Higher Education and Science Division  
Scottish Government  
5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

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From: [REDACTED]  
Sent: 03 July 2018 11:36  
To: [REDACTED]  
Subject: FW: Meeting 15/2: Research and Innovation: the next EU Framework Programme

[REDACTED]  
[REDACTED]  
The Scottish Government  
Higher Education and Science Division

6<sup>th</sup> Floor | 5 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU  
Telephone: [REDACTED]

From: [REDACTED]  
Sent: 14 March 2018 09:16  
To: [REDACTED]  
Subject: FW: Meeting 15/2: Research and Innovation: the next EU Framework Programme

[REDACTED] for info. [REDACTED]  
[REDACTED]

From: Director of Advanced Learning and Science  
Sent: 07 March 2018 20:31  
To: [REDACTED]; Neilson M (Mike); [REDACTED] Chief Scientific Adviser for Scotland [REDACTED]

Cc: [REDACTED]  
[REDACTED]  
Subject: RE: Meeting 15/2: Research and Innovation: the next EU Framework Programme

Copied to [REDACTED] for Strategy Unit interest below

Thanks for useful discussion earlier today. We covered:

- The great work progressed by [REDACTED] and others in the production of the draft Scottish Position Paper on FP9;
- We noted the gap in clear articulation of research strengths and industrial application; recognised the work in train in relation to SSAC and the ISCF which will help in this space in the near term;
- We agreed that there would be value in SG bringing together its approach to FP9 and ISCF to ensure join-up and no duplication of effort [REDACTED];
- We agreed that the senior SG interests in this were Mike, [REDACTED] and [REDACTED] and that there would be merit in convening a meeting of us 4 plus SE [REDACTED] and SFC [REDACTED] at the right moment [REDACTED]



- o Mary advised of work currently being considered by the Strategy Unit on Scotland's competitive industrial advantage -- we agreed there would be real merit in joining this up with our own activities in relation to FP9 and [REDACTED] can you advise how we can best engage please?
- o We noted the need to make more of the IC/ILG contribution to this agenda;
- o Ministerial visit to Brussels – 26 March. Noted that we had [REDACTED] and F [REDACTED] in Brussels with the Minister on this date; but no relevant industrial interest. Mike will approach [REDACTED] will reach out to [REDACTED] (oil & gas). [REDACTED] suggested [REDACTED]. We noted that the Minister is keen to have a forward programme of Brussels engagements over the coming 12 months or so.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] Director of Advanced Learning & Science | Scottish Government  
5 Atlantic Quay | Broomielaw | Glasgow | G2 8LU

[REDACTED]






From: Director of Advanced Learning and Science  
Sent: 16 February 2018 09:05  
To: [REDACTED] Neilson M (Mike); [REDACTED] Chief Scientific Adviser for Scotland; [REDACTED]  
Cc: [REDACTED] Walt K (Karen) (Director for External Affairs); [REDACTED]  
[REDACTED] Director of Advanced Learning and Science  
Subject: RE: Meeting 15/2: Research and Innovation: the next EU Framework Programme

[REDACTED]

We recognised this yesterday and noted the good work being progressed by you and yours in the IS space. There is clear read-across to EU programmes and value in close engagement with your side. I'd be grateful if you and Roddy would agree how best to support this engagement going forward.

We ([REDACTED]) are due to discuss the wider opportunities soon, so an update from your conversation with Roddy in advance of that would be useful.

[REDACTED]

[REDACTED] Advanced Learning & Science | Scottish Government  
5 Atlantic Quay | Broomielaw | Glasgow | G2 8LU



gov.scot

LGBTI

I AM AN ALLY

From: [redacted]  
 Sent: 15 February 2018 19:40  
 To: Director of Advanced Learning and Science; Director of Advanced Learning and Science; Neilson M (Mike); [redacted] Chief Scientific Adviser for Scotland; [redacted]  
 Cc: [redacted] Vait K (Karen) (Director for External Affairs); [redacted]  
 [redacted] Director of Advanced Learning and Science;  
 Subject: Re: Meeting 15/2: Research and Innovation: the next EU Framework Programme

There is a strong read across to the work being done on UK Industrial Strategy and our efforts to "rally the troops" (Industrial and academic) behind Ind Strategy Challenge Fund and the short upcoming window to influence Wave 3 of ISCF.

Also links to work of [redacted] group which is beginning to focus on blue economy and AI.

Happy to chat re way forward.

[redacted]  
 Deputy Director  
 Innovation, Industries and Investment Division  
 [redacted]  
 Scottish Government

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From: Director of Advanced Learning and Science  
 Sent: Thursday, 15 February 2018 14:25  
 To: Director of Advanced Learning and Science; Neilson M (Mike); [redacted] Chief Scientific Adviser for Scotland; [redacted]  
 Cc: [redacted]  
 [redacted] Director of Advanced Learning and Science  
 Subject: RE: Meeting 15/2: Research and Innovation: the next EU Framework Programme

Mike, [redacted]

Thanks for your time today and for our useful discussion. I agreed to capture key points and to organise a quick follow up meeting/conversation to include [redacted] (please organise).

- Mike noted the increasing emphasis at EU level on innovation and the critical role of business and industry in driving this agenda;
- We discussed whether our current approach to innovation (via the E&S review and the CanDo activity) sufficiently recognises the value of engagement in H2020 and FP9; and if we are thoughtful about the important contribution of innovation to sustainable economic growth and the role that EU programmes may have in supporting that agenda.

- We discussed the opportunity of changes at CEO level (SE and SFC) and how we might seek to use this to encourage greater cross-collaboration and alignment across the wider E&S system;
- We noted the important roles for the ICs and the ILGs; and asked whether we were maximising that.
- We noted the important role for the Strategic board in this space and questioned whether it was sufficiently sighted on the opportunities of EU programmes, existing and future;
- Mike asked us to consider further his funding query below – we should revert when we meet up again;
- We noted the work in train to showcase Scotland in Brussels (cf. Minister visiting in April) – more to do with leading academics and industrialists?
- We discussed senior level sponsorship and resource requirements around this – noting our collective interests across industry, academia, etc. We'll come back to this when we meet up again.
- We noted that in this YOYP, that there may be value in considering an event in Brussels, around Erasmus+ or other relevant mobility programmes.

Mike, Sheila – do augment or correct.

Look forward to catching up again soon,

[Redacted signature]

[Redacted]  
 Director of Advanced Learning & Science | Scottish Government  
 5 Atlantic Quay | Broomielaw | Glasgow | G2 8LU



From: Director of Advanced Learning and Science  
 Sent: 14 February 2018 13:52  
 To: Neilson M (Mike); [Redacted] Chief Scientific Adviser for Scotland  
 Cc: [Redacted]  
 [Redacted] Director of Advanced Learning and Science  
 Subject: RE: Meeting 15/2; Research and Innovation: the next EU Framework Programme

Mike

Thanks for your note. Look forward to catching up tomorrow.

Some additional queries from me to add to your list below:

- I'd be interested in the wider SG response to other aspects of the EC public consultation (on investment, SMEs, the single market, structural funds;
- How might we better reach into the Scottish industry base to support our R&I ambitions;
- How might we better effect join-up across SG and agencies to support this agenda.

[Redacted]

[Redacted] Director of Advanced Learning & Science | Scottish Government

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I AM AN ALLY

**From:** Neilson M (Mike)

**Sent:** 14 February 2018 12:13

**To:** [Redacted] Director of Advanced Learning and Science; Chief Scientific Adviser for Scotland

**Cc:** [Redacted] Watt K (Karen) (Director for External

**Subject:** Meeting 15/2: Research and Innovation: the next EU Framework Programme

Some time has passed since this meeting was originally proposed, and lots of progress has been made re Scottish position on next Research Framework programme, notably the 3 Scottish stakeholder workshops, successfully delivered as a team effort. We have also seen, and commented on, the draft UK response to EU consultation process. A Scottish position paper is also being put together following the workshops, with events to promote it planned in Brussels and in Scotland.

I thought it might therefore be helpful to highlight what I think we might focus on tomorrow.

- Influencing funding: potential options for future UK financial relationship with EU FP ( GDP related input? paying our way? net contributor to support capacity building?), and how such contributions will be funded, notably if we expect existing UK input into EU budget for Research to be distributed to devolved governments (and if so, on basis of Barnett or, as would suit Scotland, historic shares of EU funding), or have a UK wide approach, and whether SG might, in principle, make additional contributions.
- Our areas of comparative excellence and how to ensure these are prominent in next FP
- Resourcing continued input during negotiations through to development of future calls, both at Scotland end, and at Brussels end, and in a way that joins up our approach to research and to innovation
- Senior level sponsorship
- A Scottish position paper on next FP rather than a Scottish Government one?

**From:** Director of Advanced Learning and Science

**Sent:** 07 December 2017 14:48

**To:** Neilson M (Mike)

**Cc:** [Redacted] Director of Advanced Learning and Science; Chief Scientific Adviser for Scotland; [Redacted] Watt K (Karen) (Director for External Affairs); [Redacted]

**Subject:** RE: Research and Innovation: the next EU Framework Programme

Mike

Many thanks for your helpful email - sincere apologies for the long delay in responding.

I am aware of importance of working collaboratively across the public sector and with universities and businesses to influence the next Framework Programme, particularly in context of Brexit. This work is not only required in order to help influence the direction and priorities of FP9 but also would be helpful for a range of other purposes, such as in relation to the UK Industrial Strategy.

However, I also recognise the scale of such a project and the level of resources that may be required not only from my Directorate but equally from across the office to ensure a positive output that is helpful and influential while widely supported by key stakeholders in Scotland. This will be challenging for a number of us in the context of other key priorities, particularly relating to Brexit.

I have asked the team, therefore, to consider options for ensuring that we have appropriate level of resources to allow us to contribute effectively to this work going forward. I am keen to work with both [redacted] and Sheila on this and to discuss how we might best co-ordinate our efforts to maximise impact.

I haven't had the opportunity to discuss this yet with Mary or Sheila. I should be happy to have a more structured discussion with you, Mary and Sheila in near future as you suggest.

All best,

[redacted]

[redacted] Director of Advanced Learning & Science | Scottish Government

5 Atlantic Quay | Edinburgh | EH1 1YU | 0131 222 2222



From: Neilson M (Mike)  
Sent: 30 October 2017 17:09  
To: [redacted] Director of Advanced Learning and Science; Chief Scientific Adviser for Scotland  
Cc: [redacted] Walt K (Karen) (Director for External Affairs); [redacted]; [redacted]  
Subject: Research and Innovation: the next EU Framework Programme

[redacted] Sheila

The purpose of this note is to raise, for discussion, our handling of preparations for the next EU Research Framework Programme (Horizon 2025?) In particular, I would like to test with you:

- The level of priority you attach to this exercise in terms of achievement of your objectives;
- The implications for resourcing, co-ordination and senior oversight.

As one of the EU programmes with the biggest impact on Scotland's long-term growth prospects, H2020 both catalyses internationally-excellent research founded on collaboration and

cooperation, and offers companies a significant opportunity to access new knowledge, markets, supply/value chains, and in doing so, complement and provide additional value to national initiatives.

It is also the programme where there is pretty universal support, on both sides of the Channel, for continued UK involvement post-Brexit, and one which Scottish Ministers have consistently emphasised as a key strand of our continued close collaboration with the EU. I am particularly conscious of this issue, given the ongoing transformation of the Brussels office into an Innovation and Investment Hub.

Between December 2017 and March 2018, we expect the European Commission to open a public consultation on the next Framework Programme (FP9); the next few months will therefore be vital in establishing and promoting Scotland's priorities. Work is already in hand, to which we in Brussels are contributing, on an engagement plan to draw on views at home, and then influence priorities in Brussels.

As of now, Scotland looks potentially well placed: the focus on innovation aligns with our own, as do the emerging societal priorities, and the big priority research areas (as illustrated in the most recent Horizon 2020 calls- low-carbon, climate resilient future, Circular Economy, Digitising and transforming European industry and services, Security Union, Migration)-fit with both our policy priorities and our comparative advantage. The expanded emphasis on innovation at EU level includes the establishment of the European Innovation Council (a 'missions'-focused approach to societal challenges which will reframe some key global challenges as moon-shot missions loosely related to the United Nations' Sustainable Development Goals).

This is a long haul : it is essential to influence, now, the shaping of EU research and innovation priorities so that Scottish organisations are well-placed, with the right networks of potential partners across the EU, to win the calls when they come out in a few years' time, and so that the programme addresses the challenges that we see. Neglecting this opportunity now could see our relationships with both our stakeholders in Scotland and our European partners damaged, but would also remove a vital step in preparing our Scottish R&I communities to engage in a new and structurally different future FP.

We need to establish a framework to engage and establish our joint priorities for both SG and Scottish stakeholders, and then engage again externally with our partners and networks , particularly here in Brussels, to promote these, once established. The first step is clearly to establish Scottish priorities, drawing on the enormous expertise we have in Scotland, together with the experience over here in Brussels, particularly in Scotland Europa. (SFC has already are already keen to work alongside Scotland Europa in this context to advance the SG Strategic Outcome 6: Internationally-competitive and impactful research). Seems to me that looking at Scottish priorities, and at the signals of EU priorities, it should be possible to produce an outline priorities statement as a starting point for engagement with Scottish stakeholders.

Looked at from here, it is important that this work has appropriate senior level sponsorship, situating it in our overall priorities for research, innovation and growth, and is resourced to deliver. I would find it helpful to have a first discussion on this in the meetings in the Overseas Leaders Forum, but then to have a more structured discussion with you in the next couple of weeks.

Meanwhile, grateful for your reactions.



Mike Neilson  
Scottish Government Director, Brussels

edite  
[Redacted]  
[Redacted]  
[Redacted]

Scotland 2017 - Year of History,  
Heritage and Archaeology



HISTORY  
HERITAGE &  
ARCHAEOLOGY  
• 2017 •

[Redacted]  
From: [Redacted]  
Sent: 03 July 2018 11:36  
To: [Redacted]  
Subject: FW: 26 March in Brussels

[Redacted]  
Head of University Research and Knowledge Exchange  
The Scottish Government  
Higher Education and Science Division

6<sup>th</sup> Floor | 5 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU  
Telephone: [Redacted]

From: [Redacted]  
Sent: 15 March 2018 16:17  
To: [Redacted]  
Subject: RE: 26 March in Brussels

Thanks for the confirmation.

I think it would be good if someone could perhaps dial in for the first meeting with Mike re briefing for the day – just in case the Minister needs support with a policy aspect of the paper. Could you confirm who that would best fit with?

Thanks

[Redacted]  
[Redacted] Innovation and Investment | Scottish Government EU Office |  
Scotland House, Rond Point Schuman 6 | Brussels 1040

Telephone: [Redacted]  
Mobile: [Redacted]  
E-mail: [Redacted]



year of young people  
bliadhna na h-òigridh  
2010

From: [Redacted]  
Sent: 15 March 2018 09:56  
To: [Redacted]



[REDACTED]  
Subject: RE: 26 March In Brussels

[REDACTED]  
In [REDACTED] email of 22 Feb into which you and [REDACTED] were copied, regarding 26 March he advised:

Ms Somorville's preference is to fly to Brussels on the Monday morning and return later that night to Edinburgh, which will not impact on any Parliamentary Business. The intention is also for myself to travel with the Minister and then meet with colleagues in Brussels (as proposed in the programme), therefore no officials are required to travel to Brussels.

[REDACTED]  
From: [REDACTED]  
Sent: 14 March 2018 17:00  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: 26 March In Brussels

[REDACTED] and [REDACTED]  
[REDACTED] and I just had a brief chat about plans for the Minister's (and CSA's) event / visit to Brussels on 26 March. She suggested that it might be helpful to have a policy lead (one of us?) to support the Minister particularly at the meetings. She also mentioned the value of a policy lead supporting [REDACTED] as part of her recent visit – supporting meetings, making useful connections, noting and disseminating action points etc.

I agree that there would be merit in this but am conscious that [REDACTED] will also be there and we don't want a huge crowd of people – as we discussed yesterday.

Has [REDACTED] expressed a view on policy support?

[REDACTED]  
[REDACTED]  
Higher Education and Science Division  
Scottish Government  
5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU  
[REDACTED]  
[REDACTED]

## **Ministerial Speech**

### **Scotland's Collaborative Place in Europe Event**

**Brussels 26 March 2018**

Thank you Mike for that comprehensive introduction.

I welcome the opportunity to highlight Scotland's contribution to research and innovation in Europe, and our continued commitment to collaborating with our European partners.

### **Welcome**

I would like to begin by welcoming colleagues to the newly refurbished Brussels office and conference centre.

Although not a formal re-opening, this is the first day of its use after a number of improvements and is a visible demonstration of Scotland's enduring commitment to engaging with partners in the rest of Europe.

These improvements are part of the transition from our long-standing representation in Brussels to fulfil our Programme for Government commitment to establish an Innovation and Investment Hub for Scotland, here in Scotland House.

This is a joint initiative between Scottish partners building on the existing presence of the Scottish Government and Scotland Europa and more recently bringing in Scottish Development International (*SDI*).

I would particularly like to extend a warm welcome to our university representatives who have travelled from Scotland, and to our European partners who will be speaking this evening, drawing attention to just a few of the many examples of excellence and strong contribution resulting from Scottish collaborations.

## Context

I do not want to dwell on BREXIT today, but there is one point I do want to make: it is vitally important that early agreement is reached on the relationship that the UK, and therefore Scotland, will have with the next research and innovation framework programme, FP9. Uncertainty about future status has already gone on for far too long, and risks permanently damaging our reputation and collaborative relationships.

I am glad that negotiations on the Framework for the Future Relationship are, at last, about to begin. It is essential that the political declaration on the Future Framework, which we hope will be agreed in the Autumn, sets out clearly the terms of UK future participation in future research and innovation framework programmes, and that this is a very close and influential relationship.

I should emphasise that, while the focus of today's event is research and innovation, I have just as strong an interest, as

Higher Education Minister, in our continued full participation in Erasmus Plus and the rest of the Next Generation of youth and student mobility programs.

So, to this evening. This event builds on a series of workshops which themselves have;

- demonstrated Scotland's commitment to research and innovation;
- highlighted Scotland's strengths and enthusiasm for sharing excellence; and
- emphasised our continued desire to collaborate and work with European partners.

This includes our continued recognition of the contribution that European citizens in Scotland have made – and continue to make - to our academic success.

Something the Scottish Government values strongly and hopes to see continue long into the future.

Consultations on the new Multi Annual Financial Framework have just closed, including one relating to the new Framework Programme Nine (*FP9*) which incorporated research and innovation.

I expect this evening's event will allow us to explore some of the important issues and priorities which have been raised as a result of the consultation, including priority areas for funding in the future.

This is not however a one-off discussion on research, science and innovation.

Many of you will be aware that Professor Sir Anton Muscatelli discussed '*Universities as engines of regional prosperity: the case for greater investment in European R&I*' last month here in Brussels.

Sir Anton offered his perspective on how universities drive European prospects globally, the importance of international mobility and attraction of top talent, and how we contribute to achieving a win-win scenario for collaborative research and innovation for the future.

In addition, our Chief Scientific Adviser, Professor Sheila Rowan delivered a presentation here in Scotland House as part of the St Andrews lecture series last November.

Professor Rowan highlighted Scotland's track record in science and invention; how our international links, especially with the rest of Europe, have long been a feature of Scottish science; and Scotland's on-going commitment to work with international partners and to help shape our common future in Europe and beyond.

### **Purpose**

So it is in this wider context that I am here to focus on Scotland's position on the next Framework Programme and our response to the recent consultation.

I would like to emphasise that this paper reflects as far as possible a Scottish position informed by feedback from a wide range of academics and businesses from across Scotland, not just the Scottish Government.

The paper was developed in collaboration with our partners in Scotland, including Enterprise Agencies (such as Scottish Enterprise and Highlands and Islands Enterprise), the Scottish Funding Council and Universities Scotland.

Its overall message is that Scotland greatly values continuing active involvement and partnership in the current and future EU Framework Programmes.

We aim to present our views in a way that incorporates European perspectives and not just our own Scottish viewpoint. It is important to us to highlight the contribution Scotland makes in this context.

### **Key Points from the Scottish Response to FP9**

I now wish to highlight some of the key messages in our paper.

#### **Innovation**

Our response highlights the importance of investment in innovation, whether that is driven through policy development or practical support mechanisms to enable research leading to market success.



The link between research and innovation is well established, and increasingly, so is the recognition that it is essential to support the bridge between investment, research, innovation to outcomes.

Historically, Scots have led the way in so many aspects of innovation.

The Scottish Enlightenment figures of David Hume, Adam Smith, and James Hutton changed our way of thinking about the world, and our economy.

And James Watt's steam engine was central to the Industrial Revolution, bringing science and invention together with industry and engineering.

The people of Scotland have reached across national boundaries to shape the modern world.

Today, Scotland's network of eight Innovation Centres are driving up levels of collaboration between academia and businesses.

The Scottish Government, through the Scottish Funding Council, has committed funding of up to one hundred and twenty million pounds (*£120 million*) to this programme over a six year period (2013-19).

Bringing together research and industry in a more focussed way is critical for supporting sustainable economic growth.

In terms of the wider infrastructure for innovation, the Scottish Government is providing support through a number of initiatives, not least through the Scotland CAN DO Innovation Challenge Fund, and through measures outlined in last year's Manufacturing Action Plan.

As Scotland's FP9 response clearly sets out, we want to continue this contribution of excellence - our vision is for Scotland to be a place where European and international collaboration on research and innovation continues to be an intrinsic part of our culture, our society and our economy in Scotland.

FP9 plays a critical role in making that vision a reality. For example, recent research (*Scottish Enterprise unpublished research for "Make Innovation Happen"*) highlighted the need for:

- improved support and coaching to exploit market opportunities;
- support that is easy to access and navigate, and that is better joined up across providers;
- support that is responsive to the commercial environment and timescales;
- support that promotes strategic collaborations at company and sector level for wider industry benefit.

I would also like to draw attention to the Scottish support of the European Innovation Council (EIC) concept.

We see its benefits contributing to supporting the scale up of SMEs into new and emerging global markets; improved risk sharing between various public and private stakeholders; whilst providing a tool to help incentivise and de-risk industry participation across the ecosystem and supply chain.

## **Missions and Uniqueness of Place**

Scotland's geographical characteristics offer world class opportunities.

For example, MERIKA (Marine Energy Research Innovation and Knowledge Accelerator) is an ambitious initiative by UHI (University of the Highlands and the Islands), located in the north of Scotland.

Funded by the European Union FP7 programme, MERIKA seeks to establish a marine energy research and innovation hub in the Highlands and Islands of Scotland, close to the actual resource.

Alongside seven European scientific institutions and with the cooperation of three UHI partners, MERIKA focuses on building research capacity, upgrading infrastructure, and reinforcing international collaboration with stakeholders from across the marine energy sector.

This was only possible with an almost four million euros (€3.95m) 'Regions of Potential' project funding, the only one in the UK.

This funding has increased the number of scientific and technical staff, as well as technology leading equipment located at remote rural sites, leading to a step change impact on marine renewable energy capability – not just in the North of Scotland, but on a far wider scale.

Scotland's organisations recognise the vital importance of collaboration and is well placed to use its areas of uniqueness, excellence and expertise as has been done in all the societal challenges (most notably within energy, health and food security) to contribute to solving the challenges of today which will be incorporated into the missions.

It is therefore important that a mission-based approach reflects the grand challenges across Europe and the wider world, galvanises sectors to work together, and remains flexible enough to span research and innovation policies at European, national and regional levels.

Scotland believes that it is important that the impact of EU funding should not just be measured in jobs and turnover, but in relation to the quality of citizens' lives.

While these benefits may not be clear within the timeframe of the funding period, it is vital to lay the foundations for the benefit of future society from the outset.

### **Scientific Excellence**

Finally, you will have seen from the Scottish response to the consultation that scientific excellence is vitally important to Scotland.

We believe this should be a fundamental principle of the next Framework Programme.

This is also an area where Scotland has much to share and contribute, and it is critical that the opportunities to continue to work with individuals and partner organisations across the EU remain, and support mechanisms are in place to encourage this in practice.

It will be important to balance high risk research against the priorities of closer-to-market research, recognising the role both can play in solving global challenges.

FP9 investment should continue to support collaborative pan-European research and innovation projects, ensuring that high quality applications are rewarded.

Scotland is enthusiastic about remaining part of such collaborations and continuing to strengthen our excellence as part of Europe.

I am looking forward to hearing from our colleagues from Glasgow and Edinburgh universities, as well as their European partners, who will be talking us through some examples of collaboration around scientific excellence.

### **Closing and Handover**

I have been delighted to have the opportunity to introduce this event and to highlight some areas of importance for Scotland.

It is my hope that our European partners continue to work with us in Scotland as a valuable and trusted partner in both current and future R&I projects.

**END -**

(Word count: 1,632 words – approx 11 mins)