

[REDACTED]

From: [REDACTED]
Sent: 09 February 2018 12:21
To: [REDACTED]
Subject: Programme addition
Attachments: Scottish Minister Humza Yousaf to NS ext version FINAL.docx

Both

We have made one slight tweak to the programme which is reflected in the itinerary attached. We will now be meeting to leave the hotel on Monday morning at 0830. Can you ensure PO is aware and the Minister's diary is appropriately amended.

Thanks

[REDACTED]

[REDACTED]

abellio[™]

Head of Policy and Communications Scotland
Culzean Building
36 Renfield Street
Glasgow
G2 1LU

[REDACTED]

[REDACTED]

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Please consider the environment. Do you really need to print this email?

Visit Scottish Minister Humza Yousaf to NS & Abellio in the Netherlands, Feb11/13, 2018
February 05, 2018

01. Participants

	Name	Title
1)	Humza Yousaf	Minister of Transport and the Islands – Scottish Government
2)	[REDACTED]	Head of Rail Franchise Management – Scottish Government
3)	[REDACTED]	Private Office official – Scottish Government
4)	[REDACTED]	Commercial Director - Transport Scotland
5)	[REDACTED]	Cycling Policy Manager - Transport Scotland
6)	[REDACTED]	COO - Abellio UK
7)	[REDACTED]	Commercial Director - Abellio UK
8)	[REDACTED]	Head of Policy & Communications, Abellio
9)	[REDACTED]	Director of Communications - ScotRail
10)	[REDACTED]	CEO - NS
11)	[REDACTED]	CFO - NS
12)	[REDACTED]	Managing Director - Abellio Group
13)	[REDACTED]	Head of Corporate Communications – Abellio Group

02. Program overview

Monday, Feb 12	Activity
08.30 – 08.45	A [REDACTED] will meet the group in hotel lobby and walk them over to NS HQ
09.00 – 09.30	Introduction Meeting with [REDACTED]
09:30-10:30	Meeting with [REDACTED] Program Manager Accessibility Bicycle of the Municipality of Utrecht

10.45 – 12.15	Introduction Meeting Humza Yousaf and [REDACTED] with NS CEO [REDACTED] and NS CFO [REDACTED], meet& greet [REDACTED]
12.15 – 12.30	Walk to lunch venue
12.30 – 13.30	Lunch @ private dining room Bar Beton, [REDACTED] (CEO) and [REDACTED] (CFO) and full group
13.30 – 15.30	Tour in and around Utrecht Central Station, incl bike facilities, VeloConfort, connection to other public transport modes such as bus, tram. Interviewing passengers. Special attention for retail and renovation
15.30 – 17.00	M-lab, Utrecht Central Station – focusing on smart travel features aside from smart card
17.00 – 17.30	Wrap up of the day
17.30 – 18.50	Down time
18.50	Meet in lobby for dinner and collect OV Fiets
19.00-19.20	Cycling from hotel to Spoorwegmuseum
19.30 –22.00	Dinner with guests (13) in Royal Waiting Room, Railway Museum, Utrecht [REDACTED] [REDACTED] and Scottish Group

Tuesday, Feb 13	Activity
08.00	Train to The Hague
08.38	Arrival at The Hague Central Station
08.40 – 08.50	Walk to Ministry of Infrastructure and Water management

09.00 – 10.30	<p>Meeting with Infrastructure responsible for public transport, [REDACTED]</p> <p>09:00-09:45 [REDACTED] – Director General Accessibility at Ministry IenW, Mr Yousaf and [REDACTED]</p> <p>09.45-10.30 [REDACTED] Director at Kennisinstituut voor Mobiliteitsbeleid (Institute for mobility policy) & all Group members</p>
10.30 – 12.45	<p>Meeting with [REDACTED] City The Hague on how the city discourages car usage and promotes bike usage</p> <p>Presentation, discussion and cycling.</p> <p>Cycle tour ends at Stationshuiskamer</p>
12.45 – 14.00	<p>Lunch at Stationshuiskamer @ Central Station. This is a location where people can meet, wait, work and enjoy a drink and a bite should they wish</p>
14.30 – 17.30	<p>Round table discussion with key stakeholders and end-users on 'creating the modal shift'</p> <p>Participants</p> <ul style="list-style-type: none"> [REDACTED] – Chair of Rover (equivalent to Passenger Focus) [REDACTED] – Alderman of City Utrecht, also chair of Locov (National Consultation Consumer interests Public Transport) [REDACTED] – Dutch cycling Embassy [REDACTED] – CEO NS and founding father of Mobiliteitsalliantie (mobility alliance) [REDACTED] – CFO NS [REDACTED] – HR representative of Volksbank or Accenture – large corporate using NS Business card to drive the shift to train [REDACTED] – Anders Reizen (The participating organizations in [REDACTED] work together on sustainable,

	business mobility to reduce their CO2 emissions. That means less with the car, more bicycle and train or electric transport. + Scottish delegation (██████████), Abellio delegation (AP, SFM, SE) Round table moderator – Charles Mander
17.30-18.00	Wrap up, conclusions, next steps, follow-up
18.15	Train to airport
19.00	Arrival at Amsterdam Airport
21.45	Departure Easyjet flight to Edinburgh

[REDACTED]

From: [REDACTED]

Sent: 29 January 2018 14:12

To: [REDACTED]

Subject: [REDACTED]

Attachments: [REDACTED]

From: [REDACTED]

Sent: 29 January 2018 10:22

To: [REDACTED]

Subject: RE: Ministerial Visit to the Netherlands

Hi [REDACTED]

For info, grateful if [REDACTED] [REDACTED] from the Dutch Cycling Embassy can be invited to attend the round table discussion.

See you later.

Thanks,

[REDACTED]
[REDACTED]
Transport Scotland | Rail Directorate | Franchise Management Unit

Please note non working days are Thursday and Friday

[REDACTED]

[REDACTED]

Sent from my iPhone

[REDACTED]

[REDACTED]

Transport Scotland | Rail Directorate | Franchise Management Unit

[REDACTED]

Please note non working days are Thursday and Friday

[REDACTED]

Sent: 29 January 2018 09:25

Subject: RE: Ministerial Visit to the Netherlands

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Sent: 29 January 2018 09:15

[REDACTED]

Subject: RE: Ministerial Visit to the Netherlands

[REDACTED]

[REDACTED]

[REDACTED]

Thanks,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [REDACTED]

Sent: 26 January 2018 10:17

[REDACTED]

Subject: RE: Ministerial Visit to the Netherlands

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Many thanks

[Redacted]

[Redacted]

[Redacted]

From: [Redacted]
Sent: 23 January 2018 09:57
To: [Redacted]
Subject: RE: Ministerial Visit to the Netherlands

[Redacted]

Transport Scotland | Rail Directorate | Franchise Management Unit

[Redacted]

From: [Redacted]
Sent: 23 January 2018 09:34

To: [REDACTED]
Subject: RE: Ministerial Visit to the Netherlands

Hi [REDACTED]

That's not a problem. Will get this to you next week.

Will you be able to confirm full list of attending civil servants as this will be useful for us. Would also be useful know if there are any comms planned around the visit, especially on the Ministerial meetings and anything EU or Brexit related. Why don't we catch up next week to go through all the details as I am planning recce week after next to Netherlands to make sure everything fits together.

Thanks
[REDACTED]

From: [REDACTED]
Sent: 23 January 2018 09:18
To: [REDACTED]
Subject: RE: Ministerial Visit to the Netherlands

Mornin [REDACTED]

Many thanks – looks like an interesting programme. It's likely that our Rail Director [REDACTED] and/or our Chief Executive [REDACTED] will attend alongside the Minister.

Grateful for a bit more information on the following areas:

Monday 12 February

1. 09:30 – 10:30; final confirmation of how this time slot will be used
2. 15:30 – 17:00; can you confirm who will lead this session ?
3. 19:30 – 22:00; can you please confirm who will be attending dinner at the Royal Waiting Room, Rail Museum ?

Tuesday 13 February

4. 12:00 – 14:00; lunch at Stationshuiskamer – you mentioned the Dutch Initiative similar to Social Bite is this available at this location ?
5. Round table discussion "creating the modal shift" – can you please provide a draft agenda and confirmation of attendees. There looks like there is a good range of stakeholders, I have a contact at the Dutch Cycling Embassy that I'd like to invite, would this be ok ?

It would be helpful if I can please have the above information by Monday 29 January. Any issues let me know.

Thanks,
[REDACTED]

[REDACTED]
Transport Scotland | Rail Directorate | Franchise Management Unit
[REDACTED]

Please note non working days are Thursday and Friday

From: [REDACTED]
Sent: 22 January 2018 09:12
To: [REDACTED]
Subject: RE: Ministerial Visit to the Netherlands

Hi [REDACTED]

Was just about to send so here it is in the attached. The Sunday evening dinner is flexible and I put an informal dinner in just to allow everyone from Abellio UK to say hello but if the Minister would rather have some down time then then that is absolutely fine.

If you can run this past the Minister this week and let us know of any other feedback.

Thanks
[REDACTED]

From: [REDACTED]
Sent: 22 January 2018 09:05
To: [REDACTED]
Subject: RE: Ministerial Visit to the Netherlands

Morning [REDACTED]

Will you be able to share the final programme with me today ?

Thanks,
[REDACTED]

[REDACTED]
Transport Scotland | Rail Directorate | Franchise Management Unit
[REDACTED]

Please note non working days are Thursday and Friday

From: [REDACTED]
Sent: 17 January 2018 16:40
To: [REDACTED]
Subject: Ministerial Visit to the Netherlands

[REDACTED]
As mentioned, a note to confirm the Minister's priorities for his forthcoming visit to the Netherlands.

The Minister's visit should align with the [Scottish Government's European Engagement Plan](#) (Objective 1 – Being a Committed Partner, Objective 3 – Active Participation, Objective 4 – Strengthening Partnerships) and the recently announced [Programme for Government 2017-18](#) (Active Travel and Rail priorities are relevant). The Minister's office has confirmed the purpose of the visit is to meet with Abellio to discuss rail matters and to meet with Active Travel stakeholders

to learn how they've integrated active travel into everyday life and how this can be transferred to Scotland to meet Programme for Government commitments.

I understand you're finalising the programme for the visit and it would be helpful if I could have sight of this by Monday 22 January. The Minister requires briefing for his visit and once I have a chance to review the final itinerary I'll be able to advise what further information will be required. To note it's likely I'll need any information by Monday 29 January.

I've asked the Minister's office to confirm travel arrangements.

I'm out of the office until Monday, and can pick up any queries then.

Many thanks,

[REDACTED]
[REDACTED]
[REDACTED]
Rail Directorate
[REDACTED]

Please note non working days are Thursday and Friday

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Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadaichte a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh agus fios a leigeil chun neach a sgaoil am post-d gun dàil.

Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri

Trip Itinerary

Day	Activity
Sunday, Feb 11	
17.05 GMT	Departure KL1286 – Flight from Glasgow to Amsterdam
19.35 CET	Arrival KL1286 @ Amsterdam Schiphol Airport
20.00-20.34	Train from Schiphol to Utrecht, to be accompanied by Andrew McIntyre
20.35 -21.00	Walk to hotel and check-in
21.00-22.30	Informal Dinner with [REDACTED] and Scottish Group (This is proposed and may change if minister just wants some downtime.)
Monday, Feb 12	
09.00	Walk from Hotel to VeloConfort etc
09:30 – 10.30	Utrecht; several VeloComfort installations in Vredenburg-shelter, townhall-shelter and Laag Catharijne-shelter. In the Jaarbeurs-shelter there is a Velowupl-project.
10.45 – 12.15	Introduction Meeting with NS CEO [REDACTED] and NS [REDACTED]
12.15 – 12.30	Walk to lunch venue
12.30 – 13.30	Lunch @ private dining room Bar Beton, [REDACTED] (CEO) and [REDACTED]
13.30 – 15.30	Tour around Utrecht Central Station, incl bike facilities, connection to other public transport modes etc
15.30 – 17.00	M-lab, Utrecht Central Station – focusing on latest smart travel features being offered to customers in Netherlands.
17.00 – 17.30	Wrap up of the day
17.30 – 19.00	Down time
19.00	Meet in lobby for dinner
19.30 –22.00	Dinner with guests in Royal Waiting Room, Railway Museum, Utrecht [REDACTED] [REDACTED] Scottish Group
Tuesday, Feb 13	
08.00	Train to The Hague
08.38	Arrival at The Hague Central Station
08.40 – 08.50	Walk to Ministry of Infrastructure and Water management
09.00 – 10.30	Meeting with Infrastructure Senior Civil Servants responsible for public transport, [REDACTED] 09:00-09:40 [REDACTED] Director General Accessibility at Ministry IenW 09.45-10.30 [REDACTED] Director at Kennisinstituut voor Mobiliteitsbeleid (Institute for mobility policy)
10.30 – 11.30	Meeting with Minister of Finance, [REDACTED]

	[REDACTED] CFO NS) will join
11.30 – 12.00	Walk back to The Hague Central Station
12.00 – 14.00	Lunch at Stationshuiskamer @ Central Station. This is a location where people can meet, wait, work and enjoy a drink and a bite should they wish
14.30 – 17.30	<p>Round table discussion with key stakeholders and end-users on 'creating the modal shift'</p> <p>Participants</p> <p>[REDACTED] Chair of Rover (equivalent to Passenger Focus</p> <p>[REDACTED] of City Utrecht, also chair of Locov (National Consultation Consumer Interests Public Transport)</p> <p>[REDACTED] CEO NS and founding father of Mobiliteitsalliantie (mobility alliance)</p> <p>[REDACTED] – CFO NS</p> <p>[REDACTED] representative – large corporate using NS Business card to drive the shift to train</p> <p>[REDACTED] (The participating organizations in Anders Reizen work together on sustainable, business mobility to reduce their CO2 emissions. That means less with the car, more bicycle and train or electric transport.</p>
17.30-18.00	Wrap up, conclusions, next steps, follow-up
18.15	Train to airport
19.00	Arrival at Amsterdam Airport
21.15	Departure KL1481 to Glasgow

[REDACTED]

From: [REDACTED]
Sent: 08 February 2018 09:28
To: [REDACTED]
Subject: RE: Agenda

Morning [REDACTED]

Confirmation the Minister has now changed hotels.

And topics for round table discussion are:

- Dutch best practice
- How to get those most unlikely to cycle on to bikes
- Do quick wins exist for active travel and multi-modal integration.

Many thanks,

[REDACTED]
[REDACTED]
Transport Scotland | Rail Directorate | Franchise Management Unit
[REDACTED]

Please note non working days are Thursday and Friday

From: [REDACTED]
Sent: 06 February 2018 15:00
To: [REDACTED]
Subject: Agenda

Hi [REDACTED]

As discussed here is the agenda for the round table. It would be useful if the Minister or officials could pick out two or three themes they would like to explore in the session so it is grounded, focussed and delivers outputs that work for TS.

Thanks

[REDACTED]
[REDACTED]



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