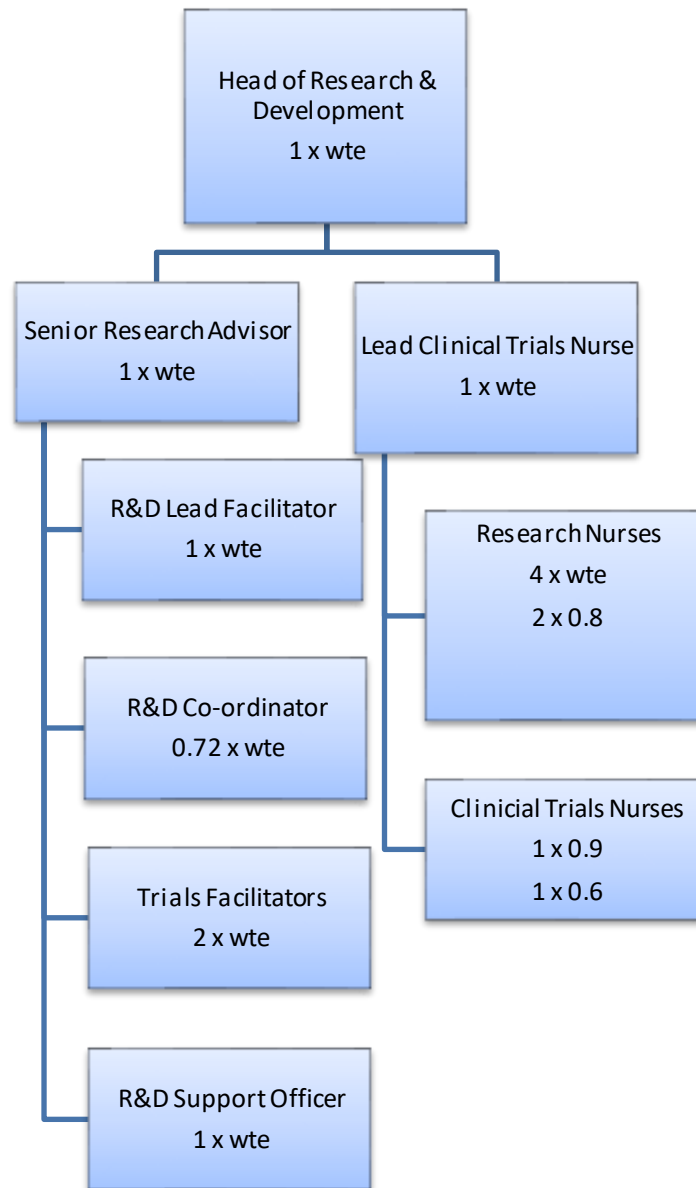


# Research & Development Structure



## Research & Development Structure

Job Title	Banding	Brief Job Description
Head of Research and Development	8a (1 WTE)	Responsible for the strategic & operational development of research in Ayrshire & Arran
Senior Research Advisor	7(1 WTE)	Responsible for the development of the commercial and non-commercial portfolio of research activity and ensure research activity is aligned to Chief Scientist Office and Board strategic objectives, compliant with the statutory legislation and the standards required to meet the Research Governance Framework, Scottish Government Health Department (SGHD), (second edition 2006).
Lead Clinical Trials Nurse	7(1 WTE)	Responsible for supporting a portfolio of studies to best clinical and GCP standards and providing expert professional and clinical leadership to the NHS Ayrshire and Arran Clinical Trials team.
R&D Lead Facilitator	6 (1 WTE)	Responsible for the delivery of robust R&D management of new and existing studies, ongoing monitoring and auditing of studies and production of external and internal performance management reports.
R & D Coordinator	5 (0.72 WTE)	Responsible for co-ordination of management approval for all trial activity. Responsible for co-ordination of all project activity, amendments and database.
Trial Facilitator	4 (2 WTE)	Responsible for providing research and development data management for clinical research trials, other clinical and health research across a range of clinical specialties and project administration.
R & D Support Officer	3 (1wte)	Responsible for providing efficient and effective administrative support service to the R&D team.
Clinical Trials Nurse	6 (0.9 WTE)	Research Nurse for oncology trials – breast, lung, colorectal, haematology & urology

## Research & Development Structure

Clinical Trials Nurse	6 (0.6 WTE)	Research Nurse for oncology trials – breast, lung, colorectal, haematology & urology
5 Generic Research Nurses	6 (4.8 WTE)	Responsible for supporting eligible funded trials in any clinical area
1 Paediatric Research Nurse	6 (0.8 WTE)	Responsible for supporting eligible funded trials in paediatrics

Table 2c

NRS Management allocation is £69000.

Breakdown: 1.00wte Band 7 £52667

0.37wte Band 6 £16333

## **Individual Posts**

Clinical Governance & Quality Project Officer – band 4 0.2 WTE £10,800

Associate Medical Director Clinical Governance & Quality – 4 hours £8400

Band 5 Nurse - QA support £1800

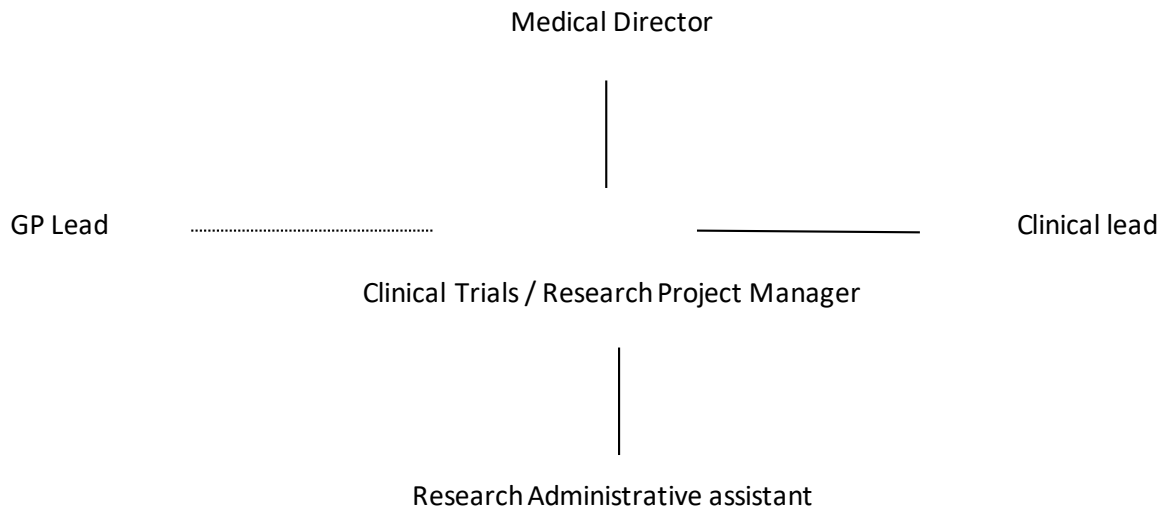
## **Management Structure**

The attached document below shows the management structure of research within NHS Borders. The Research Governance Committee has designated responsibility for ensuring that research governance mechanisms are in place and effective across NHS Borders. It is also responsible for issuing local management approval for research projects. The Associate Medical Director (Clinical Governance) has designated responsibility for signing contracts and research passport applications, and providing advice on other studies related capability. The Research Governance Co-ordinator is responsible for the day to day oversight of research and development within NHS Borders, including monitoring study GCP compliance, overseeing local management approvals within NHS Borders, and ensuring robust governance processes are maintained. The band 5 nurse supported the Research Governance Co-ordinator with QA assurance with the number of internal audits increasing and the audit process being changed in 2016/17. The Clinical Governance & Quality Project Officer provides administrative support and backfill to the Research Governance Co-ordinator supporting study quality assurance, local management approval processes for studies and administration of research governance activities.



NHS Borders  
Research managemer

Research and Development Support Unit NHS Dumfries and Galloway



## **Descriptions of NHS Fife Research & Development Management Roles and Structure 2016-17**

### **R&D Director (WTE 0.1)**

Responsible for the strategic leadership, direction and implementation of the Fife R&D strategy with close liaison between the R&D team and the Fife NHS Executive / Board. The core role is for the R&D Director to make the research agenda a sustainable and successful enterprise. This involves initiating and finalising opportunities that involve stakeholders such as universities, council and different departments within the NHS organisation raising the profile of R&D in Fife, to position Fife as a leader in the field of R&D. They have been instrumental in the delivery of 10 NHS Fife clinical academic positions with St Andrews and Dundee universities, and are accountable to the NHS Fife Executive Lead for R&D.

### **Assistant R&D Director (WTE 0.8)**

Responsible for promoting and facilitating the delivery of high quality R&D activity across NHS Fife, the maintenance of Research Governance Standards compliance with other statutory obligations and the delivery of NHS Fife's R&D reporting requirements to CSO. Working with the NHS Fife R&D Director, to lead and promote 'research' and 'development' activities and co-ordinate the development and implementation of NHS Fife's Research & Development Strategy, they manage the R&D Budget, the R&D office and team. The role encompasses all aspects of commercial and non-commercial research and the exploitation of Intellectual Property within NHS Fife, for the benefits of improved patient care and income generation. The Assistant R&D Director is also responsible for the Clinical Research Facility and although professionally accountable to the R&D Director, this post reports directly to the Board Medical Director.

### **Senior Research Advisor (WTE 0.1)**

Since Fife does not have a clinical trials unit this key post works with clinicians to provide professional advice, guidance and support on all aspects of the development and conduct of research in the NHS including protocol development, study design, selection of appropriate methodologies, grant applications, statistical advice, data analysis, interpretation and dissemination. They run regular and tailored 1:1 Advice Clinics and take a leading role in developing specified areas of support such as Fife's extensive R&D Education Programme. The Senior Research Advisor also provides training to researchers throughout NHS Fife, Edinburgh and St Andrews and deputise for the Assistant R&D Director as required. They are responsible to the Assistant R&D Director.

### **Research Governance Officer (WTE 0.8)**

Responsible for managing the research approvals process, liaising with NRS PCC, reviewing and registering projects on the SReDA database, managing the implementation of a research governance monitoring programme and providing an efficient and effective advisory service to the R&D Team and to any researchers wishing to undertake studies in Fife. The Research Governance Officer is responsible to the Assistant R&D Director.

### **R&D Support Officer (WTE 0.2)**

Central point of contact for the R&D Office, assisting the R&D Team and Assistant R&D Director in supporting R&D activity across NHS Fife. In addition, they provide an efficient administrative support service to the R&D Team, organising and coordinating the R&D Education Programme, annual R&D conference(s) / events, ongoing Research Advice Clinics and Research Awareness Raising programme. The Support Officer is responsible to the Research Governance Officer.

### **R&D Business Accountant (WTE 0.4)**

Maintaining a strong financial management and reporting service underpinned by effective financial controls they ensure compliance with statutory, regulatory and local requirements in setting up, management and close-down of R&D projects. The post liaises with Management Accounts and Financial Services contributing towards financial planning, budget setting/monitoring, reporting, forecasting, costing and benchmarking. Line Managed by the Senior Management Accountant although operationally accountable to the Assistant R&D Director. This part-time post is located within the R&D Department and assists the R&D team and researchers with all financial enquiries, costing of research, grant applications, reporting and analysis.

### **R&D Trials Facilitator (WTE 0.6)**

Provides dedicated support with the management of clinical trials, research and data management for a large and evolving portfolio of studies. They administratively support the R&D Management team, R&D Research Nurses and HCSWs across varying specialties, covering circulation of / responses to new study opportunities, study set up, data quality and governance, recruitment and study monitoring visits and site closure - to ensure recruitment issues are identified, and that data integrity and RGF standards are maintained. The Trials Facilitator who is responsible to the Assistant R&D Director uploads recruitment and ensures the accuracy of CPMS data for Fife-led studies.

## R&D Management costs (2016-17)

NRS R&D Management Allocation = £69,000

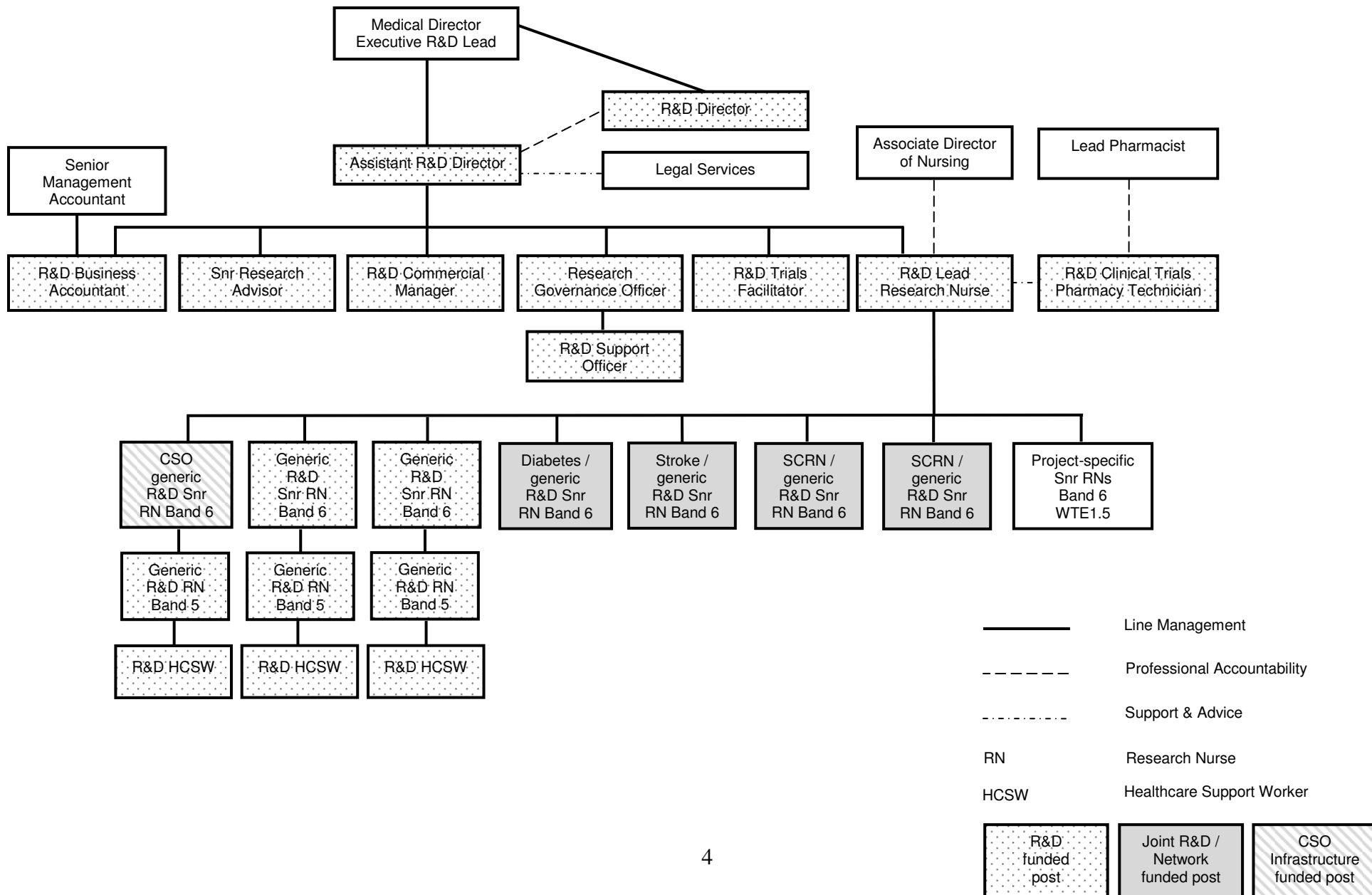
	<b>WTE</b>	<b>Total costs</b>
<b>Research Director</b>	0.10	<b>16,710</b>
<b>Asst R&amp;D Director</b>	0.80	<b>58,877</b>
<b>Snr Research Advisor</b>	0.10	<b>5,813</b>
<b>Research Governance Officer</b>	0.80	<b>31,139</b>
<b>R&amp;D Support Officer</b>	0.20	<b>5,005</b>
<b>R&amp;D Business Accountant</b>	0.40	<b>15,975</b>
<b>R&amp;D Trials Facilitator</b>	0.60	<b>21,531</b>
		<b>155,050</b>

**12 month spend = £155,050**



# NHS FIFE RESEARCH & DEVELOPMENT (R&D) STRUCTURE

(Mar 2017)



NHS Forth Valley

NRS Allocation 2016-17 Research & Development

Reference Table 2C – Breakdown

Total Expenditure 2016-17 £51,621

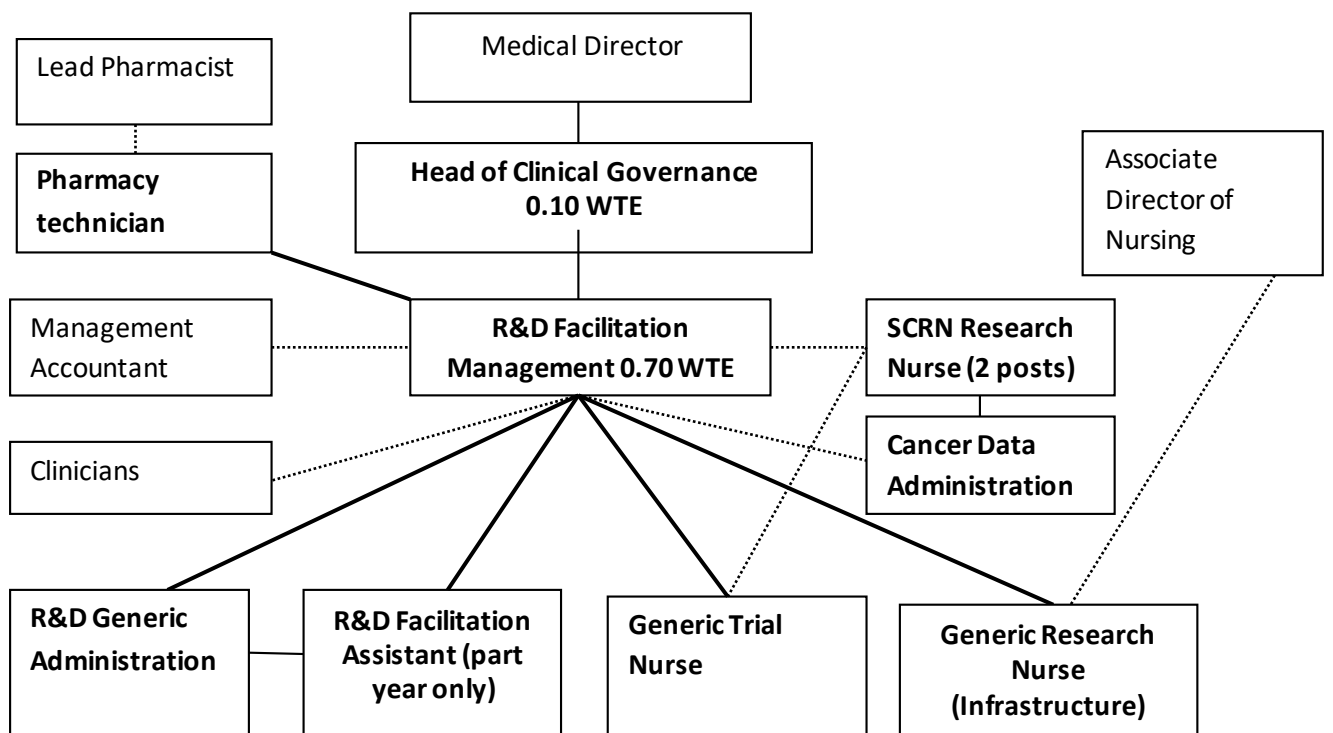
<u>Post</u>	<u>WTE</u>	<u>Expenditure</u>	<u>Note</u>
Head Clinical Governance – Senior Manager	0.10	£7,747.58	
R&D Facilitation Management – Band 7	0.70	£36,385.68	
Staff Travel		£265.91	
Equipment/Printing/Stationery		£772.30	
SReDa Licence		£6,450.00	
		<b>£51,621.47</b>	

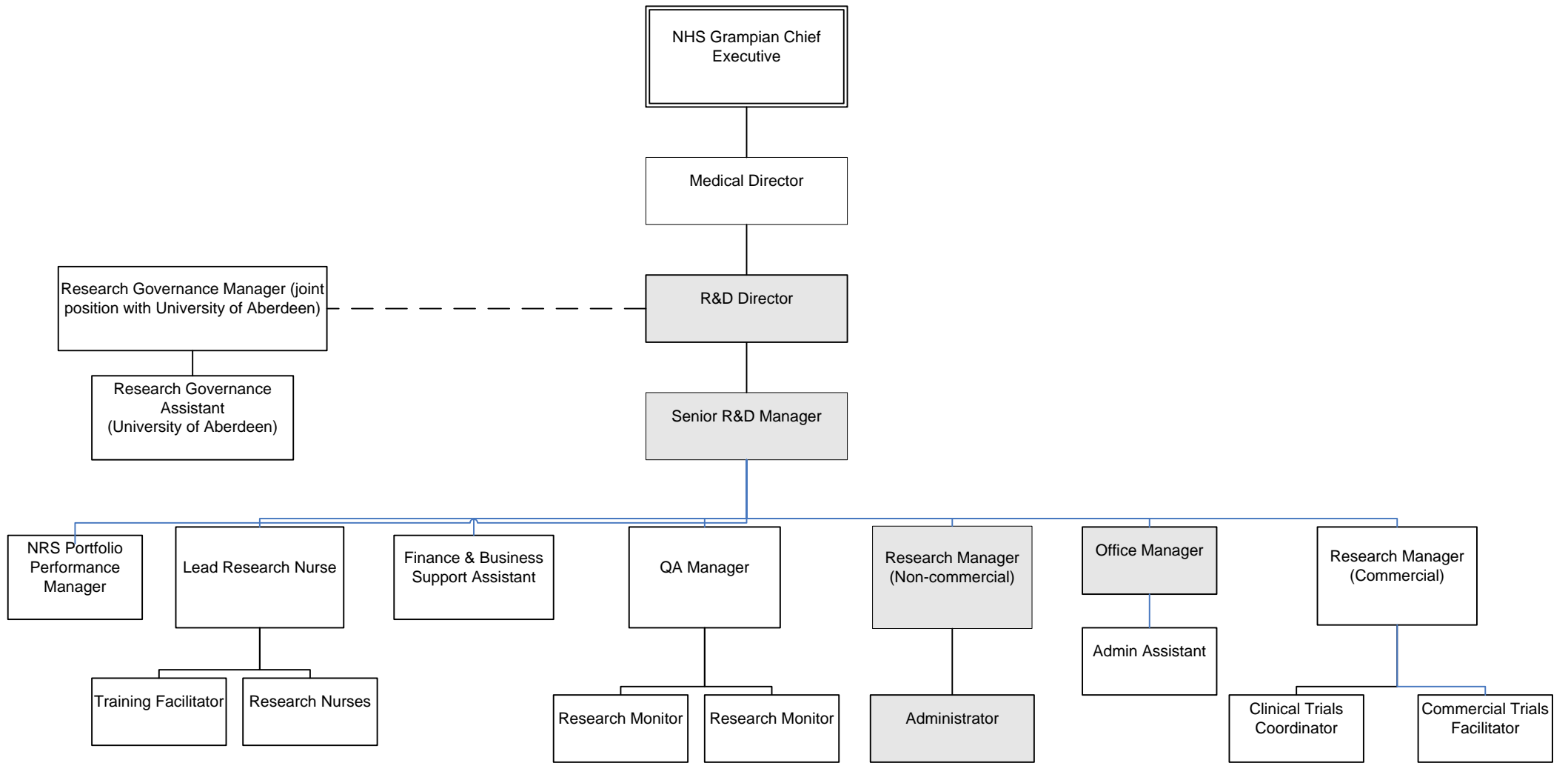
The department consists of:

2 part time R&D officers, who handle all governance of commercial and non commercial studies, develop policies, SOPs and work instructions, support, train and advise research active/interested staff within Forth Valley or planning to do research here and handle all local Intellectual Property.

The R&D officers are line managed by the Head of Clinical Governance, who also provides advice and support as necessary.

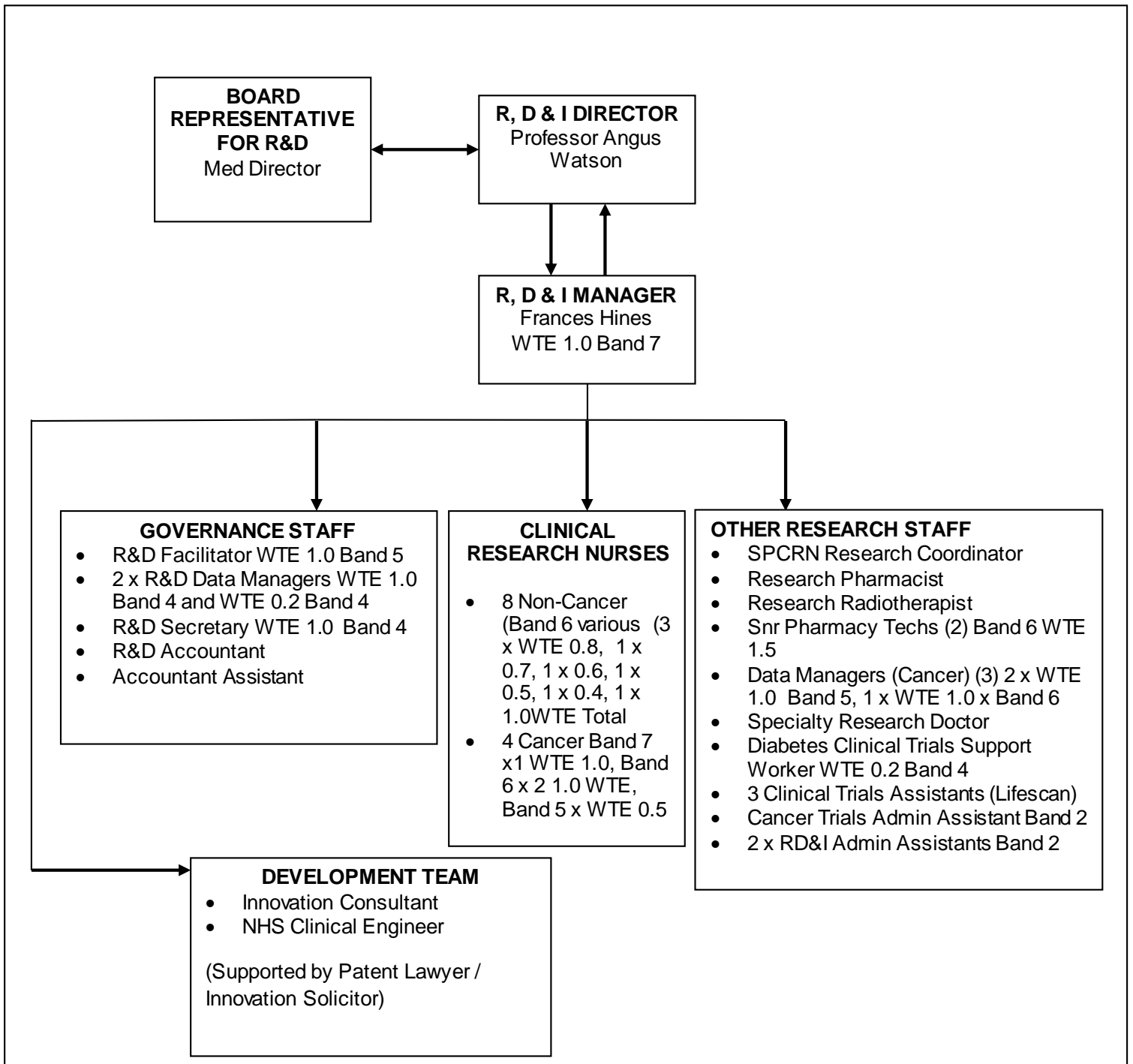
The Medical Director has overall Board responsibility for R&D in Forth Valley and provides advice and guidance as required. No part of the management allocation is used for this role.



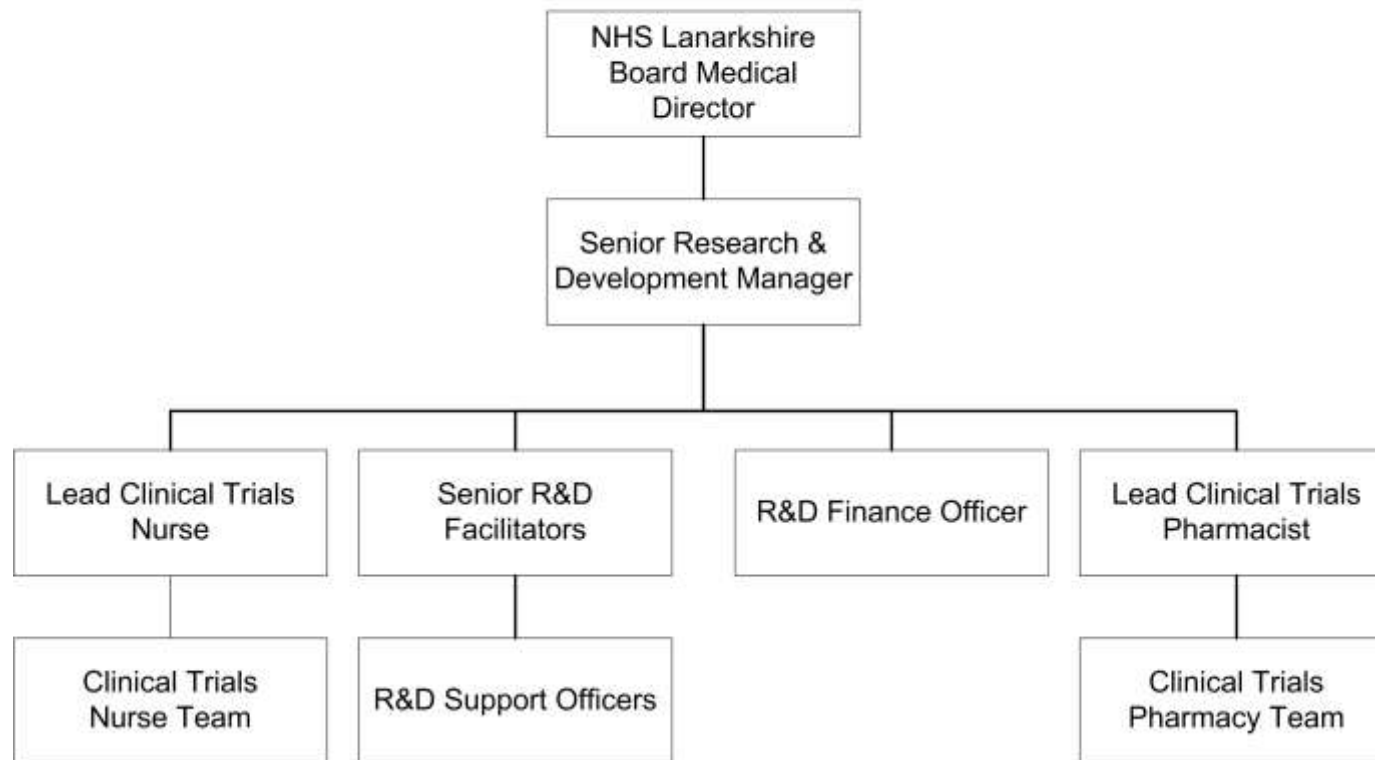


————— Line management  
 - - - - - Reporting but not line management

## NHS HIGHLAND R, D & I MANAGEMENT STRUCTURE 2017 - 2018



NHS Lanarkshire, Research & Development Department Structure: R Hamill 01/06/2017



Summary of CSO Management Allocation Expenditure		Total £	WTE
Salary costs plus travel	R&D Facilitators	£ 75,635	2.00
Salary costs	R&D Secretarial	£ 11,876	0.80
1% Executive Management time	Management input	£ 3,621	0.03
		<b>£ 91,132</b>	<b>2.83</b>

## **BRIEF DESCRIPTION OF SOME KEY ROLES WITHIN NHS LANARKSHIRE'S RESEARCH SUPPORT INFRASTRUCTURE**

### **NHS Lanarkshire Board Medical Director**

Executive Director with responsibility for Research & Development. Chair of the Board's R&D Governance Committee.

### **Senior R&D Manager**

The Senior R&D Manager is responsible for the development and delivery of research and development in line with local and regional priorities, and particularly with the national priorities of the Chief Scientist Office of the Scottish Government. They oversee the operational management of research and development to ensure compliance with the statutory legislation and the standards required to meet the Research Governance Framework.

The role encompasses all aspects of non-commercial and commercial (contract) research. The role also includes responsibility for facilitating the identification, protection and exploitation of Intellectual Property within NHS Lanarkshire; this aspect is not well-defined, there is no formal support structure in place and therefore requires development.

One of the key aspects of the role is to develop local processes that ensure prompt review and approval of commercial and non-commercial research, including adhering to national processes and liaising with NRS Permissions CC.

### **Senior R&D Facilitators**

The Senior R&D Facilitators provide a primary point of contact within the R&D Department and facilitate the R&D approval process, providing advice to researchers as required on the appropriate processes and Research Governance requirements which must be adhered to when carrying out research. They maintain a complete register of all research being carried out, processing agreements/contracts and providing reports of research activity and financial data on a regular basis as required to internal departments and external organisations.

The R&D Facilitators work closely with the Senior R&D Manager in developing local process to ensure efficient and effective departmental working, and facilitating rapid project approvals.

**NHS Lanarkshire Interim Director of Public Health**

Member of the Board's R&D Governance Committee, Board Director with authority, via the Board's Scheme of Delegation, for authorising all contracts and agreements associated with R&D.

**Lead Trials Nurse**

The Lead Clinical Trials Nurse is responsible for providing professional leadership for the NHS Lanarkshire Clinical Trials Team. They work alongside the Senior R&D Manager to discuss and agree how best to utilise the Trials Team in providing balanced support for NHS Lanarkshire's Clinical Trials portfolio.

The Lead Trials Nurse is responsible for ensuring that the Clinical Trials Nurse Team have the necessary training and experience to enable them to practice at all times within the Nursing and Midwifery Code of Professional Conduct (2002), and to provide high quality clinical care when conducting assessments, treatments, monitoring and research interventions ensuring that research subjects' needs are met.

**Clinical Trials Nurses (Band 6 and Band 5)**

The Clinical Trial Nurses provide support for local Principal Investigators who are carrying out Clinical Trials within NHS Lanarkshire, facilitating recruitment into those Clinical Trials, and maintaining adherence to the Clinical Trials Protocols. In carrying out this role they carry out all relevant Clinical Trials duties as delegated to them by the local Principal Investigator, as defined in the Clinical Trials Protocol and recorded in the Study Delegation Log. They maintain fully up-to-date and accurate Study Site Files for Clinical Trials, where that responsibility has been delegated to them by the Principal Investigator. A key component of the role is to contribute to the achievement of recruitment targets agreed with study teams.

Their wider role, along with other colleagues involved in research, is to help develop and increase the Clinical Trials portfolio, and to increase the awareness of Clinical Trials among patients, healthcare staff, clinical service providers and management. They help improve the accessibility of Clinical Trials to patients, irrespective of social circumstances or geographical barriers to participation through interaction with patients, families, co-ordinating centres, Sponsor organisations, clinical and non-clinical staff, and by working across interdisciplinary boundaries.



### **Lead Clinical Trials Pharmacist**

The Lead Pharmacist Clinical Trials is responsible for the pharmaceutical aspects of commercial and non-commercial clinical trials within NHS Lanarkshire. They are responsible for ensuring that the clinical governance framework to support the delivery of clinical trials is in accordance with local, national and international laws regulations and standards. They are responsible for issuing pharmacy approval for trials hosted within NHS Lanarkshire and will provide expert advice on aspects of clinical trials including feasibility, patient safety, financial impact and organisational capacity. They develop and maintain systems to ensure the safe and effective use of Investigational Medicinal Products within Clinical Trials (CTIMP studies) in accordance with applicable legislation. They will promote and organise multi-disciplinary research and audit within clinical trials and organise the provision of specialist pharmacy input into clinical trials across NHS Lanarkshire. The Lead Pharmacist will also support pharmacy staff in the delivery of clinical trials through the provision of training appropriate to the role of staff participating in clinical trials.

Their wider role is to promote NHS Lanarkshire within the NHS Research Strategy and represent NHS Lanarkshire at a regional and national level. They assist other members of the multidisciplinary team in the provision of clinical trials to ensure patients have equitable access to clinical trials across NHS Lanarkshire.

### **R&D Finance Officer**

The R&D finance support officer provides a point of contact for advice and costings relating to grant bids. They input into service support costings for any eligible or adopted studies, they provide input into negotiations for any commercial trial study budgets, they facilitate invoicing between our Health Board and external organisations for any research study activities (e.g., per-patient study visits, set up fees, salaries).

They provide financial data on a monthly basis to the Senior R&D Manager and to Principal investigators, internal and external organisations as and when required.

They work closely with the Senior R&D Manager, Senior R&D Facilitators and Pharmacist to develop best practice and liaise with Clinical Trials Nurses and support departments as and when required.

### **R&D Support Officers**

The R&D Support Officers provide general administrative support for the R&D department; the main aspects of the role include:

- processing Research Study Amendments (*ensuring protocols and other study documents being used by research teams are the correct/current versions, and that they have been approved for use by the NHS Ethics Committee*)
- processing Feasibility Requests (*identifying, and liaising with, appropriate local clinical teams to respond to pharmaceutical-company enquiries related to our Board's ability / capacity to participate in commercially-funded clinical trials*)
- preparing study files, including downloading, preparing and filing project documentation, to facilitate efficient project review and management approval by the Senior R&D Facilitators
- gathering and collating information from research teams to allow study performance to be assessed, and to support national and local reporting

### **Data Managers**

Data Managers work with the Cancer Trials Nurses to support a portfolio of trials, usually between 5 and 15 trials depending on the size and nature of the trials. For each patient on trial the Data Manager needs to ensure assessments are carried out, samples are taken and data is available for the completion of case report forms. Following initial treatment, the Data Manager is responsible for collecting and reporting study data during the follow-up period. The Data Manager carries out a number of tasks in support of a study, including, but not limited to, ensuring that all relevant data has been recorded; ensuring that required tests/procedures are carried out according to the schedule in the trial protocol, transcribing/exporting data from medical records (paper or electronic) to Case Report Forms (CRF) (paper or electronic) as required by the protocol, ensuring the timely submission of accurate and complete CRFs (paper or electronic) to the Co-ordinating Centre for a trial, organising and preparing for visits by trial monitors as required by the protocol.

## **Description of NHS Lothian R&D Roles for NRS R&D Management Funded Posts.**

### **Deputy R&D Director – job purpose**

To provide management & oversight of R&D within NHS Lothian and in collaboration with the University of Edinburgh College of Medicine and Veterinary Medicine (CMVM) and other relevant Higher Educational Institutes. Actively input to policy development for R&D management. To facilitate the effective use of R&D infrastructure funding and delivery of research governance in accord with national standards and relevant legislation. To ensure implementation of policy decisions in relation to R&D across Lothian. In conjunction with the R&D Director, to approve new research activity, with authority delegated from the Medical Director, to sign off contracts with commercial funders on behalf of the organisation (up to £100,000) and allocate research funding in order to raise the quality of research and profile of NHS Lothian as a Centre of Excellence for clinical research.

### **Principal R&D Manager – job purpose**

Provide expert leadership, specialised advice and support to the R&D Director and Deputy regarding research legislation, tissue governance and the management and commercialisation of intellectual property. Have a strategic and operational management role at local, regional and national level to develop and take forward long-term R&D initiatives and funding streams, e.g. NHS Lothian's involvement in the Edinburgh BioQuarter, infrastructure funding from the Chief Scientist Office (CSO) and NHS Research Scotland (NRS), a body that delivers national R&D governance and management functions in which NHS Lothian is a key stakeholder as one of Scotland's most research active Health Boards).

### **Head of Research Governance – job purpose**

To develop, lead and manage Research Governance across NHS Lothian and negotiate and implement joint working with the College of Medicine and Veterinary Medicine, University of Edinburgh  
To ensure that NHS Lothian develops appropriate systems to meet all of its R&D monitoring and reporting obligations in a changing legislative, policy and structural environment  
To work collaboratively at a national level to develop streamlined governance procedures for multi-centre studies in Scotland  
To oversee the R&D office and ensure it delivers effective administrative and information support for research governance and other R&D functions in Lothian.

### **NRS Generic Review Manager– job purpose**

On behalf of all research active health boards in NHS Research Scotland (NRS), work as one of four national reviewers who are collectively responsible for the generic governance review of all eligible and commercially funded multi-centre research applications in Scotland.  
Be responsible for the delivery of a local research governance review system for clinical research projects undertaken within NHS Lothian.  
Review and negotiate a wide range of contracts and agreements connected with commercial and non-commercial research carried out throughout NHS Scotland, providing legal advice and ensuring that health boards meet all of their statutory obligations.  
Work in close collaboration with staff from the Chief Scientist Office (Scottish Government) to implement national policy in this area.

### **Research Governance Officer– job purpose**

Provide specialist, robust credible advice to researchers in NHS Lothian to ensure applications for R&D Management approval are fully compliant with the legislation (Research Governance Framework for Health and Community Care, EU Directive for Clinical Trials, Medicines for Human Use (Clinical Trials) Regulations, Adults with Incapacity (Scotland) Act, Human Tissue Act, Data Protection Act). Delivers a service to ensure R&D management approval progresses for 95% of projects within 30 calendar days  
Acts as the lead contact and information point within NHS Lothian for researchers in obtaining honorary research contracts and works with colleagues in HR to ensure the contracts are in place.

### **Business Research Manager– job purpose**

To provide full business research support to NHS Lothian R&D department, including undertaking a range of processes to facilitate the efficient operation of the R&D Directorate.

Be accountable for managing all clinical research archiving for NHS Lothian; develop processes, implement, maintain and monitor systems. To ensure archiving carried out in ACCORD/R&D department is in accordance with NHS Lothian policies, SOPs, legal and regulatory requirements.

Be accountable for dissemination of updated NHS Lothian SOPs policies and procedures. Adapt and develop new SOPs and information systems for archiving ensuring they meet all legal and regulatory standards.

### **Information & Knowledge Manager– job purpose**

To develop and manage all information systems (electronic and paper) within ACCORD, ensuring that they meet all internal and external reporting needs and are sufficiently robust and accurate to withstand external audit and regulatory inspection

To ensure NHS Lothian and its academic partners are provided with appropriate and accurate information on ongoing clinical and/or health-related research activity.

To develop and distribute information using a variety of media which will inform researchers and raise the profile of R&D in the clinical services and to the general public

To provide expert support for ACCORD and to researchers working within NHS Lothian and the College of Medicine and Veterinary Medicine on Freedom of Information and Data Protection.

### **R&D Management Accountant– job purpose**

To provide a range of financial services and advice to R & D Director, Clinical Directors, Heads of Department, Operational managers, and Grant holders to ensure that NHS Lothian's financial resources are efficiently applied.

To support the Head of Projects & Planning, Assistant Head of Projects & Planning with the reporting and interpretation of the Service's financial performance.

To support the Head of Projects & Planning, Assistant Head of Projects & Planning in the implementation of the NHS Lothian's clinical and financial strategy.

To contribute to the formulation and implementation of NHS Lothian's financial policy for research.

To support the R & D Director with the reporting to the Chief Scientist Office (SE) on the utilisation of infrastructure/ring-fenced research funds.

### **R&D Assistant Management Accountants– job purpose**

To provide a range of financial services and advice to R & D Director, Clinical Directors, Heads of Department, Operational managers, and grant holders to ensure that NHS Lothian's financial resources are efficiently applied.

To support the Management Accountant – R&D with the reporting and interpretation of the Service's financial performance.

To support the Management Accountant – R&D in the implementation of NHS Lothian's clinical and financial strategy.

To support the Management Accountant – R&D in the implementation of NHS Lothian's financial policy for research.

To assist the Management Accountant – R&D with the reporting to the Chief Scientist Office (SE) on the utilisation of infrastructure/ring-fenced research funds.

### **R&D Management Accountant Assistant – job purpose**

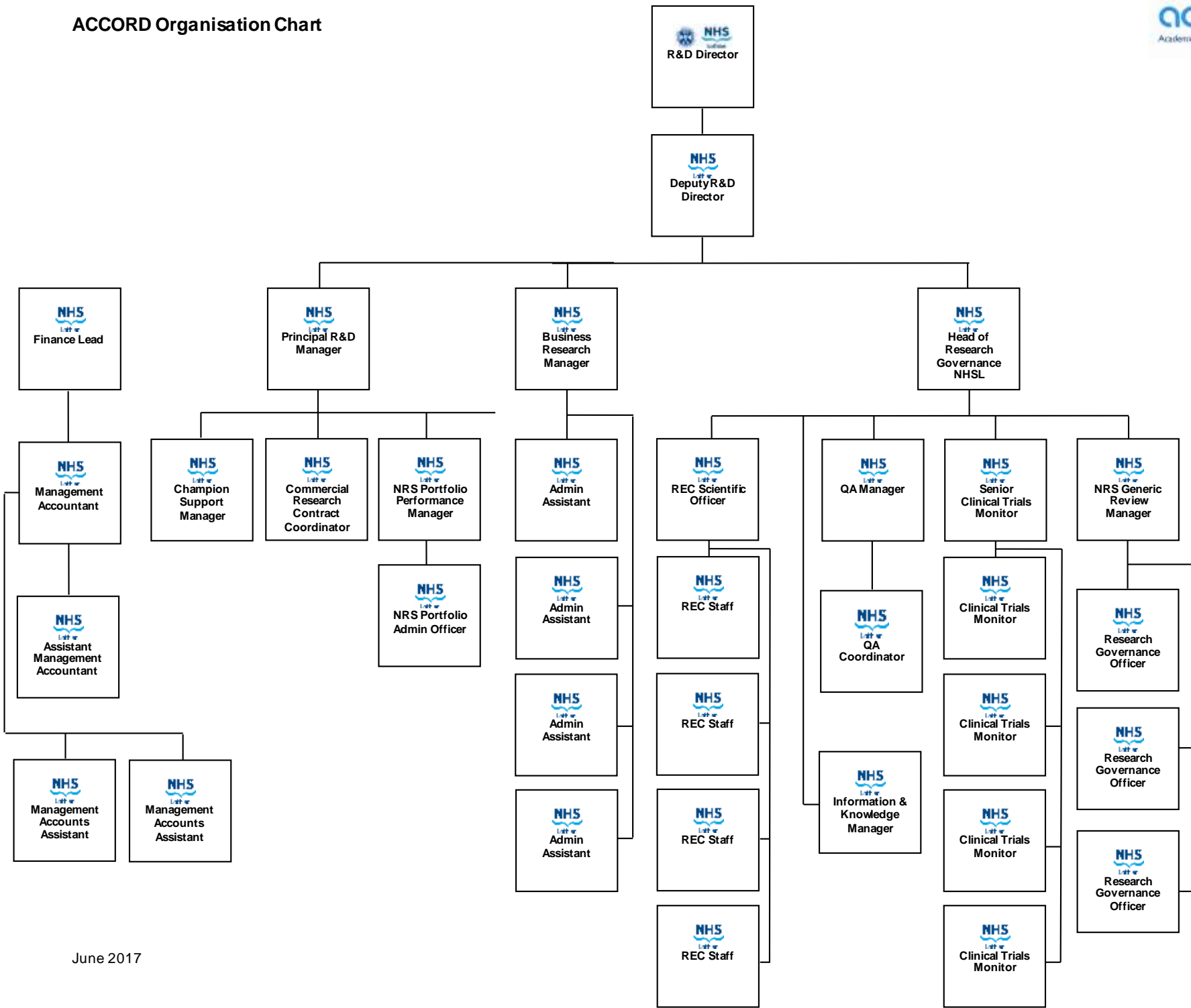
To provide financial support on a day to day basis to the R&D Director of NHS Lothian

To support the management accountant with the reporting & interpretation of the service's financial performance.

### **Administrative Assistants– job purpose**

Provide general administrative support to the whole R&D office.

# ACCORD Organisation Chart



# NWTCB R&D Management Structure

Brief Description of roles  
Structure diagrams (appendix 1)  
Breakdown of posts (appendix 2)



09 May 2017

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## Brief description of roles

### Board Medical Director and Executive Lead for Research – Dr Mike Higgins

In terms of research, this role is as follows:

- Regularly update the Board on matters relating to research
- Chair the Golden Jubilee Research & Development Steering Group
- Signature on approval letters for research projects.
- Signature for research related contracts and agreement
- Line manage Research Director
- Line manage Research Manager

### Research Director and Consultant Cardiologist – Professor Colin Berry

In terms of research, this role is as follows:

- Promote research at the Golden Jubilee to pharmaceutical and device companies
- Liaise with academic institutions on promoting links with the Golden Jubilee
- Representing the Golden Jubilee on the Glasgow Biomedicine Group
- Supporting the Medical Director in carrying out his role of Executive Lead for research.
- Co-chair the Golden Jubilee R&D Steering Group with the Medical Director.

### Research Manager – Dr Catherine Sinclair

This post manages R&D at the Golden Jubilee and also leads the Golden Jubilee Research Institute (GJRI). Only activities relating to R&D are listed below.

- Carrying out generic reviews for research projects that don't go through the NRSPCC process.
- Carrying out local reviews for GJNH.
- Representing GJNH at West of Scotland and national meetings.
- NIHR Portfolio data input.
- Lead for Research Governance.
- Lead for intellectual property.
- Line management responsibility for research support staff and for GJRI staff.

### Research Administrator – Vicky Dabek

- Responsible for monitoring research activity for non-commercial research activity – collating recruitment, monitoring changes in staff, monitoring changes in end dates etc.
- Administrator for the GJNH R&D Steering Group.
- General admin support for the R&D Office.

# Appendix 1: Senior research management structure



## Appendix 2: NRS R&D Management – breakdown of posts.

2016 - 2017

Post	Band	FTE	Expenditure		CSO Allocation	Total Expenditure
Research Governance Officer	3	0.5	£11,887		<b>£24,000</b>	£73,206
R&D Manager	8a	1	£61,319			



## Research Activity & Expenditure Report -2016/17 Return - NHS Tayside

	wte	Grade	Expenditure £	Notes
<b>NRS R&amp;D Management</b>				
Senior R&D Manager	1.00	Band 8C	87,079	
<i>(Recovery of R&amp;D Manager salary from UoD)</i>			-82,000	
Legal Manager	0.24	Grade 9	15,752	
Clinical Research Governance Manager	0.50	Grade 7	23,883	
R&D Manager	1.00	Prot Exec 8	68,706	
R&D Support Officer	0.40	Band 4	9,894	
R&D Support Officer	1.00	Band 3	19,675	
Senior R&D Officer	1.00	Band 6	44,668	
R&D Officer	1.00	Band 6	37,186	
R&D Costing Officer	1.00	Band 5	35,877	
Admin Officer	0.61*	Band 2/3	12,602	* - Average wte of 2 postholders
	<b>7.14</b>		<b>273,322</b>	

### **NRS Generic Support CRC**

CRC Co-Director	1.00	Grade 9	71,799
Sen. Research Nurse	1.00	Training Grade 7	42,658
Sen. Research Nurse	0.10	Band 7	5,448
Research Nurse	0.31	Band 6	12,360
Research Nurse	0.60	Band 6	24,691
Research Nurse	0.60	Band 6	25,055
Research Nurse	1.00	Band 6	44,247
Nurse MRI	1.00	Band 6	43,327

Research Nurse	0.80	Band 6	37,826
Research Nurse	1.00	Band 6	43,813
Research Nurse	1.00	Band 6	11,263
Research Nurse	1.00	Band 5	20,950
Gannochy suite Research Nurse	0.60	Band 6	22,147
Gannochy suite Research Nurse	0.80	Band 6	31,770
Pharmacy Support	1.00	Band 4	23,884
Pharmacy Assistant	0.50	Band 5	17,379
IT Support	1.00	Grade 6	24,843
Clinical Research Assistant	1.00	Grade 5	27,948
Research Support Worker	0.95*	Grade 5	30,226
Administrator	1.00	Grade 6	30,192
Receptionist	0.80	Grade 3	19,822
Admin Asst	1.00	Band 2	15,258
Admin Asst	1.00	Band 2	18,537
EDL Areas			-4,763
Clinical consumables			2,112
Office Consumables			2,427
Training & Travel			4,756
Operational Manager (Imaging)	1.00	Band 7	39,640
Radiologist	0.33	Cons	45,000
Radiographer (MRI)	1.00	Band 7	46,073
MRI Imaging Dept. Assistant	1.00	Band 3	24,606
Medical Physicist	0.60	Band 7	28,423
MRI Consumables			7,485
<b>CRC Sub-Total</b>	<b>22.04</b>		<b>841,202</b>
<b>TASC</b>			
Pharmacist	0.50	Band 8A	30,486

\* Average wte over year

Lab & Medical physics Coordinator	0.40	Band 9 / 8B	34,567	
Med Phys Staff	0.60	Band 8a	36,344	
Med Phys Services			10,000	
Medical Records	0.90	Band 4	13,191	
Radiographer	0.50	Band 8A	29,784	
CT Radiographer	0.75	Band 6	25,503	
Radiology Coordinator	0.40	Band 5	13,679	
Assistant Director	0.10	Grade 9	6,548	
Assistant Director	1.00	Grade 9	68,661	
Trial Coordinator	1.00	Grade 6	16,673	
Portfolio Trial Manager	0.80	Grade 7	35,461	
Statistician/ Development Programmer	1.00	Grade 7	44,974	
Safety/Monitoring/Pharmacovigilance Officer	0.80	Band 8A	48,832	
Research Monitor	0.60	Band 6	23,723	
Research Monitor	0.50	Band 6	9,380	
Research Monitor	1.00	Band 6	33,877	
Research Monitor	1.00	Band 6	34,623	
R&D Officer	1.00	Band 5	28,829	
Training Service	1.00	Band 8A	56,204	
Primary Care Support Officer	0.40	Band 3	7,723	
Finance Manager	0.80	Band 8A	39,173	Funded in 2016/17 only
Research Nurse Facilitator	0.80	Band 6	34,150	
R&D Systems Manager	0.50	Band 6	15,338	
TCTU Database Manager	1.00	Grade 6	28,137	
Senior Statistician	1.00	Grade 7	53,195	
TCTU Data Manager	1.00	Grade 7	43,630	
Senior trial Coordinator	1.00	Grade 8	54,752	
Senior trial Manager	1.00	Grade 8	40,000	
Contract Facilitator	1.00	Grade 8	55,639	Funded in 2016/17 only
QA Support Officer 5599	0.60	Grade 4	14,975	

Consumables / Running Costs		30,000
Hire of Services		60,000
Hire of PET/CT Services		200,000
CRIF Servicing Costs 5599		54,000
Cardiovascular & Diabetes Medicine 1101		10,000
Clinical Trial Research Nurses 5599	4.83	132,472
<b>TASC Sub-Total</b>	<b>27.78</b>	<b>1,474,523</b>
<b>Total Generic Support</b>	<b>49.82</b>	<b>2,315,725</b>

# TASC R&D Management Structure

