From:
To:
Cc:

Visits and Events; Tom Thomson; Emily Mackintosh;

Spads Admin; Jack Middleton;

Subject: Final Ops Note - All Talk with Iain Dale - 11 August 2023 - Edinburgh

Date: 08 August 2023 14:59:29

Attachments: Final Ops Note - All Talk with Iain Dale - 11 August 2023 - Edinburgh.docx

image001.png

Dear All

Please find attached an ops note for the Iain Dale - All Talk Show on Friday. Kind Regards

Visits and Events Manager
Office of the First Minister
St Andrew's House, Regent Road, Edinburgh, EH1 3DG
Tel:
Email:

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First Minister

Event: In Conversation with Iain Dale - All Talk Show

Date: Friday 11 August 2023

Time: 12:30 – 14:10

Venue Contact:

Venue: Edinburgh International Conference Centre (EICC)

The Exchange

EH3 8EE

SG Contacts: - V&E

- V&E

TBC - PS

Version: Final

Dress Code: Business Attire

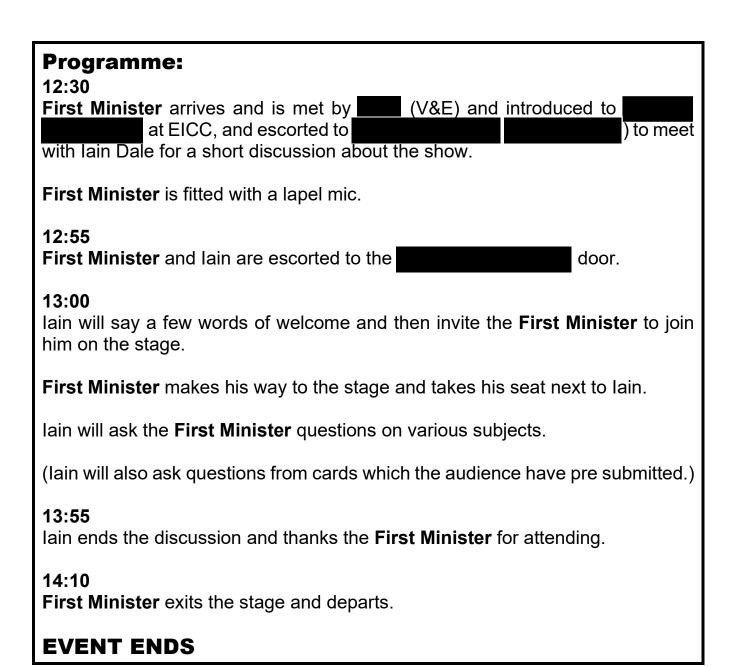
Media Opp: FM Comms to advise.

Event Description:

lain Dale has invited the **First Minister** as a guest on his 2023 Edinburgh Fringe Festival Show 'lain Dale – All Talk'.

This event will be 'In Conversation' style with approx. 300 attendees.

Drop Off/ Pick Up:



From: Emily Mackintosh
To:

Subject: RE: Humza at the Edinburgh Fringe

Date: 12 April 2023 14:19:00 **Attachments:** <u>image001.jpg</u>

image001.jpg

Hi

Thanks – I just spoke to Humza about this so I'll pick up from here.

Emily

From:

Sent: 12 April 2023 14:18

To: Emily Mackintosh < Emily. Mackintosh@gov.scot>

Subject: FW: Humza at the Edinburgh Fringe

Hi Emily,

Humza asked me to forward this on to you – he's agreed in principle. Not sure what's needed from you other than to agree to the proposed date/specify an alternative. As noted below, Iain's needing a response asap to confirm details for the fringe brochure.

Thanks,

From: lain Dale < iain@iaindale.com >

Sent: 12 April 2023 10:49

To: First Minister < firstminister@gov.scot >

Cc:

Subject: FW: Humza at the Edinburgh Fringe

CAUTION: This e-mail originated from outside of The Scottish Parliament. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi, I haven't had a reply to this and if we are to get the event in the Fringe brochure I need to confirm it by next Monday 18 April. Could someone please respond?

All the best

lain

From: Iain Dale

Sent: Wednesday, April 5, 2023 11:23 AM

To: 'firstminister@gov.scot' < firstminister@gov.scot>

Subject: Humza at the Edinburgh Fringe

Hi,

I know from Humza's parliamentary office has been in touch with you. When I chaired the LBC debate a couple of weeks ago Humza agreed to be a guest on my Edinburgh Fringe show in early August. You nay remember, I did the same with Nicola last year.

Today is the deadline for getting the event into the Fringe brochure. I have provisionally submitted 1pm on Thursday 10 August as the date, but don't panic, we have until 12 April to change that. The other slots still available are 1pm on 9^{th} , 11^{th} or 12^{th} August.

The advantage of the event being in the Fringe brochure is that it has a print run of more than 250,000 and will ensure a bigger audience.

If you'd like to talk about it my number is

All the best



Sign up to my weekly newsletter, delivered to your Inbox every Sunday evening, at <u>lain Dale's Diary</u>

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From: Emily Mackintosh To:

ALL FESTIVALS JULY & AUGUST PLANNER - Logistics - 2023 Subject:

Date:

25 July 2023 14:54:10 ALL FESTIVALS JULY & AUGUST PLANNER - Logistics - 2023.docx Attachments:

As requested

From: on behalf of First Minister ; First Minister To: : Emily Mackintosh: Visits and Events Cc: Subject: RE: DIARY QUERY Date: 21 July 2023 17:38:57 Apologies for delay - to confirm the First Minister is participating in 'All Talk with lain Dale' event 1300-1500 at EICC. SpAds are taking the lead again with this event this year so we won't require official support or briefing. Many thanks, **Deputy Private Secretary** Office of the First Minister 5th Floor | St Andrews House | Regent Road | Edinburgh | EH1 3DG | All e-mails and attachments sent by a Ministerial Private Office to any other official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the recipient. Private Offices do not keep official records of such e-mails or attachments. Please note Scottish Ministers, Special advisers and the Permanent Secretary to the Scottish Government are covered by the terms of the Lobbying (Scotland) Act 2016. See www.lobbying.scot for information. From: Sent: Tuesday, July 18, 2023 12:35 PM To: First Minister <FirstMinister@gov.scot> Cc: Subject: DIARY QUERY -FAO FMPO PS/Diary Afternoon, We have been approached by saying that FM has agreed to meet after his 'in conversation' with lain Dale at EICC on 11th August which finishes at 15:00. Is this the case, only I don't think we have been sighted on that traffic?

Grateful for any details to bring forward appropriate briefing.

Thanks

Festivals and Portfolio Events Team Leader

Cultural Futures and Major Events Division

Currently hybrid working - home and office – always available by email, MS Teams or via mobile -

From: Emily Mackintosh
To: Jack Middleton
Subject: FM festival

Date: 27 July 2023 14:49:39



Emily.Mackintosh@gov.scot

Special Adviser to the First Minister

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EDINBURGH FESTIVALS & PORTFOLIO EVENTS 2023 – JULY & AUGUST LOGISTICAL PLANNER

<u>Legend</u>

Speaking role in green, performance only in yellow, Spad/PO lead in blue, Dexa/other culture lead in orange, in purple, and TBC in red. No longer happening and personal/family visits in grey

FIRST MINISTER

| Date in Aug | Day of Week | Time | Venue | Event and details | Festival / Org | Comments | LEAD BRIEF OFFICIAL | PO/ Official support/ Standby & mobile | # tickets Booked Y/N/NA |
|----------------|----------------|-------|-------------------|---|-------------------|---------------|---------------------------|--|--------------------------|
| 8 | Tue | | Gilded Balloon | Matt Forde | Fringe | SPADS lead | Spads/V&E | | |
| 11 | Fri | 13.00 | Pleasance | Spads leading on Fringe meeting alongside interview | Fringe | Spads leading | Emily M | | NA |