

B3/TRS: EU Strategy and Alignment Manager

Type of Recruitment

Internal

Length of Appointment

Until 1 April 2024

Eligibility

Expressions of interest are invited from eligible staff in Bands A - B for this vacancy. TRS to B3 will be granted to the successful candidate as required.

Overview

This is an exciting opportunity to shape and implement a key policy commitment at the forefront of Ministers evolving international and constitutional agendas.

This post sits within the EU Policy Team responsible for strategy on cross-cutting EU policy including alignment with the EU following Brexit and oversight of the incorporation of EU legislation into Scots Law.

The team forms part of the EU Secretariat within European Relations Division in the Directorate of External Affairs and comprises 1 x C1, 1 x B3 (this post), x1 B2 (whom you will manage), x1 B1 and 1 x A4.

Role and Key Responsibilities

Scottish Ministers have been steadfast in their commitment to maintain Scotland's close relationship with the EU following Brexit. The UK Exit from the European Union (Continuity) (Scotland) Act 2021 provides Ministers with a power to maintain Scotland's alignment with EU law where other methods are not appropriate or available.

The post will work with the C1 Head of EU Policy and Alignment to lead implementation of an expanded formal process to allow Ministers to decide when and how to align with EU law following the UK's departure from the European Union, and manage that process in practice.

Location

This post is based at Victoria Quay within the context of the SG's hybrid working arrangements. The team takes a flexible approach to location and will be at the post-holders discretion subject to business need, which at a minimum is around 1 day in the office per week.

The post is full-time but staff with different working patterns are invited to apply - we will assess proposed working patterns against the business requirements for this post.

Person Specification

The **main duties** for this post will include:

- Leading development of the Scottish Government's EU alignment process, working in close collaboration with colleagues across the organisation through design and implementation, and securing buy-in and cooperation from key SG areas to support Ministerial decision making;
- Working autonomously to engage and influence colleagues all levels across the organisation, developing close collaborative working with internal stakeholders, especially with Scotland House Brussels.
- engage with stakeholders to support and protect Scotland's alignment position and lead ongoing implementation of Scotland's strategic agenda for the EU
- Develop and publish supporting documentation on our approach, to demonstrate transparency and enable colleagues and Ministers to decide where and where not to align with the EU based on evidence;
- Provide ongoing support to colleagues, senior managers and Ministers on alignment, including strategy, reporting to the Scottish Parliament on the use of the alignment power, and oversee continuous improvement of the process.
- Management of 1 x B2 Policy Officer, subject to recruitment, who will lead case management and reporting processes monitoring of ongoing EU obligations and support PQ and correspondence.

Essential Criteria

- Good experience of working autonomously to manage and deliver complex or challenging pieces of work against time, resource or risk constraints.
- Effective analysis skills to identify and interpret information to develop clear, evidence based policy on complex or cross-cutting issues and support Ministers to achieve to make decisions and deliver their objectives
- High quality oral and written communication skills, with experience of working collaboratively across teams and boundaries to achieve objectives.
- Well-developed people management skills with a track record of supporting staff to develop their skills and experience and empowering people to deliver high-quality work.

Competencies

- People Management
- Communications and Engagement
- Analysis and Use of Evidence
- Improving Performance

Further Information

Further information about this opportunity is available from [Redacted]. Please email or message me on teams if you wish to discuss any aspect of the post.

To apply please return a completed Expression of Interest form to scottishgovernmentrecruitment@gov.scot

Interviews

Interviews will be scheduled **early w/c 12 June**.

Selection Process

The selection process will be short and light touch. Candidates who are considered to have the skills and experience will be invited to interview with the recruiting manager and another panel member. They will recommend the candidate considered most suitable for the opportunity.