

SCOTTISH GOVERNMENT TRIPARTITE GROUP MEETING, ALLOTMENTS

- MINUTES -

THURSDAY 19th MAY 2016 AT 13:00

ROOM B1-1, SAUGHTON HOUSE, BROOMHOUSE DRIVE,
EDINBURGH, EH11 3XD

Attending

Neil McAteer (LA - North Ayrshire)	Alison Swanson (SAGS)
Peter Duncan (LA - Fife)	Mark Thirgood (SAGS)
Alexander Paterson (LA - Glasgow)	Ian Welsh (SAGS)
Ian Woolard (LA - Edinburgh)	Judy Wilkinson (SAGS)

Joanne Boyle (Chair, Scottish Government)
Robin MacLean (Note, Scottish Government)

1. Introduction

1.1. Joanne Boyle welcomed the group and introductions were made.

2. Terms of Reference

2.1. Terms of reference were accepted by the group.

3. Scottish Government update

3.1. Joanne Boyle gave an update on the newly appointed administration and recently announced Cabinet Secretaries. There was a brief discussion on where Part 9 will sit in relation the new Cabinet Secretary portfolios and the meeting heard that SG is still in the process of identifying Cabinet responsibilities. (Action 1: Robin MacLean to circulate SNP Manifesto).

3.2. Robin MacLean gave the group an update on secondary legislation in relation to Part 9 (Compensation & Transitional arrangements). The meeting heard that SG Legal Division (SGLD) are working on complex transitional arrangements and the compensation work has been parked for the time being. A further update from SGLD is expected in June 2016. (Action 2: Robin MacLean to send link to analysis documents).

4. Guidance Consultation

4.1. Robin MacLean explained the SG proposal to utilise the Tripartite-Group to produce draft wording for a Part 9 Guidance document. It is proposed that SAGS and LAs work together in subgroups to generate wording that will go on to be consulted-on by interested parties and the wider public. The group reached

consensus that this was a reasonable proposal and agreed to working together in order to make this happen.

4.2. Mark Thirgood suggested that the proposed timeline (30 June 2016) for developing wording was unrealistic and the group agreed that this should be extended to at least 31 July, in order for subgroups to come-up with suitable wording for Guidance. (Action 3: Robin MacLean to update timeline).

4.3. It was agreed that the Group should meet again in June, in order to understand where everyone has gotten to in relation to the guidance exercise.

5. AOB

5.1. The Group heard about other work being done in relation to Part 9, namely around the duty on local authorities to have a food growing strategy in place within two years of Part 9 being in force.

5.2. It was announced that Peter Duncan of Fife Council has been seconded to the Scottish Government on a part time basis and for one year. It was heard that Peter will be developing a food growing strategy template which local authorities can adopt.

6. Date of Next Meeting

6.1 Robin MacLean to send Doodle Poll for next meeting.

The meeting closed at 15:15

Summary of Action Points

* Action 1: Robin MacLean to circulate [SNP's manifesto](#) (see page 26 in relation to commitments on allotments).

* Action 2: Robin MacLean to send link to analysis documents. [Report \(Allotments Compensation Consultation: Analysis of Responses\)](#) and [Research Findings \(Consultation on Allotments Compensation: Secondary Legislation under the Community Empowerment \(Scotland\) Act 2015: Analysis of Responses\)](#)

* Action 3: Robin MacLean to update timeline.

Revised Timeline

What	When
Tripartite subgroups develop consultation material	19 th May - 30 th September
Second Tripartite-Group meeting	4th August 2016
Subgroup 1 st draft contributions to SG	31 st August 2016
Scottish Government Legal input	3 rd October - 31 st October 2016
Public Consultation	14th November - 6 th January 2017
Analysis completed	10 th of February
Third Tripartite-Group meeting	10 th November 2016
Guidance document ready for print	April 2017