

4 December 2017
13:00

**MEETING OF THE NHS CHAIRS
THE FETTES SUITE, SCOTTISH HEALTH SERVICE CENTRE,
CREWE ROAD SOUTH, EDINBURGH EH4 2LF**

AGENDA

1. Apologies for Absence and Attendees
2. Minutes of the Previous Meeting
3. Matters Arising
4. Ministerial Remarks
5. Feedback from the Chairs Private Meeting
6. Regionalisation – West of Scotland
7. Any Other Business
8. Date and Time of Next Meeting

MINUTES

1. At the beginning of the meeting, NHS Board Chairs collectively signed the 'White Ribbon Campaign' pledge to end male violence to women.

Attendance

2. A list of those present and apologies is provided at Annex A.

Minutes of the Previous Meeting

3. The minutes of the meeting held on 30 October 2017 were approved.

Matters Arising

4. There were no matters arising.

Ministerial Remarks

5. The Cabinet Secretary highlighted the following areas for the attention of NHS Board Chairs:

- Review of Targets and Indicators;
- Elective Performance and Winter Planning;
- The Children and Young People (Scotland) (Information Sharing) Bill; and,
- Consultation on the Review of Adults with Incapacity Legislation.

6. The Minister for Public Health and Sport then made reference to the Carers Act which will come into force in April 2018. She highlighted NHS Boards responsibilities to develop local carer strategies for carer identification and support and encouraged NHS Board Chairs to sign up to become a 'Carer Positive' employer.

Feedback from Chairs Private Meeting

7. Denise Coia shared the key themes which arose following discussions from the NHS Board Chairs private meeting, including:

- Access Collaborative;
- Regional Planning – emergent strategies, governance, risk assessment; and,
- Financial Planning.

8. Commenting on the issues relating to primary care, the Cabinet Secretary asked officials to circulate to Chairs the response prepared by the British Medical Association (BMA) on the proposed new GP Contract, in which they have set out that there should be no detriment to current services in rural areas.

9. It was agreed that the GP Contract should be discussed at the next meeting on 29 January 2018, following the results of the poll being run by the BMA to ask GPs whether they think the new contract should be implemented.

10. With regards to financial planning, the Cabinet Secretary confirmed that Scotland's draft Budget 2018/19 will be published on 14 December 2017 and that this would also be discussed at the January meeting.

Regionalisation

11. John Burns, Regional Implementation Lead for West of Scotland and Chief Executive, NHS Ayrshire and Arran led a presentation on regionalisation arrangements in the west of Scotland.

12. The Cabinet Secretary recognised the extent of the work that has been progressed to date and agreed that the next couple of meetings should follow a similar format with presentations from the Regional Implementation Leads on the East of Scotland, and the National Programme.

Any Other Business

13. No additional items were proposed.

Date and Time of Next Meeting

14. The next NHS Chairs meeting will be on **Monday 29 January 2018 at 13:00** in the Scottish Health Service Centre, Edinburgh.

Office of the Chief Executive for NHSScotland
December 2017

ATTENDEES**Scottish Ministers**

Shona Robison	Cabinet Secretary for Health and Sport
Maureen Watt	Minister for Mental Health
Aileen Campbell	Minister for Public Health and Sport

Health Board Chairs

Martin Cheyne	NHS Ayrshire and Arran
John Raine	NHS Borders
Tricia Marwick	NHS Fife
Alex Linkston	NHS Forth Valley
John Brown	NHS Greater Glasgow and Clyde
Stephen Logan	NHS Grampian
David Alston	NHS Highland
Neena Mahal	NHS Lanarkshire
Martin Hill	NHS Lothian (Non-Executive)
Ian Kinniburgh	NHS Orkney and Shetland
Stephen Hay	NHS Tayside (Vice-Chair)
Neil Galbraith	NHS Western Isles

Stewart MacKinnon	Golden Jubilee Foundation, Vice Chair
Denise Coia	Healthcare Improvement Scotland (Chair of NHS Chairs Group)
Lindsay Burley	NHS Education for Scotland
David Crichton	NHS Health Scotland
Esther Robertson	NHS 24
David Garbutt	Scottish Ambulance Service
Terry Currie	State Hospital
Paul Edie	Care Inspectorate
Pam Whittle	Scottish Health Council

Scottish Government Officials

Paul Gray	Director General for Health and Social Care for the Scottish Government and Chief Executive of NHS Scotland
Jason Leitch	National Clinical Director
Christine McLaughlin	Director of Health Finance
Jamie MacDougall	Deputy Director, Care, Support and Rights
Alan Hunter	Director of Performance and Delivery
Catherine Calderwood	Chief Medical Officer
Colin Brown	Head of the Office of the Chief Executive NHSScotland
Robert Kirkwood	Office of the Chief Executive NHSScotland
Laurie Whyte	Office of the Chief Executive NHSScotland
Jack Downie	DPS/Cabinet Secretary for Health and Sport

In Attendance

David Bedwell	NHSScotland Executive Support
John Burns	Regional Implementation Lead, West of Scotland and Chief Executive, NHS Ayrshire and Arran

Observers

Lesley Curry
Annamarie Horne

Scottish Clinical Leadership Fellow
Scottish Clinical Leadership Fellow

Apologies

Phil Jones
Brian Houston
John Connell
Elizabeth Ireland
Shirley Rogers
Andrew Scott
Geoff Huggins

Michael Chalmers
Fiona McQueen

NHS Dumfries and Galloway
NHS Lothian
NHS Tayside
NHS National Services Scotland
Director of Health Workforce and Strategic Change
Director of Population Health Improvement
Director of Health and Social Care Integration/Director of
Digital Health and Social Care
Director of Children and Families
Chief Nursing Officer