

**Scottish Crime Recording Board Meeting
St Andrews House, Edinburgh, Conference Room A, 23rd July 2015**

Attendees:

Euan Dick (Chair)	Scottish Government: Justice ASD
David Smith	Scottish Government: Justice ASD
Keith Paterson	Scottish Government: Justice ASD
Sandy Stewart	Police Scotland: Analysis & Performance (SG: Secondee)
Colin Bain	Police Scotland: Crime Registrar North
Fergus Byrne	Police Scotland: National Crime Registrar
Sean Scott	Police Scotland: Detective Chief Superintendent
Lorraine Ramsay	Police Scotland: Crime Registrar
Angela Wood	Police Scotland: Crime Registrar
Laura Paton	HMICS
Irene Magill	Scottish Police Authority
Julie Mann	British Transport Police
Alisdair Burnie	British Transport Police
Steve Oglesby	Ministry of Defence Police

Apologies:

Jackie McKelvie	Scottish Police Authority
Lesley Bain	Police Scotland: Analysis & Performance
New Member	Crown Office & Procurator Fiscal (COPFS)

Agenda:

1. Introductions
2. Apologies
3. Actions from previous meeting
4. The role and purpose of the Board
5. Review of Existing Crime Groupings
6. Next HMICS Audit of Recorded Crime
7. Update on the next Official Statistics publication of Police Recorded Crime
8. Any Other Business
9. Date of Next Meeting

Actions Arising from the Meeting:

Action (Meeting/Number)	Description
2/01	<p><u>The Role and Purpose of the Board:</u> Final copy of the Crime Board's Remit to be agreed and then published on the Justice Analytical Services section of the Scottish Government's website</p> <p>Justice ASD to reflect on discussion at the meeting and amend remit as required. Will then circulate to all members for final feedback and approval before publishing.</p> <p><u>Outcome:</u> Action complete. Amended copy of remit shared with members for final comment before publication on the Scottish Crime Recording Board webpages (which took place on 4th Sep 2015) http://www.gov.scot/Topics/Statistics/Browse/Crime-Justice/PubRecordedCrime/SCRB/SCRBrole</p>
2/02	<p><u>The Role and Purpose of the Board:</u> The Technical Working group to meet and agree its remit and membership (including what regular Crime Board functions it may assume) before submitting for review to the next Crime Board meeting</p> <p>Police Scotland to arrange a meeting of the Technical working group to take forward and all Crime Board members to nominate representatives for this group. The group will remain chaired by Police Scotland.</p> <p><u>Outcome:</u> Action complete, with proposals for the Technical Working Group's remit submitted for approval to the December 2015 meeting of the Crime Board.</p>
2/03	<p><u>The Role and Purpose of the Board:</u> With no additional organisations suggested for representation on the Crime Board - membership will be reviewed after one year.</p> <p>Justice ASD to hold an action for Summer 2016 for the Board to review its membership in light of progress made to date.</p> <p><u>Outcome:</u> Action pending for Summer 2016.</p>
2/04	<p><u>The Role and Purpose of the Board:</u> Once the final remit of the Board has been published on the Scottish Government's website, a 'question and answer' document will be prepared to provide stakeholder organisations and the public at large with information on the purpose of the Board and a contact point for further queries.</p> <p>Justice ASD to draft the QA document outlined above and to circulate among members for review prior to publication.</p>

	<p><u>Outcome:</u> Action complete. A Q&A document was circulated around Board members for comment before being published in December 2015.</p>
2/05	<p><u>The Role and Purpose of the Board:</u> A copy of the Scottish Crime Recording Standard should be placed alongside the Crime Board information provided on the Scottish Government's website.</p> <p>Police Scotland to send Scottish Government a copy of the SCRS to place on their website.</p> <p><u>Outcome:</u> Action complete. The SCRS was put on the Scottish Government website during September 2015.</p>
2/06	<p><u>Review of the Existing Crime Groupings:</u> A JAS written paper on the international comparison of crime and offence classifications to be circulated around the Board.</p> <p>Justice ASD to send a copy of the paper to Board members.</p> <p><u>Outcome:</u> Action complete. The paper was sent following the meeting.</p>
2/07	<p><u>Review of the Existing Crime Groupings:</u> A bespoke working group to be set up to, in the first instance, produce an options paper for the Crime Board on how the current Crime Groupings could be reviewed and how stakeholders could be invited to contribute their views to this process. The bespoke group will be chaired by the Scottish Government.</p> <p>Justice ASD to arrange a meeting of a bespoke group on crime groupings and invite all interested Crime Board members to nominate representatives for this group.</p> <p><u>Outcome:</u> Action complete. The sub-group met during October. A summary of discussions/proposals from the meeting was fed back to the December 2015 meeting of the Crime Board for next steps.</p>
2/08	<p><u>Next HMICS Audit of Recorded Crime:</u> HMICS to consider whether the next audit of recorded crime has any scope to (1) include an analysis of clear-up rate information and (2) include results at the Local Authority level (for at least one of the police divisions split into multiple authorities).</p> <p>As before, Members to send any other views on the timing and scope of the next audit of Recorded Crime to HMICS</p> <p><u>Outcome:</u> Action ongoing, with a further update on the next Audit provided by HMICS at the December 2015 Crime Board meeting.</p>
2/09	<p><u>Any Other Business:</u> The Agenda for the next Crime Board to include a consideration of Police Scotland's review of the definition of serious assault and impact this may have on official statistics for this crime.</p>

	<p>Justice ASD to add to agenda and prepare paper with Police Scotland colleagues.</p> <p><u>Outcome:</u> Action complete, with the topic of assault definitions added to the Agenda for the December 2015 crime board meeting.</p>
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