

## Governance Group Meeting Minutes

24<sup>th</sup> May 2017, 2.00pm

No 6, One Stop Shop, Edinburgh

### APPROVED

**Present:** **Graham Anderson**, Observer; **Gillian Barclay**, Scottish Government; **Kabie Brook**, Autism Rights Group Highland; **Christine Collingwood**, Observer; **Lesley Evans**, Autism Network Scotland; **Anne-Marie Gallagher**, NHS GGC; **Richard Ibbotson**, The Richmond Fellowship Scotland; **Thom Kirkwood**, Parental Peer Support; **Jean MacLellan** (Chair), Chair of the Scottish Strategy for Autism Governance Group; **Donald MacLeod**, National Autism Co-ordination Project; **David MacKenzie (substituted for Jenny Paterson)**, NAS; **Duncan McIntyre**, Social Work Scotland; **Donna Nicholson**, Learning Disability Alliance Scotland ; **Annette Pyle**, Scottish Government (Care, Support and Rights Division); **Cathy Steedman**, Autism Initiatives; **Lynsey Stewart**, Autism Network Scotland; **Charlene Tait**, Scottish Autism; **Darren Tierney**, Scottish Government; **John Urquhart**, COSLA

**Apologies:** **Michael Dawson**, an autistic person; **Kjersti Fergusson**, Scottish Government; **James Fletcher**, ARC Scotland, **Jo Hamilton**, NAS; **Iain McClure**, NHS Lothian; **Robert Mitchell**, Scottish Government; **Jenny Paterson**, NAS; **Alan Somerville**, Scottish Autism

#### 1. Welcome, apologies and introductions

**JMacl** welcomed the group to the meeting and apologies were heard. Introductions were made around the table.

#### 2. Minutes of previous meeting

Minutes were checked for accuracy and approved with minor amendments.

#### 3. Matters arising

■ *AP to provide the group with an update on the management structure of the Care, Support and Rights Division.*

**Update: Complete**

■ *The Working Groups will discuss both at their next meetings and between each other what they would like to precisely focus on achieving and the process for doing so, with invitations to innovative and appropriate new members to follow. Outcomes must be both impactful and measurable.*

**Update: To carry forward to their next meetings.**

■ *Working Group 2 will start to gather examples of parent / carer peer support networks and seek opportunities to encourage this approach. They plan to link with the SG Carers team on this.*

**Update: To carry forward to their next meetings.**

■ **Policy Feedback:** *AP to share feedback on wider engagement events prior to next meeting of the Governance Group.*

**Update: Complete**

■ **Refreshing the Strategy – Identifying Priorities: JMaCL and AP** to work on draft refreshed strategy proposal to distribute to the group by April.

**Update: Tabled paper to be discussed as Agenda item.**

■ **Feedback on Mental Welfare Commission for Scotland, Investigation – The Death of Ms MN: AP** to submit the Final Response to the Mental Welfare Commission for Scotland Investigation into the death of Ms MN

**Update: Complete**

#### 4. Updates by tabled papers only

##### Policy

**AP**

**AP** submitted a paper in advance of the meeting. The group were asked for comments and any questions.

**JU** stated that he had not read the paper and would revert directly to **AP**.

**JMaCL** asked **AP** if there was anything in particular which needed highlighting.

**AP** Highlighted some key priorities and these were discussed.

**GB** informed the group the meeting with NES regarding the workplan for the next 2 years had gone well with priorities agreed. Other discussion points included confirmation that Gail Milroy's post will be filled; the framework has now been extended to include Social Care and NES will also begin promoting their positive practical guide in consultation with a variety of organisations from June. NES are hoping to make their interface easier to use by changing computer systems.

**JMaCL** advised that both she and **DMaCL** recently met with Keith Bowden and Janine Robinson on behalf of ANS to discuss connectivity, good practice and how to take the framework to the next stage.

**GB** advised that Prof Tommy Mackay is meeting the Minister as they are keen to incorporate his findings into the strategy, such as his original recommendations regarding micro segmentation and the costs surrounding autism. **AP** then gave a brief overview of Tommy Mackay's work.

##### Local Implementation Report

**DMaCL**

**DMaCL** submitted a paper in advance of the meeting. In summation, **DMaCL** stated that the 4 specific areas ANS is moving forward with, with SG approval are not all currently featured in the priorities document and they are:

- Mental Health with Graham Anderson as lead.
- Autism and Aging; Transitions with Lynsey Stewart as lead.
- Education with Corrie McLean as lead.
- Early Years with Christine Collingwood as lead.

ANS is currently working alongside **TK** to develop a Wider Engagement strategy to promote active participation and a toolkit.

The 4 regions identified to pilot this work are Stirling, Ayr, Highland and Shetland.

**NO ACTIONS REQUIRED**

**Working Group Activity Reports**

**JF**

**JF** submitted a paper in advance of the meeting for **Working Group 2**. In his absence **LS** gave an overview of the meeting, which took place on 19.05.17

The group is keen to progress the proposed Inspiring Scotland events with Innovation Funded projects as well as see the inclusion of local authority projects within the development work proposed and will discuss further at the June meeting.

The group received data from the Scottish Funding Council concerning college and university courses being studied and associated completion rates for young autistic people and decided to speak further with the SFC.

**LS** advised that ARC and ANS had successfully completed piloting their transitions and autism training for staff in 34 colleges with a fourth planned for November.

The group has begun compiling information concerning known peer support networks for parents and young people, having made contact with SG Carer's team.

The group has begun exploring opportunities and risks associated with technology enabled support such as Brain in Hand and will discuss further at the June meeting.

The group also discussed the inclusion of criminal justice into their work plan and agreed to review this again once the priorities had been agreed.

**NO ACTIONS REQUIRED**

**5. Our Strategic Priorities until 2021**

**AP/GB**

**Draft Paper (not for wider circulation)**

**AP** submitted a paper in advance of the meeting. **GB** asked that this, version (1) be held solely within this group for the time being with no wider circulation and suggested that once it has taken more shape, it can be more widely distributed.

**AP** recapped that since January, ANS had analysed feedback from the National Conference and highlighted priorities from which **JMacL** and **AP** had drafted an initial priorities paper. This paper was then consulted on internally by the Scottish Government with discussions around teacher training, additional support, disability, employment, criminal justice to increase buy in from other policy areas. The Care Inspectorate is still to be approached.

**GB** advised the group that this was the first airing of the document and welcomed any comments. The aim of the document is to highlight outcomes: what's happened; what can happen; what's worked well to date, showcasing examples of best practice and use of photographs to bring the document to life, with **GB** hoping ANS will take this forward.

There then followed a round table discussion.

Following the table discussion, **GB** agreed to set a 2 week deadline for initial written contributions from the group on V1, but will continue to accept them thereafter.

**RI** mentioned that the Working Groups are still in hiatus until the priorities are finalised, with **JMacL** agreeing that the longer the working groups are inactive, the less credibility we have and can they be given topics to work with in the interim?

**RI** thought it might also be a good opportunity to change the Working Group agendas due to the completion and/or overlap of work plans. **AMG** agreed that it matching skills and knowledge to the work groups would be beneficial.

**JMacL** also suggested that the Governance Group membership be refreshed at the same time.

#### **ACTIONS:**

- **AP** will revisit the recommendations in the Seminar Series Report.
- Links to strategic reports to be made.
- Re Strategic Outcome 3 – Independence, **AP** agreed to include early interventions and will look at Tommy Mackay's segmentation report
- **AP** to look at wording concerning data collection.
- Initial written contributions re the draft priorities to be sent to **AP** by 9<sup>th</sup> June.
- **LE** to cancel Working Group 1 meeting on 12<sup>th</sup> June and set up a meeting with Working Group Leads, **AP** and **ANS** to discuss a refresh of working Groups.

#### **6. Wider Engagement Piece**

**TK**

**TK** submitted a paper for discussion prior to the meeting and said the aim of the piece is to generate dialogue and to share information.

**JMacL** opened the discussion by saying that the piece builds on the work **TK's** previously presented on and that this draft blog is trying to be a voice of positivity and reflect how the strategy and autism community come together. **JMacL** then asked for comments and opinions on whether the piece should go out as a strategy document or as an individual piece? What is the best outcome for this piece of work?

Discussion then followed and it was agreed that the paper was a personal perspective and should not be communicated as a strategy document.

**JMacL** thanked everyone for their input.

#### **7. AOCB**

**AP** stated that mental health colleagues were looking to identify a representative who has expertise in mental health issues to represent autism in a bi-annual forum. **Cathy Steedman** proposed she sit on the forum and this was agreed by the group.

Meeting concluded.

**8. Date of Next Meeting**

Date to be advised.

**ACTION ITEMS**

- The Working Groups will discuss both at their next meetings and between each other what they would like to precisely focus on achieving and the process for doing so, with invitations to innovative and appropriate new members to follow. Outcomes must be both impactful and measurable.
- Work Group 2 will start to gather examples of parent / carer peer support networks and seek opportunities to encourage this approach. They plan to link with the SG Carers team on this.
- **AP** to action the following in the next version of the Strategic Priorities
  - *Revisit the recommendations in the Seminar Series Report.*
  - *Include links to strategic reports to be made.*
  - *Re Strategic Outcome 3 – Independence, **AP** agreed to include early interventions and will look at Tommy Mackay’s segmentation report*
  - *Look at wording concerning data collection.*
- Group to send initial comments on V1 to **AP/GB** by 9<sup>th</sup> June 2017
- **LE** to cancel Working Group 1 and set up a meeting with Working Group Leads, **AP** and **ANS** to discuss topics.